

DRAFT MINUTES
Special Meeting
Historic Resources Commission
Thursday, August 11, 2016 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Commission Members

Chair – Mike Drews	Vice Chair – Robert Darney
Commissioner – Jed Block	Commissioner – Karyn de Dufour
Commissioner – Gregory Hayes	Commissioner – Donald Smit
Commissioner – Lou Ann Speulda	

Staff

Hope Sullivan, Planning manager
Daniel Yu, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

(5:31:20) – Chairperson Drews called the meeting to order at 5:31 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Left
Mike Drews	Present	
Robert Darney	Absent	
Jed Block	Absent	
Karyn de Dufour	Present	
Gregory Hayes	Present	
Donald Smit	Present	
Lou Ann Speulda	Present	

B. PUBLIC COMMENTS

(5:31:50) – None.

C. ACTION ON APPROVAL OF MINUTES FROM THE JULY 14, 2016 MEETING.

(5:32:10) – Ms. Sullivan indicated that since this was a special meeting, the July meeting minutes will be presented during the September 8, 2016 meeting.

D. MODIFICATION OF AGENDA

(5:33:42) – None.

E. DISCLOSURES

(5:34:07) – None.

F. PUBLIC HEARING MATTERS

F-1 FOR POSSIBLE ACTION: HRC-16-079 - TO APPROVE A REQUEST FROM BREWERY ARTS CENTER GINA HILL (PROPERTY OWNERS: CARSON CITY) FOR THE INSTALLATION OF THREE PIECES OF FREENOTE’S HARMONY PARK MUSICAL INSTRUMENTAL EQUIPMENT IN THE PLANTER AREA AT THE BREWERY ARTS CENTER COURTYARD ON PROPERTY ZONED PUBLIC REGIONAL (PR), LOCATED AT 449 WEST KING STREET, APN 003-207-04.

(5:34:23) – Chairperson Drews introduced the item. Ms. Sullivan presented the Staff Report along with accompanying photographs, which are incorporated into the record, and recommended approval. She also noted that the applicant was present to answer the commissioners’ questions. Chairperson Drews stated that he had been presented the item by Ms. Sullivan as an administrative approval; however, he was unable to find any guidelines pertaining to musical instruments and had suggested the item be agendized and presented to the Commission.

(5:36:07) – Gina Hill, Brewery Arts Center Executive Director and applicant, explained that they would start with three instruments first and may add others based on community demand and funding availability. In response to a question by Commissioner Speulda about the volume, Ms. Hill stated that the building would block the noise and that the instruments were not very loud. Commissioner Hayes was informed that the instruments may be used by members of the public at any time, and by the schools or the Carson City Symphony.

There were no public comments.

(5:39:35) – MOTION: I move to approve HRC-16-079, a request from Brewery Arts Center (property owners: Carson City) for the installation of three pieces of Freenote’s Harmony Park musical instrumental equipment in the planter area at the Brewery Arts Center courtyard on property zoned Public Regional (PR), located at 449 West King Street, APN 003-207-04, based on the findings and conditions of approval contained in the Staff Report, the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and consistent with Historic Resources Commission Policies.

(5:41:01) – Commissioner Smit suggested amending the motion to allow the Chair to administratively approve additional requests for instruments; however, Ms. Sullivan cautioned against making it part of a motion because a timeframe was not available yet, and because she wanted to assess public reaction to the instruments.

RESULT:	APPROVED (5-0-0)
MOVER:	Hayes
SECONDER:	Speulda
AYES:	Drews, de Dufour, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	None
ABSENT:	Darney, Block

F-2 FOR POSSIBLE ACTION: HRC-16-082 – TO APPROVE A REQUEST FROM RONALD AND KARINE POLLASTRINI (PROPERTY OWNERS: DONALD AND CATHERINE THAYER) FOR A WROUGHT IRON GATE AT THE PORCH ENTRANCE OF 707 WEST ROBINSON STREET, A PREVIOUSLY CONSIDERED REQUEST FROM MAY 12, 2016, ON PROPERTY ZONED SINGLE FAMILY 6,000 (SF6), APN 003-242-04.

(5:42:40) – Chairperson Drews introduced the item. Ms. Sullivan presented the agenda materials which are incorporated into the record and recommended approval. She also noted that the applicants were in the room and would be available to answer any clarifying questions.

(5:46:14) – Ronald and Karine Pollastrini introduced themselves and clarified that the gate would be custom made. Commissioner Speulda called it a “good design”.

There were no public comments.

