



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: December 15, 2016

Staff Contact: Jennifer Budge, Parks and Recreation Director, jbudge@carson.org

Agenda Title: For Possible Action: Proposed renewal of the lease agreement for the Wungnema House lease with amended language to include automatic annual renewal in -- Section 1 "Lease Term," and to have the Mayor sign the agreement on behalf of the City.

Staff Summary: Attached is a proposed lease agreement between the City of Carson City and the Foundation for Carson City Parks and Recreation, Inc. for the use of the Wungnema House. The property is located in the southwest corner of Mills Park, 844 North Saliman Road, APN No. 002-181-01. The lease was approved for recommendation to the Board of Supervisors by the Carson City Parks and Recreation Commission during their October 4, 2016 meeting. The Foundation approved of the new lease agreement on November 16, 2016. All parties wish to renew the lease as presented today.

Attached is a red-lined version clearly showing the requested language changes.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to approve the renewal of the lease between the city and the Foundation for Carson City Parks and Recreation, Inc. for the use of the Wungnema House with the updated language presented today, and to authorize the Mayor to sign the lease agreement on behalf of Carson City.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

The purpose of the FCCPRD is to raise funds for various parks, recreation and open space projects and programs. The Wungnema House is available for rental for small group meetings and events. Approval of the proposed lease term change will allow the automatic renewal instead of taking this to the Board each year.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC 2.16 Parks and Recreation Commission.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: N/A

Alternatives

Alteration or rejection of the proposed lease agreement.