

**CARSON CITY UTILITY FINANCIAL OVERSIGHT COMMITTEE**  
**Minutes of the February 29, 2016 Meeting**  
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A regular meeting of the Carson City Utility Financial Oversight Committee was scheduled for 10:00 a.m. on Monday, February 29, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Andrea Engleman  
Vice Chairperson Michael Bennett  
Member Randy Bowling  
Member Bruce Scott  
Member Michael Spell

**STAFF:** Darren Schulz, Public Works Department Director  
David Bruketta, Utility Manager  
Sheri Russell, Deputy Chief Financial Officer  
Pamala Ganger, Accounting Manager  
Daniel Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**1 - 2. CALL TO ORDER AND ROLL CALL (10:00:50)** - Chairperson Engleman called the meeting to order at 10:00 a.m. Ms. King called the roll; a quorum was present.

**3. PUBLIC COMMENT (10:01:10)** - Chairperson Engleman entertained public comment; however, none was forthcoming.

**4. POSSIBLE ACTION ON ADOPTION OF AGENDA (10:01:23)** - In reference to the amended agenda, Chairperson Engleman explained that a correction had been made to the order of "Public Comment" and "Adjournment" at the end of the agenda. Chairperson Engleman entertained modifications to the agenda and, when none were forthcoming, a motion. **Vice Chairperson Bennett moved to adopt the agenda, as presented. Member Bowling seconded the motion.** (10:03:20) Chairperson Engleman called for a vote on the pending motion. **Motion carried 5-0.**

**5. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 30, 2015 (10:02:20)** - Chairperson Engleman entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Member Scott moved to accept the minutes, as presented. Member Spell seconded the motion. Motion carried 5-0.** Mr. Yu advised of the need to vote on the motion to adopt the agenda, as presented.

**6. AGENDA ITEMS:**

**6(A) REVIEW AND DISCUSSION OF DOMESTIC WATER SUPPLEMENTATION FOR CALENDAR YEAR 2015 (10:03:36)** - At Chairperson Engleman's request, City staff introduced themselves for the record. (10:04:56) Chairperson Engleman introduced this item, and Mr. Bruketta reviewed the agenda materials in conjunction with displayed slides. Mr. Bruketta and Mr. Schulz responded to questions of clarification, and discussion ensued. Chairperson Engleman entertained additional questions or comments; however, none were forthcoming.

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**6(B) MANHARD CONSULTING PRESENTATION (10:15:32)** - Chairperson Engleman introduced this item. Mr. Bruketta provided background information, reviewed the agenda materials, and narrated the presentation, which was displayed in the meeting room. He responded to questions of clarification, and discussion ensued.

**6(C) INFORMATION ON STATUS OF PROPOSED WATER AND SEWER CONNECTION CHANGES (10:44:21)** - Mr. Bruketta introduced this item, and reviewed the agenda materials in conjunction with displayed slides. Mr. Schulz responded to questions regarding the Lompa Lane project, and discussion followed. Chairperson Engleman entertained additional questions or comments; however, none were forthcoming.

**6(D) INFORMATION ON WRRF PHASE 1A PROJECT UPDATE (10:47:44)** - Mr. Bruketta introduced this item. Chairperson Engleman entertained disclosures. Vice Chairperson Bennett disclosed that he is a “part-owner of Lumos & Associates, and Lumos & Associates was contracted by Carson City to provide some civil design services for the Water Resource Recovery Facility. ... since then, we've also teamed with CME to provide testing and inspection services for the project.” Mr. Bruketta reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Chairperson Engleman entertained additional questions or comments; however, none were forthcoming.

**7. PUBLIC COMMENT (11:00:45)** - Chairperson Engleman entertained public comment; however, none was forthcoming.

**8. ACTION TO ADJOURN (11:05:59)** - Following a brief discussion regarding the next scheduled meeting, Chairperson Engleman entertained a motion to adjourn. **Vice Chairperson Bennett moved to adjourn the meeting at 11:05 a.m. Member Bowling seconded the motion. Motion carried 5-0.**

The Minutes of the February 29, 2016 Carson City Utility Financial Oversight Committee meeting are so approved this 15<sup>th</sup> day of March, 2016.

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ANDREA ENGLEMAN, Chair