

# CARSON AREA METROPOLITAN PLANNING ORGANIZATION

## Minutes of the October 11, 2017 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, October 11, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Mark Kimbrough  
Vice Chairperson Brad Bonkowski  
Member Lori Bagwell  
Member Jon Erb  
Member Jim Smolenski  
Member Jack Zenteno  
Ex-Officio Member Sondra Rosenberg

**STAFF:** Darren Schulz, Public Works Department Director  
Lucia Maloney, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Cortney Bloomer, Bicycle and Pedestrian Coordinator  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:31:59)** - Chairperson Kimbrough called the meeting to order at 4:31 p.m. Ms. King called the roll; a quorum was present. Member Hastings was absent.

**2. AGENDA MANAGEMENT NOTICE (4:32:22)** - Chairperson Kimbrough entertained modifications to the agenda; however, none were forthcoming.

**3. DISCLOSURES (4:32:34)** - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

**4. PUBLIC COMMENT (4:32:42)** - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**5. ACTION ON APPROVAL OF MINUTES - September 13, 2017 (4:33:03)** - Chairperson Kimbrough entertained suggested revisions and, when none were forthcoming, a motion. **Member Bagwell moved to approve the minutes, as presented. Member Smolenski seconded the motion. Motion carried 5-0-1, Vice Chairperson Bonkowski abstaining.**

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**6. PUBLIC MEETING ITEMS:**

**6(A) INFORMATIONAL UPDATE ON CAMPO'S FISCAL YEAR 2017 / 18 UNIFIED PLANNING WORK PROGRAM TRANSIT RIDER PREFERENCE SURVEY (TASK 5.2) (4:33:44)**

- Chairperson Kimbrough introduced this item. Mr. Dollarhide reviewed the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**6(B) POSSIBLE ACTION TO APPROVE A SET OF PERFORMANCE TARGETS RELATED TO THE TRANSIT ASSET MANAGEMENT PLAN, UNDER THE REQUIREMENTS OF THE FEDERAL TRANSIT ADMINISTRATION'S TRANSIT ASSET MANAGEMENT FINAL RULE (4:38:43)**

- Chairperson Kimbrough introduced this item, and Mr. Dollarhide reviewed the agenda materials. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve a set of performance targets as related to the Transit Asset Management Plan, under the requirements of the Federal Transit Administration's Transit Asset Management Final Rule. Member Erb seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

**6(C) POSSIBLE ACTION TO APPROVE THE EXPENDITURE OF \$66,790.00, TO BE FUNDED FROM THE CAMPO / UNIFIED PLANNING WORK PROGRAM ACCOUNT, AND TO RECOMMEND APPROVAL OF CONTRACT NO. 1718-064, FY 18 CARSON CITY PAVEMENT MANAGEMENT SERVICES TO DYNATEST NORTH AMERICA, INC., FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$66,790.00, TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (4:42:15)**

- Chairperson Kimbrough introduced this item. Ms. Maloney reviewed the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve the expenditure of \$66,790.00, to be funded from the CAMPO / Unified Planning Work Program Account, and to recommend approval of Contract No. 1718-064, FY 18 Carson City Pavement Management Services to Dynatest North America, Inc., for a total not-to-exceed amount of \$66,790.00, to the Carson City Regional Transportation Commission. Member Smolenski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

**6(D) POSSIBLE ACTION TO FORMALLY SUPPORT CARSON CITY'S PURSUIT FOR A GRANT WITH THE U.S. DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY ("TIGER") DISCRETIONARY GRANT FUNDING FOR THE SOUTH CARSON STREET COMPLETE STREETS PROJECT AND TO AUTHORIZE THE CHAIR TO SIGN A LETTER OF SUPPORT (4:49:28)**

- Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the agenda materials. Ex-Officio Member Rosenberg expressed NDOT's support for the grant application, and advised that a letter of support had been provided to Ms. Maloney earlier in the day. Ms. Maloney responded to questions of clarification. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to formally support Carson City's pursuit for a grant with the U.S. Department of Transportation for Transportation Investment Generating Economic Recovery ("TIGER") discretionary grant funding for the South Carson Street Complete Streets project, and to authorize the Chair to sign a letter of support. Member Smolenski seconded the motion.** Chairperson

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Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote.  
**Motion carried 6-0.**

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (4:56:01)** - Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the tentative agenda for the November CAMPO meeting.

**8. CAMPO MEMBER COMMENTS (4:57:08)** - Chairperson Kimbrough introduced this item. Ex-Officio Member Rosenberg reported that NDOT's STIP was recently approved.

**9. PUBLIC COMMENT (4:58:05)** - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, NOVEMBER 8, 2017 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY, NEVADA (4:58:14)** - Chairperson Kimbrough read this information into the record.

**11. ACTION ON ADJOURNMENT (4:58:20)** - Member Smolenski moved to adjourn the meeting at 4:58 p.m.

The Minutes of the October 11, 2017 Carson Area Metropolitan Planning Organization meeting are so approved this 27<sup>th</sup> day of November, 2017.

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MARK KIMBROUGH, Chair