

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the January 10, 2018 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, January 10, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Lori Bagwell
Commissioner Randy Gaa
Commissioner Mark Kimbrough
Commissioner Chas Macquarie

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Hailey Lang, Transportation Planner
Dan Yu, Deputy District Attorney
Tamar Warren, Council and Commission Reporter

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:00:59) - Chairperson Bonkowski called the meeting to order at 5:00 p.m. Ms. Warren called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (5:01:27) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (5:01:35) - Chairperson Bonkowski entertained disclosures. Commissioners Gaa and Macquarie advised of disclosures relative to item 6(B).

4. PUBLIC COMMENT (5:02:00) - Chairperson Bonkowski thanked former Commissioners Jack Zenteno and Jim Smolenski for their service. Chairperson Bonkowski welcomed Commissioners Gaa and Macquarie. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - December 13, 2017 (5:03:10) - Chairperson Bonkowski introduced this item, and entertained a motion. **Commissioner Bagwell moved to approve the minutes, as presented. Commissioner Kimbrough seconded the motion. Motion carried 4-0-1, Commissioner Macquarie abstaining.**

6. PUBLIC MEETING ITEMS:

6(A) POSSIBLE ACTION TO NOMINATE AND ELECT A CHAIRPERSON AND VICE CHAIRPERSON FOR THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION FOR A ONE-YEAR TERM (5:03:40) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the agenda materials. Chairperson Bonkowski entertained nominations for chair. **Commissioner Bagwell nominated Brad Bonkowski as chair. Commissioner Kimbrough seconded the nomination.**

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Chairperson Bonkowski entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried 5-0.**

Chairperson-elect Bonkowski entertained nominations for vice chair. **Chairperson-elect Bonkowski nominated Commissioner Bagwell as vice chair**, and entertained additional nominations. When no additional nominations were forthcoming, Chairperson-elect Bonkowski called for a vote on the pending nomination. **Nomination carried 5-0.**

6(B) POSSIBLE ACTION TO APPROVE THE SUBMISSION OF TWO TRANSPORTATION ALTERNATIVES PROGRAM (“TAP”) GRANT APPLICATIONS, ONE INFRASTRUCTURE AND ONE NON-INFRASTRUCTURE, BY THE PUBLIC WORKS DEPARTMENT, EACH REQUIRING A FIVE PERCENT LOCAL MATCH (5:05:40) - Chairperson Bonkowski introduced this item, and entertained disclosures. Commissioner Gaa read a prepared disclosure statement into the record, and advised that he would participate in discussion and action. Commissioner Macquarie read a prepared disclosure statement into the record, and advised that he would participate in discussion and action.

Ms. Lang reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Kimbrough moved to approve the submission of two Transportation Alternative Program grant applications, one infrastructure and one non-infrastructure, by the Public Works Department, each requiring a five percent local match. Vice Chairperson Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) POSSIBLE ACTION TO ALLOCATE FEDERAL FISCAL YEAR 2018 SURFACE TRANSPORTATION BLOCK GRANT (“STBG”) FUNDS TO FAIRVIEW DRIVE, BETWEEN SOUTH CARSON STREET AND ROOP STREET (5:12:41) - Chairperson Bonkowski introduced this item. Mr. Goering reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Vice Chairperson Bagwell moved to allocate Federal Fiscal Year 2018 Surface Transportation Block Grant funds to Fairview Drive, between South Carson Street and Roop Street. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER’S REPORT (5:18:22) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report. She responded to questions of clarification, and a brief discussion ensued.

7(B) STREET OPERATIONS ACTIVITY REPORT (5:22:31) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

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7(C) PROJECT STATUS REPORT (5:23:29) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the report which was included in the agenda materials. Ms. Maloney and Mr. Goering responded to questions of clarification.

7(D) FUTURE AGENDA ITEMS (5:30:41) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the February commission meeting. Chairperson Bonkowski entertained requests for future agenda items from the commissioners; however, none were forthcoming.

8. COMMISSIONER COMMENTS (5:32:18) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

9. PUBLIC COMMENT (5:32:30) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, FEBRUARY 14, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (5:32:41) - Chairperson Bonkowski read this information into the record.

11. ACTION ON ADJOURNMENT (5:32:59) - A motion was made to adjourn the meeting at 5:32 p.m.

The Minutes of the January 10, 2018 Carson City Regional Transportation Commission meeting are so approved this 14th day of February, 2018.

BRAD BONKOWSKI, Chair