

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the July 12, 2017 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled for 4:30 p.m. on Wednesday, July 12, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Jim Smolenski
Commissioner Lori Bagwell
Commissioner Mark Kimbrough

STAFF: Darren Schulz, Public Works Department Director
Dirk Goering, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
J. Daniel Yu, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Carson City Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:29:48) - Chairperson Bonkowski called the meeting to order at 4:29 p.m. Ms. Warren called the roll; a quorum was present. Commissioner Zenteno was absent.

2. AGENDA MANAGEMENT NOTICE (4:30:21) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (4:30:34) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:30:49) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 14, 2017 (4:31:11) - Chairperson Bonkowski entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to approve the minutes. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

6. PUBLIC MEETING ITEMS

6(A) POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1617-151, "CARSON CITY PAVEMENT PRESERVATION - SLURRY PROJECT," FOR A BASE BID OF \$153,007.00, PLUS A TEN PERCENT CONTINGENCY AMOUNT OF UP TO \$15,300.70, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$168,307.70, TO BE FUNDED FROM THE RTC ACCOUNT, AS PROVIDED IN THE FY 18 BUDGET (4:31:34) - Chairperson Bonkowski introduced this item. Mr. Goering reviewed

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the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments. When no additional questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. **Vice Chairperson Smolenski moved to determine Sierra Nevada Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1617-151, “Carson City Pavement Preservation - Slurry Project,” for a base bid of \$153,007, plus a contingency amount of up to \$15,300.70, for a total not-to-exceed amount of \$168,307.70, to be funded from the RTC account, as provided in the FY18 budget. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 0]
MOVER:	Vice Chairperson Jim Smolenski
SECOND:	Commissioner Lori Bagwell
AYES:	Vice Chair Smolenski, Commissioners Bagwell, Kimbrough, Chair Bonkowski
NAYS:	None
ABSENT:	Commissioner Jack Zenteno
ABSTAIN:	None

6(B) POSSIBLE ACTION TO DIRECT STAFF TO ALLOCATE CARSON CITY’S 2018 SHARE OF SURFACE TRANSPORTATION BLOCK GRANT (“STBG”) FUNDS TO THE SOUTH CARSON STREET COMPLETE STREETS PROJECT (4:35:11) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Mr. Goering and Mr. Schulz responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and, when none were forthcoming public comments. When no public comments were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to direct staff to allocate Carson City’s 2018 share of the Surface Transportation Block Grant funds to the South Carson Street Complete Streets Project. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion. Chairperson Bonkowski and Mr. Schulz responded to additional questions of clarification. Chairperson Bonkowski entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [4 - 0]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Lori Bagwell
AYES:	Commissioners Kimbrough, Bagwell, Vice Chair Smolenski, Chair Bonkowski
NAYS:	None
ABSENT:	Commissioner Jack Zenteno
ABSTAIN:	None

6(C) INFORMATION ONLY TO UPDATE THE COMMISSION ON A CONTRACT WITH THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF HEALTHCARE FINANCING AND POLICY (“DHCFP”), PERTAINING TO PARTIAL REIMBURSEMENT OF TRANSPORTATION SERVICES FOR ELIGIBLE MEDICAID RECIPIENTS (4:40:31) - Chairperson Bonkowski introduced this item, and Mr. Dollarhide reviewed the agenda materials. At Commissioner Bagwell’s request, Mr. Dollarhide reviewed the most recent invoice and the reimbursement history. He responded to additional questions of clarification. Chairperson

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Bonkowski entertained additional questions or comments and, when none were forthcoming, public comment. No public comment was forthcoming.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS:

7(A) STREET OPERATIONS ACTIVITY REPORT (4:44:43) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the report which was included in the agenda materials. In response to a question, Mr. Goering provided background information on installation of the stop sign at Conte Drive. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(B) PROJECT STATUS REPORT (4:46:24) - Chairperson Bonkowski introduced this item. Mr. Goering reviewed the agenda materials, and responded to questions of clarification regarding the status of the Sierra Vista Lane reconstruction project. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(C) FUTURE AGENDA ITEMS (4:53:18) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the tentative agenda for the August commission meeting.

8. COMMISSIONER COMMENTS (4:54:12) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

9. PUBLIC COMMENT (4:53:57) - Mr. Schulz advised that the Public Works Department Open House was scheduled for Saturday, July 15th from 10:00 a.m. to 2:00 p.m. (4:54:18) Chairperson Bonkowski entertained public comment; however, none was forthcoming.

10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, AUGUST 9, 2017 AT THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY, NEVADA (4:54:28) - Chairperson Bonkowski read this item into the record.

11. ACTION ON ADJOURNMENT (4:54:46) - Chairperson Bonkowski adjourned the meeting at 4:54 p.m.

The Minutes of the July 12, 2017 Carson City Regional Transportation Commission are so approved this 9th day of August, 2017.

BRAD BONKOWSKI, Chair