



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** 10/6/16

**Staff Contact:** Nancy Paulson , Chief Financial Officer

**Agenda Title:** For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 23, 2016 per NRS 251.030 and NRS 354.290.  
(Nancy Paulson, npaulson@carson.org)

**Staff Summary:** NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 minutes

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## **Proposed Motion**

I move to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 23, 2016 per NRS 251.030 and NRS 354.290.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

N/A

## **Background/Issues & Analysis**

A "Statement of Cash Receipts and Disbursements" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of September 23, 2016.

It is important to note that there will always be timing differences with these balances - for example while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a lag time between when the reports are prepared and when they are entered into the system.

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 251.030, NRS 354.290

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: N/A

**Alternatives**

N/A

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
CITY OF CARSON CITY  
AS OF 9-23-2016**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101 GENERAL FUND	8,470,485.34	2,199,597.88	3,308,361.50	7,361,721.72
201 AIRPORT	0.07	95,416.00	-	95,416.07
202 COOPERATIVE EXTENSION	302,405.26	2,919.11	24,715.13	280,609.24
208 SUPPLEMENTAL INDIGENT	530,319.38	26,143.37	3,770.55	552,692.20
210 CAPITAL PROJECTS	552,377.42	11,372.10	17,232.12	546,517.40
215 SENIOR CITIZENS	181,541.36	11,371.18	19,049.99	173,862.55
225 CARSON CITY TRANSIT FUND	666,545.39	81,113.50	118,023.08	629,635.81
230 LIBRARY GIFT	89,640.16	373.69	688.27	89,325.58
236 ADMINISTRATIVE ASSESSMENT	79,936.04	1,835.00	-	81,771.04
240 TRAFFIC/TRANSPORTATION	(5,133.28)	495.00	1,883.04	(6,521.32) 1
245 CAMPO	216,054.80	374.12	-	216,428.92
250 REGIONAL TRANSPORTATION	624,518.74	958.32	328,008.95	297,468.11
253 V&T SPEC. INFRASTRUCTURE	180,312.06	-	-	180,312.06
254 QUALITY OF LIFE	1,174,208.96	100.00	88,536.96	1,085,772.00
256 STREET MAINTENANCE	751,391.24	-	437,362.97	314,028.27
257 INFRASTRUCTURE TAX	7,564,389.75	-	1,134,597.89	6,429,791.86
275 GRANT FUND	159,887.13	282,644.60	178,300.93	264,230.80
280 COMMISSARY FUND	101,181.60	13,706.37	4,530.03	110,357.94
287 911 SURCHARGE	338,220.42	16,756.75	6,403.66	348,573.51
340 EXTRAORDINARY MAINTENANCE	16,067.00	-	-	16,067.00
350 RESIDENTIAL CONSTRUCTION	293,253.25	11,000.00	-	304,253.25
410 DEBT SVC - CARSON CITY	1,380,362.78	11,386.34	-	1,391,749.12
501 AMBULANCE	634,501.81	77,153.07	100,815.02	610,839.86
505 STORMWATER DRAINAGE	645,779.44	76,430.83	81,410.89	640,799.38
510 SEWER OPERATION	7,147,686.95	779,048.91	2,583,365.67	5,343,370.19
520 WATER	2,491,794.86	1,314,905.06	641,713.18	3,164,986.74
525 BUILDING PERMITS	679,727.16	58,425.01	120,005.16	618,147.01
530 CEMETERY	113,075.26	1,365.00	6,708.85	107,731.41
560 FLEET MANAGEMENT	34,733.25	16.03	95,526.53	(60,777.25) 2
570 GROUP MEDICAL INSURANCE	18,138.91	351,784.66	62,003.09	307,920.48
580 WORKERS COMPENSATION INS.	3,044,661.86	26,522.21	5,995.70	3,065,188.37
590 INSURANCE FUND	338,046.49	720.84	28,590.89	310,176.44
602 REDEVELOPMENT: ADMINIST.	312,283.25	15.00	17,361.65	294,936.60
603 REDEVELOPMENT: REVOLVING	571,838.42	-	206,930.41	364,908.01
604 REDEVELOPMENT: TAX INCRE.	477,776.79	13,321.78	-	491,098.57
730 SCHOOL DEBT SERVICE	9,880,735.82	126,695.20	-	10,007,431.02
740 TOURISM AUTHORITY	1,364,452.49	33,459.35	54,060.74	1,343,851.10
748 SCHOOL OPERATING FUND	2,505,877.62	217,663.90	-	2,723,541.52
749 TRICOUNTY RAILWAY COMMISS	88,103.71	8,975.92	42,811.83	54,267.80
750 STATE OF NEVADA	1,088,448.18	104,571.85	1.00	1,193,019.03
752 RANGE IMPROVEMENT	131.71	-	-	131.71
754 SIERRA FOREST FIRE PROT	5.63	-	-	5.63
756 EAGLE VALLEY WTR DIST	8,093.69	197.66	-	8,291.35
760 SUB-CONSERVANCY DISTRICT	63,791.80	5,028.73	121,481.37	(52,660.84) 3
765 FISH AND GAME FUND	3,541.43	-	-	3,541.43
770 FORFEITURE ACCOUNT	32,373.38	-	-	32,373.38
780 DOWNTOWN NID	23,837.58	975.36	-	24,812.94
793 CONTROLLER TRUST FUND	16,949.87	-	-	16,949.87
<b>GRAND TOTAL - 48 FUNDS</b>	<b>55,254,352.23</b>	<b>5,964,839.70</b>	<b>9,840,247.05</b>	<b>51,378,944.88</b>

1. Timing difference - General Fund Transfer of \$10,000 done in prior year, will effect current year upon final balance sheet roll.

2. Timing difference - 1st half of the year Internal Service Fund Transfer to be done September 30th.

3. Timing difference - Waiting for reimbursements.