

# CARSON CITY REGIONAL TRANSPORTATION COMMISSION

## Minutes of the February 14, 2018 Meeting

### Page 1

A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, February 14, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Lori Bagwell  
Commissioner Mark Kimbrough  
Commissioner Chas Macquarie

**STAFF:** Darren Schulz, Public Works Department Director  
Lucia Maloney, Transportation Manager  
Dan Stucky, City Engineer  
Iris Yowell, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

- 1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:56:47)** - Chairperson Bonkowski called the meeting to order at 4:56 p.m. Ms. King called the roll; a quorum was present.
- 2. AGENDA MANAGEMENT NOTICE (4:57:10)** - Chairperson Bonkowski entertained modifications to the agenda. Ms. Maloney advised that an ethics training had been scheduled for after the commission meeting but, due to the current commission vacancy, the training session has been postponed. Ms. Maloney requested to hear items 6(A) and (B) as one presentation, and to take action on each item separately. Chairperson Bonkowski entertained additional modifications to the agenda; however, none were forthcoming.
- 3. DISCLOSURES (4:58:10)** - Commissioner Macquarie advised that he would abstain from participating in discussion and action on items 6(A) and (B).
- 4. PUBLIC COMMENT (4:58:31)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.
- 5. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 10, 2018 (4:58:45)** - Chairperson Bonkowski introduced this item, and entertained a motion. **Vice Chairperson Bagwell moved to approve the minutes, with a correction to item 5 to indicate an abstention. Commissioner Kimbrough seconded the motion. Motion carried 4-0.**

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the February 14, 2018 Meeting**

**Page 2**

**6. PUBLIC MEETING ITEMS:**

**6(A) POSSIBLE ACTION TO APPROVE THE ALLOCATION OF \$300,000 FROM THE RTC FUND TO RECONSTRUCT THE ROADWAY FOR FIVE CROSS-STREETS, BETWEEN CARSON STREET AND CURRY STREET, INCLUDING ROBINSON STREET, SPEAR STREET, TELEGRAPH STREET, PROCTOR STREET, AND MUSSER STREET, AS PART OF THE DOWNTOWN CURRY STREETScape IMPROVEMENT PROJECT; and 6(B) POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE 90% DESIGN OF THE DOWNTOWN CURRY STREETScape IMPROVEMENT PROJECT (4:59:23)**

- Chairperson Bonkowski introduced these items and entertained disclosures. Commissioner Macquarie read a prepared disclosure statement into the record, and advised that he would abstain from participating in discussion and action on items 6(A) and 6(B). Chairperson Bonkowski read a prepared disclosure statement into the record, and advised that he would abstain from participating in discussion and action on item 6(B). He advised that he would pass the gavel to Vice Chairperson Bagwell for item 6(B).

City Engineer Dan Stucky introduced Lumos & Associates Director of Engineering Mike Bennett, and reviewed the agenda materials in conjunction with displayed slides. Mr. Stucky, Mr. Bennett, and Ms. Maloney responded to questions of clarification, and discussion followed.

Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion for item 6(A). **Vice Chairperson Bagwell moved to approve the allocation of \$300,000 from the RTC Fund to reconstruct the roadway for five cross-streets, between Carson Street and Curry Street, including Robinson Street, Spear Street, Telegraph Street, Proctor Street, and Musser Street, as part of the Downtown Curry Streetscape Improvement Project. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 3 - 0 - 1, Commissioner Macquarie abstaining.**

Chairperson Bonkowski passed the gavel to Vice Chairperson Bagwell, who entertained discussion of the commissioners and public comment relative to item 6(B). When no discussion or public comment was forthcoming, she entertained a motion. **Commissioner Kimbrough moved to recommend to the Board of Supervisors acceptance of the 90% design of the Downtown Curry Streetscape Improvement Project. Vice Chairperson Bagwell seconded the motion. Motion carried 2 - 0 - 2, Chairperson Bonkowski and Commissioner Macquarie abstaining.** Vice Chairperson Bagwell returned the gavel to Chairperson Bonkowski.

**6(C) POSSIBLE ACTION TO APPROVE COOPERATIVE AGREEMENT PR634-17-063, BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR COMPLETE STREETS IMPROVEMENTS ALONG SOUTH CARSON STREET, AND TO AUTHORIZE THE PUBLIC WORKS DIRECTOR TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS OR A CHANGE IN THE VALUE OF FUNDING UP TO 10% OF THE INITIAL FUNDING AMOUNT (5:25:15)** - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Chairperson Bonkowski entertained commissioner questions or comments and public comments. When no questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve cooperative agreement PR634-17-063, between the Carson City RTC and the Nevada Department of Transportation, for Complete Streets Improvements along South Carson Street, and to authorize the Public Works Department Director**

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the February 14, 2018 Meeting**

**Page 3**

**to sign future amendments to this agreement regarding time extensions or a change in the value of the funding up to 10% of the initial funding amount. Vice Chairperson Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**6(D) POSSIBLE ACTION TO DIRECT STAFF TO UTILIZE APPROXIMATELY \$630,000 IN LOCAL FY 2017 / 18 PAVEMENT PRESERVATION CAPITAL FUNDING FOR PATCHING AND SLURRY SEALING ON FAIRVIEW DRIVE, FROM ROOP STREET TO U.S. 50 EAST (5:27:36)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the agenda materials. Ms. Maloney and Mr. Goering responded to questions of clarification, and discussion followed. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Macquarie moved to direct staff to utilize approximately \$630,000 in local FY 2017 / 18 pavement preservation capital funding for patching and slurry sealing on Fairview Drive, from Roop Street to US 50 East. Vice Chairperson Bagwell seconded the motion.** In response to a question, Ms. Maloney explained the approximate dollar figure. **Commissioner Macquarie amended his motion to remove the word “approximately.” Vice Chairperson Bagwell continued her second.** Chairperson Bonkowski entertained additional discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**7(A) TRANSPORTATION MANAGER’S REPORT (5:36:47)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report. Ms. Maloney responded to questions regarding crossing improvements at the intersection of State Street and Long Street. She responded to additional questions of clarification, and a brief discussion took place.

**7(B) STREET OPERATIONS ACTIVITY REPORT (5:41:22)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

**7(C) PROJECT STATUS REPORT (5:42:42)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the report which was included in the agenda materials. Ms. Maloney, Mr. Goering and Mr. Schulz responded to questions of clarification.

**7(D) FUTURE AGENDA ITEMS (5:46:32)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the March commission meeting. Chairperson Bonkowski entertained future agenda items from the commissioners; however, none were forthcoming.

**8. COMMISSIONER COMMENTS (5:48:12)** - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

**9. PUBLIC COMMENT (5:48:25)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, MARCH 14, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (5:48:32)** - Chairperson Bonkowski read this information into the record.

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the February 14, 2018 Meeting**

**Page 4**

**11. ACTION ON ADJOURNMENT** (5:48:42) - Commissioner Kimbrough moved to adjourn the meeting at 5:48 p.m.

The Minutes of the February 14, 2018 Carson City Regional Transportation Commission meeting are so approved this 14<sup>th</sup> day of March, 2018.

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BRAD BONKOWSKI, Chair