

CARSON CITY BOARD OF HEALTH

Minutes of the March 17, 2016 Meeting

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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, March 17, 2016, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Lori Bagwell
Member Ken Furlong
Member Jim Shirk

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

23. CALL TO ORDER AND ROLL CALL (10:06:38) - Chairperson Susan Pintar called the meeting to order at 10:06 a.m. Ms. Merriwether called the roll; a quorum was present. Member Furlong arrived at 10:12 a.m.

24. PUBLIC COMMENT (10:07:19) - Chairperson Pintar entertained public comment; however, none was forthcoming.

25. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 21, 2016 (10:07:33) - Chairperson Pintar introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, with a correction to the first page. Member Abowd seconded the motion.** Chairperson Pintar called for a vote on the pending motion. **Motion carried 6-0.**

26. HEALTH AND HUMAN SERVICES DEPARTMENT

26(A) POSSIBLE ACTION TO APPROVE HEALTH OFFICER'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD AS DISCUSSED AT THE MEETING, INCORPORATED (10:08:00) - Chairperson Pintar introduced this item, and presented her report. Chairperson Pintar entertained a motion. **Member Bonkowski moved to accept the Health Officer's report. Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [6 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member Karen Abowd
AYES:	Members Bonkowski, Abowd, Bagwell, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	Member Ken Furlong
ABSTAIN:	None

26(B) POSSIBLE ACTION TO APPROVE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD, AS DISCUSSED AT THE MEETING, INCORPORATED (10:10:40) -

Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker presented her report in conjunction with displayed slides. Ms. Aaker, Chairperson Pintar, and Clinical Services Manager Roni Galas responded to questions of clarification throughout the presentation. (Member Furlong arrived at 10:12 a.m.) Following extensive discussion, Chairperson Pintar requested the District Attorney's staff to analyze the Title 10 grant language relative to accumulating statistical information on undocumented patients. Disease Control and Prevention Manager Dustin Boothe narrated that portion of the presentation relative to the Epidemiology Program and Environmental Health. Chronic Disease Prevention and Health Promotion Coordinator Valerie Cauhape responded to questions of clarification regarding the Promoting Health Among Teens Program. Extensive discussion took place regarding the recently-published county health rankings.

Vice Chairperson Crowell read into the record a petition to remove processed meat from school lunches, and provided the same to Chairperson Pintar with a request to look into the matter. A brief discussion ensued. Chairperson Pintar entertained a motion relative to the Director's report. **Member Bagwell moved to accept the Director's report, with feedback and direction given by the board to staff on Carson City Health and Human Services activities. Member Abowd seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [7 - 0]
MOVER:	Member Lori Bagwell
SECOND:	Member Karen Abowd
AYES:	Members Bagwell, Abowd, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(C) PRESENTATION AND DISCUSSION REGARDING PUBLIC HEALTH ACCREDITATION SITE VISIT EXIT INTERVIEW RECAPITULATION (10:51:33) -

Chairperson Pintar introduced this item, and Public Health Accreditation Coordinator Valerie Cauhape reviewed the agenda materials in conjunction with displayed slides. In response to a question, Public Information Officer Taylor Radtke reviewed details of the Health and Human Services Department Internal Marketing and Communications Policy. Ms. Cauhape expressed appreciation to everyone who had participated in the site visit. Chairperson Pintar thanked Ms. Cauhape for her presentation.

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26(D) PRESENTATION AND DISCUSSION REGARDING CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT 2015 ANNUAL REPORT (11:09:11) - Chairperson Pintar introduced this item. Public Health Preparedness Planner / Public Information Officer Taylor Radtke and Health and Human Services Department Director Nicki Aaker presented the report. Ms. Aaker, Chronic Disease Prevention and Health Promotion Coordinator Valerie Cauhape, and Ms. Radtke responded to questions of clarification throughout the presentation, and discussion followed. Chairperson Pintar entertained additional comments; however, none were forthcoming.

26(E) PRESENTATION AND DISCUSSION REGARDING THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE ENVIRONMENTAL HEALTH DIVISION TO IMPROVE THE FOOD HANDLER'S EDUCATION AND TESTING METHOD (11:24:01) - Chairperson Pintar introduced this item, and Disease Control and Prevention Manager Dustin Boothe reviewed the agenda materials in conjunction with displayed slides. He responded to questions of clarification throughout the presentation, and discussion ensued.

27. PUBLIC COMMENT (11:30:47) - Chairperson Pintar entertained public comment; however, none was forthcoming.

28. ACTION TO ADJOURN (11:30:50) - Chairperson Pintar adjourned the meeting at 11:30 a.m.

The Minutes of the March 17, 2016 Carson City Board of Health meeting are so approved this 19th day of May, 2016.

SUSAN PINTAR, M.D., Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder