

CARSON CITY LIBRARY BOARD OF TRUSTEES

Minutes of the February 23, 2017 Meeting

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 pm on Thursday, February 23, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City Nevada.

PRESENT: Chairperson Jeremey Hays
Vice Chairperson Dianne Solinger
Trustee John Liveratti
Trustee Phyllis Patton

STAFF: Sena Loyd, Executive Director
Iris Yowell, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the Library Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours. For minutes and audio recordings of this Board's meetings, please visit www.carson.org/minutes.

I. CALL TO ORDER - ROLL CALL

(5:30:09) – Vice Chairperson Solinger called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Chairperson Hays arrived at 5:36 p.m.

II. PUBLIC COMMENT

(5:30:36) – Vice Chairperson Solinger entertained public comment; however, none was forthcoming.

III. FOR POSSIBLE ACTION: APPROVAL OF MINUTES OF PREVIOUS MEETING

a. APPROVAL OF MINUTES OF THE JANUARY 26, 2017 REGULAR MEETING

(5:31:40) – Vice Chairperson Solinger introduced this item. **Trustee Liveratti moved to approve the January 26, 2017 meeting minutes. Trustee Patton seconded the motion. Motion carried 3-0-0.**

IV. INFORMATION ONLY - FRIENDS OF THE CARSON CITY LIBRARY REPORT

a. FRIENDS OF THE CARSON CITY LIBRARY REPORT

(5:32:33) – Vice Chairperson Solinger introduced this item, and Trustee Patton referenced the report incorporated into the agenda materials. She also announced that the Browser's Corner Bookstore manager had returned from medical leave.

V. FOR POSSIBLE ACTION – LIBRARY BOARD OF TRUSTEES BUSINESS

a. FOR POSSIBLE ACTION - PRESENTATION AND DISCUSSION OF STATE OF NEVADA SENATE BILL 115. SB 115 SUMMARY - REVISES PROVISION CONCERNING THE PROHIBITION AGAINST CARRYING OR POSSESSING CERTAIN WEAPONS WHILE ON CERTAIN PROPERTY.

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(5:33:11) – Vice Chairperson Solinger introduced the item. Ms. Loyd presented the agenda materials which are incorporated into the record, and responded to clarifying questions. Discussion ensued regarding whether open carry was allowed in any public buildings and Ms. Loyd read the relevant section of S.B. 115, to be heard in the Nevada Senate in the next several days. She also noted that “a group of library directors in Nevada looked at [the verbiage] and thought it was appropriate, so that each jurisdiction could make a decision” should it change from “not being allowed to being allowed [to carrying a weapon]”. Trustee Patton was informed that the Board had until July to make a decision on whether to support the legislation or not. Ms. Loyd offered to update the Board on any amendments that may occur. She also noted that Carson City Sherriff Ken Furlong had indicated that his office would support the Board’s decision. Trustee Liveratti inquired whether libraries were covered under the “government buildings” ban of weapons. Chairperson Hays indicated that a motion was not required; however, if anyone wished to take action he would entertain a motion. No action was suggested by the trustees.

(5:56:32) – Member Liveratti requested additional discussion on the item. He suggested having a Library Staff member analyze the impact S.B. 115 would have on the Library, because he believed that the Bill would change along the way. Deputy District Attorney Iris Yowell advised that this recommended action was not agendized; therefore, she requested that the motion be either to support or not to support S.B. 115, or take no action until an alternative is agendized for the next meeting in March. Vice Chair Solinger wished to receive input from Library Staff and Ms. Loyd reminded the Board that they can make the decision to support or not to support the Bill at a later date. **(6:04:52) – Member Liveratti moved not to support [S.B. 115] at this time and conduct an analysis, by the Library Director, and report to [the Board] by the next meeting for action. The motion was seconded by Trustee Patton. Motion carried 4-0-0.**

b. FOR POSSIBLE ACTION - PRESENTATION AND DISCUSSION ON LIBRARY CAPITAL IMPROVEMENT PROGRAM (CIP) SUBMISSION TO THE CITY OF CARSON CITY.

(5:45:50) – Chairperson Hays introduced the item. Ms. Loyd presented the agenda materials, incorporated into the record, with accompanying slides, and responded to clarifying questions. Trustee Patton suggested informing the Board of Supervisors that many of the budget items were deferred maintenance needs “that we have not been asking for over the last decade”. **(5:56:01) – Trustee Patton moved to submit the Library Capital Improvement Program list as prioritized by the Library Director, for consideration by the CIP Board. Vice Chair Solinger seconded the motion. Motion carried 4-0-0.**

(5:56:32) – Member Liveratti suggested revisiting agenda item V-a.

VI. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS.

a. REPORT CONCERNING THE CONDITION OF THE CITY FY BUDGET (101), GRANT BUDGET (275) AND GIFT FUND (230).

(6:05:46) – Chairperson Hays introduced this item. Ms. Loyd reviewed the agenda materials, incorporated into the record, in conjunction with displayed slides, noting a date error [corrected] on pages 67 and 68. She also confirmed that 90 percent of the Library revenue was from the General Fund, four percent was from the Gift Funds, three percent was from the Grant Funds, and three percent was from the Friends of the Library. Ms. Loyd also reviewed the expenses and noted that several corrections were being made to place several expenditures in the appropriate line items, adding that they were at 58 percent of year lapsed. Ms. Loyd clarified that the phone expenses would be decreased since the switch to fiber internet. She also reviewed the Grant Fund and the Gift

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Fund budgets, also incorporated into the record.

b. REPORT CONCERNING ACTIVITIES AND OPERATIONS OF LIBRARY SINCE LAST REPORT.

(6:12:55) – Ms. Loyd announced that they had been contacted by the Institute of Museum and Library Services for the submission of a blog post for their national blog regarding the teen activities at the Library, to be released during Teen Tech Week in March. Ms. Loyd also indicated that they were working to resolve the patron notification email issues. Other topics covered by Ms. Loyd were staffing changes due to a leave, and capital improvement projects as a result of salary savings during this fiscal year including the replacement of the reader board. She also referenced a flyer, incorporated into the record, regarding a Maker’s Camp, congratulated a Library Staff member who had placed 14th in the nation during a national rifle competition, and announced a Valentines for your supervisors activity that had sought community participation.

VII. INFORMATION ONLY – OTHER ADMINISTRATIVE REPORTS.

a. GRANTS ADMINISTRATION UPDATE AND ACTIVITIES SINCE LAST REPORT.

(6:20:34) – Chairperson Hays introduced this item and Department Business Manager Diane Baker presented her report which is included in the agenda materials.

b. CREATIVE LEARNING UPDATE AND ACTIVITIES SINCE LAST REPORT.

(6:27:34) – Creative Learning Manager Natalie Wood distributed and reviewed her report, which had not been included in the agenda materials due to a software glitch.

c. ACCESS SERVICES UPDATE AND ACTIVITIES SINCE LAST REPORT.

(6:29:39) – Access Services Manager Kathy Rush presented her report which is included in the agenda materials.

d. COLLECTION DEVELOPMENT UPDATE AND ACTIVITIES SINCE LAST REPORT.

(6:33:06) – Collection Development Manager Amy Lauder also presented her report which is included in the agenda materials.

e. YOUTH LIAISON BOARD OF TRUSTEES UPDATE AND ACTIVITIES SINCE LAST REPORT.

(6:36:46) – Ms. Wood reviewed the report which is incorporated into the agenda materials. She also noted that the Youth Liaisons are unable to attend this meeting due to a conflict with their pick up schedules.

VIII. INFORMATION ONLY – BOARD MEMBER ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

(6:38:55) – Chairperson Hays entertained trustee comments or announcements. Trustee Liveratti inquired about how to get involved in the S.B. 115 legislative hearings. Ms. Loyd noted that she would inform Trustee Liveratti on the hearing dates and clarify his involvement. Chairperson Hays noted that he may be late again for the next meeting.

IX. PUBLIC COMMENT (6:41:18) – Chairperson Hays entertained public comments; however none were forthcoming.

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X. ACTION TO ADJOURN (6:41:27) – Trustee Liveratti moved to adjourn the meeting. Vice Chair Solinger seconded the motion. Motion carried 4-0-0. Chairperson Hays adjourned the meeting at 6:41 p.m.

The Minutes of the February 23, 2017 Carson City Library Board of Trustees meeting are so approved this 23rd day of March, 2017.

JEREMEY HAYS, Chair