(5:48:39) – MOTION: I move to approve HRC-16-082, a request from Ronald and Karine Pollastrini (property owners: Donald and Catherine Thayer) for the construction of a wrought iron gate at the porch entrance of 707 West Robinson Street, on property zoned Single Family 6,000 (SF6), APN 003-242-04, based on the findings and conditions of approval contained in the Staff Report, the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and consistent with Historic Resources Commission Policies.

RESULT:	APPROVED (5-0-0)
MOVER:	de Dufour
SECONDER:	Hayes
AYES:	Drews, de Dufour, Hayes, Smit, Speulda
NAYS:	None
ABSTENTIONS	None
ABSENT:	Darney, Block

F-3 DISCUSSION ONLY: HRC-15-070 - DISCUSSION REGARDING THE 2016 HISTORIC PRESERVATION FUND (HPF) GRANT PROJECT RELATED TO FUNDING RECEIVED FOR A COMMISSION ASSISTANCE MENTORING PROGRAM (CAMP) THROUGH THE NATIONAL ALLIANCE OF PRESERVATION COMMISSIONS (NAPC).

(5:50:19) – Chairperson Drews introduced the item. Ms. Sullivan presented the agenda materials which are incorporated into the record. Chairperson Drews relayed key learnings from “The Forum” which he attended and suggested a session on window restoration. Commissioner de Dufour recommended the topic of updating design review guidelines, including best practices. Chairperson Drews suggested reaching out to the Reno Commission as well.

There were no public comments.

F-4 DISCUSSION ONLY: HRC-16-068 – DISCUSSION REGARDING CLARIFYING THE 2005 DESIGN GUIDELINES TO IDENTIFY DISCOURAGED MATERIALS CARRIED OVER FROM THE JULY 14, 2016, MEETING.

(5:55:20) – Chairperson Drews introduced the item. Ms. Sullivan gave background on the item and presented the agenda materials including a “decision tree”, the steps of which she reviewed with the commissioners. Chairperson Drews believed this process was key, especially with windows. Commissioner Smit stressed the importance of notification and education of District homeowners, residents, and realtors; and Chairperson Drews suggested sending a postcard notifying them of the Commission’s role. Ms. Sullivan suggested notifying the homeowners of the tax deferment opportunities as well. Discussion ensued regarding discouraged versus prohibited materials. Commissioner de Dufour noted that looking into the guidelines in Boise, she had noticed they referred to materials as “generally appropriate” and “generally not appropriate”; however Chairperson Drews

indicated that the term “generally” may leave “too much wiggle room”. Commissioner Speulda suggested administratively approving “encouraged” materials and having a public hearing for using “discouraged” ones.

PUBLIC COMMENT

(6:18:46) – Dr. Tom Gibbons introduced himself as a property owner in the Historic District and expressed his gratitude “that someone is watching”. He also inquired about the number of property owners in the District and cited several property owners who “did the right thing”. Dr. Gibbons called the District “an incredible asset to the community” and believed that realtors must inform their clients of the Historic District Guidelines.

(6:25:02) – Commissioner Hayes preferred the term “discouraged” to “prohibited”. Commissioner Smit suggested having guidelines similar to those for Special Use Permits. Commissioner Speulda received confirmation that the standards and guidelines must be approved by the Board of Supervisors and would require Staff time for preparation. Mr. Yu advised that a member of the Commission or the Chair can work with Staff “so long as there is no quorum [present]”. Chairperson Drews offered to work with Ms. Sullivan to craft the language and bring to the Commission for review. Ms. Sullivan invited all commissioners to send updates and comments to Staff to ensure the Open Meeting Law is followed.

(6:46:15) – Steve Brenneman wished to see that any new construction be heard by the HRC first.

G. STAFF REPORTS

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.

(6:47:35) – Ms. Sullivan reviewed the list of administrative approvals and the Board of Supervisors approvals, incorporated into the record.

COMMISSIONER REPORTS/COMMENTS

(6:47:41) – Commissioner Hayes commented that the property taxes were “pretty cheap” after his move from California; therefore, he chose not to apply for the tax deferment.

FUTURE AGENDA ITEMS

(6:49:49) – Ms. Sullivan noted that Commissioner Block was “still working on his application” and may resubmit it in September. Chairperson Drews believed that the Presbyterian Church sidewalk project may also be heard in the next meeting. Commissioner Hayes wished to have a discussion about solar panels.

H. PUBLIC COMMENTS

(6:50:30) – None

I. ACTION ON ADJOURNMENT

(6:51:04) – **Commissioner Hayes moved to adjourn. The motion was seconded by Commissioner de Dufour. The meeting was adjourned at 6:51 p.m.**

The Minutes of the August 11, 2016 Carson City Historic Resources Commission meeting are so approved this 8th day of September, 2016.

MIKE DREWS, Chair