

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 1, 2018 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 1, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Nancy Paulson, Deputy City Manager
Dan Yu, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:05) - Mayor Crowell called the meeting to order at 8:31 a.m. Ms. Merriwether called the roll; a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson provided the invocation. At Mayor Crowell's request, Supervisor Bonkowski led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:33:12) - Mayor Crowell entertained public comment. (8:33:38) Bruce Scott commended the State of the City address. "The information, the videos, the inclusiveness, the message ... were really, really good. ... I think sometimes we get lost in what we don't like or what we don't agree with; what's going wrong here or what should be better there. And I thought it really brought out well what Carson City is doing well, where they're moving, where the challenges are, where the progress has been made." Mr. Scott reiterated his commendation of the staff and the Board. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 18, 2018 (8:35:00) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:35:18) - Mayor Crowell entertained modifications to the agenda. Following a brief discussion, Mayor Crowell advised that item 12(B) would be deferred to a future meeting. Mayor Crowell entertained additional requests to modify the agenda and, when none were forthcoming, deemed the agenda adopted, as revised.

CONSENT AGENDA

(8:35:57) - Mayor Crowell introduced the consent agenda, and read a prepared disclosure statement into the record. He advised that he would participate in action on the consent agenda, and entertained additional disclosures. When no additional disclosures were forthcoming, Mayor Crowell entertained a motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 1, 2018 Meeting

Page 2

Supervisor Bagwell moved to approve the consent agenda, as published. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JANUARY 19, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290

9. PUBLIC WORKS DEPARTMENT

9(A) POSSIBLE ACTION TO APPROVE A NON-EXCLUSIVE UTILITY EASEMENT AMENDMENT, BETWEEN THE STATE OF NEVADA DIVISION OF STATE LANDS AND CARSON CITY, FOR WELL 49 AND UNDERGROUND UTILITIES, LOCATED ON APN 004-022-01 AT THE BRYAN BUILDING

9(B) POSSIBLE ACTION TO APPROVE A NON-EXCLUSIVE UTILITY EASEMENT AMENDMENT, BETWEEN THE STATE OF NEVADA DIVISION OF STATE LANDS AND CARSON CITY, FOR A WATER LINE, LOCATED ON APN 004-022-02 AT THE BRYAN BUILDING

9(C) POSSIBLE ACTION TO TERMINATE A LEASE AGREEMENT, BETWEEN THE STATE OF NEVADA DIVISION OF STATE LANDS AND CARSON CITY, FOR A SEWER LIFT STATION ON APN 010-281-46, AT THE NORTHERN NEVADA CORRECTIONAL FACILITY

9(D) POSSIBLE ACTION TO APPROVE A NON-EXCLUSIVE UTILITY EASEMENT AGREEMENT, BETWEEN THE STATE OF NEVADA DIVISION OF STATE LANDS AND CARSON CITY, FOR A SEWER LIFT STATION AND SEWER LINES, LOCATED ON APN 010-281-46, AT THE NORTHERN NEVADA CORRECTIONAL FACILITY

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME -
None.

11. FINANCE DEPARTMENT - POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$405,753.70 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE (8:36:47) - Mayor

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 1, 2018 Meeting

Page 3

Crowell introduced this item, and Chief Financial Officer Jason Link reviewed the agenda materials. At Mayor Crowell's request, Mr. Link provided background information on this item. He responded to questions of clarification. At Mayor Crowell's request, Fire Chief Sean Slamon discussed the Ground Emergency Medical Transportation program reimbursements through Medicaid.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund, for a total amount of \$405,753.70 in uncollectible accounts receivable. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. PUBLIC WORKS DEPARTMENT

12(A) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY AND LYON COUNTY, WHICH PROVIDES FOR MUTUAL DELIVERY OF WATER RESOURCES TO EACH UTILITY (8:41:06) - Mayor Crowell introduced this item, and Public Works Department Director Darren Schulz reviewed the agenda materials. Mr. Schulz read into the record proposed language to revise Section 5, Mutual Responsibilities, of the Interlocal Agreement. Following discussion, consensus of the Board was to defer action on this item. Mayor Crowell entertained public comment; however, none was forthcoming.

12(B) POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A TEMPORARY EASEMENT DEED, BY THE CITY (GRANTOR) TO SIERRA NEVADA ASSOCIATION OF REALTORS, INC. (GRANTEE), FOR CONSTRUCTION OF DRAINAGE IMPROVEMENTS, ON PROPERTY OWNED BY THE CITY, APN 003-114-06, AS IT WILL BE IN THE BEST INTERESTS OF CARSON CITY, AND REALIGN FLOOD CONTROL FACILITIES, PURSUANT TO NRS 244.281 AND NRS 244.276 - Withdrawn.

13. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO ACCEPT THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2017 (8:48:03) - Mayor Crowell introduced this item, and welcomed Community Development Director Lee Plemel and Historic Resources Commission Chair Mike Drews. Mr. Drews reviewed the January 3, 2018 memo included in the agenda materials, and responded to questions of clarification. In response to a question, Public Works Department Director Darren Schulz provided an update on the historic blue line repair.

Mayor Crowell entertained additional questions or comments of the Board members and, when none were forthcoming, requested Mr. Drews to convey the Board's appreciation to the Historic Resources

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 1, 2018 Meeting

Page 4

Commission. Mayor Crowell entertained a motion. **Supervisor Bagwell moved to accept the 2017 Historic Resources Commission Annual Report, as presented. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. BOARD OF SUPERVISORS NON-ACTION ITEMS:

FUTURE AGENDA ITEMS (8:56:47) - Mayor Crowell announced the Board retreat scheduled for Monday, February 5th.

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS

STAFF COMMENTS AND STATUS REPORTS

15. PUBLIC COMMENT (8:57:02) - Mayor Crowell entertained public comment; however, none was forthcoming.

16. ACTION TO ADJOURN BOARD OF SUPERVISORS MEETING (8:57:25) - Mayor Crowell adjourned the Board of Supervisors meeting at 8:57 a.m.

LIQUOR AND ENTERTAINMENT BOARD

17. CALL TO ORDER AND ROLL CALL (8:57:31) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:57 a.m., noting the presence of a quorum, including Sheriff Ken Furlong.

18. PUBLIC COMMENT (9:02:07) - Chairperson Crowell entertained public comment; however, none was forthcoming.

19. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 18, 2017 (8:58:06) - Chairperson Crowell entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 1, 2018 Meeting

Page 5

20. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - PRESENTATION OF THE LIQUOR HEARINGS OFFICER ANNUAL REPORT FOR 2017

(8:58:33) - Chairperson Crowell introduced this item, and Community Development Director / Liquor Hearings Officer Lee Plemel reviewed the agenda materials. Chairperson Crowell entertained public comment; however, none was forthcoming.

21. PUBLIC COMMENT (9:02:25) - Mr. Marano announced that District Attorney Jason Woodbury was hosting a Youth and Family Symposium at the Legislative Counsel Bureau, 401 South Carson Street, and had invited the Board members to attend. Mr. Marano commented on his history as a “longsuffering Philadelphia Eagles fan.” He expressed faith in his team, and requested the Board’s “support and prayers” for their success in the Super Bowl. Chairperson Crowell entertained additional public comment; however, none was forthcoming.

22. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD MEETING (9:04:12)

- Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 9:04 a.m.

The Minutes of the February 1, 2018 Carson City Board of Supervisors meeting are so approved this 15th day of February, 2018.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder