

CARSON CITY REGIONAL TRANSPORTATION COMMISSION
Minutes of the January 15, 1997, Meeting
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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, January 15, 1997, at the Administrative Complex Conference Room, 2621 Northgate Lane, Suite 59, Carson City, Nevada, beginning at 8:30 a.M.

PRESENT: Chairperson Greg Smith and Commissioners Tom Tatro and Marie Wolf

STAFF PRESENT: Public Works Director Jay Aldean, Deputy Public Works Director Tim Homann, and Recording Secretary Katherine McLaughlin (R.T.C. 1/15/97 Tape 1-0001.5)

CALL TO ORDER AND ROLL CALL - Chairperson Smith convened the meeting at 8:35 a.m. Roll call was taken. The entire Commission was present constituting a quorum. Chairperson Smith welcomed Commissioner Tatro.

1. APPROVAL OF MINUTES - December 18, 1996 (1-0010.5) - Commissioner Wolf moved to accept the Minutes as written. Chairperson Smith seconded the motion. Commissioner Tatro indicated he would abstain. The motion was voted and carried 2-0-1.

2. PUBLIC COMMENTS (1-0022.5) - None.

3. STATUS REPORT ON TRANSIT SERVICES (1-0023.5) - Public Works Director Aldean explained Tim Bailey's absence. Chairperson Smith indicated that Mr. Bailey's reports are very comprehensive and self-explanatory. It should not be necessary for Mr. Bailey to review the complete text at every meeting. He recommended that Mr. Bailey be present at future meetings to respond to any questions. Deputy Public Works Director Homann agreed that there had been a remarkable change in the report and job performance during the last six or seven months. He then noted the decrease in ridership which he felt was understandable given the recent weather conditions. There had been an increase in clients, which may mean the ridership figures will pickup. He then explained the funding request approved by the Board of Supervisors for the discount rides program. NDOT has retained Michelle Johnson to develop a consolidated business plan. The plan is to be submitted to the Board of Supervisors on February 20. Its scope of work was explained. Information regarding this plan may be available for the next meeting. Chairperson Smith detailed the Board's funding action and described the management differences between Mr. Bailey and his predecessor. This change had resulted in a different attitude between the providers and the Transit Service. Mr. Bailey arrived during these comments. Discussion indicated the report was the same as the one which the Board of Supervisors had recently considered. Chairperson Smith explained his feeling that it was not necessary for Mr. Bailey to provide a comprehensive oral report as the written report provides the necessary detail. Mr. Bailey indicated that he had had some computer programs and thanked the Commission for its confidence. He then reviewed the ridership report including its projections. Efforts to curb the "No Show" problems and the cancellations during the snow storm were noted. Coverage was felt to have been fantastic for those still needing rides. He indicated that the supplemental funding will not be used unless needed. Discussion ensued on the problem with Capital Cab. Mr. Bailey had not been able to contact them since the recent Board meeting. Discussion ensued on the desire to include RSVP as a provider. Its service was explained. The desire to include the program in the consultant's business plan was expressed. Mr. Bailey then explained that he was going to Bremerton, Washington, for a manager's workshop and would return on Saturday.

4. STATUS OF CONSTRUCTION PROJECTS (1-0220.5) - Mr. Homann indicated that there had not been a lot of progress on the projects in view of his need to use the staff to mitigate the snow storm/flooding problems. He indicated that the Ash Canyon Road repair project is moving forward. It has not been determined whether this repair would be with RTC or Street Maintenance funds. Discussion also indicated that FEMA funds could be used to repair Ash Canyon Road as the cleanup and repair costs are eligible. Staff/consultant are involved with survey work now. The design work may be done in-house. The actual road repair may be contracted out. The remainder of the street repairs will probably be done in-house. Problems encountered with the Sonoma extension were noted. District Attorney Waters had purportedly agreed to allow an outside consultant to handle the condemnation proceedings if this process becomes necessary. Mr. Brotzman is currently in Washington, D.C., at a national

Transportation Advisory Conference. Chairperson Smith urged Mr. Homann to contact Mr. Lipparelli and get the program going. Mr. Homann indicated that College Parkway, Graves Lane, and Goni also need right-of-way acquisitions. He then reviewed the status of the remaining projects. Discussion indicated that Mr. Snopko was no longer available for a meeting or to return phone calls. It was felt that his project deadline is approaching. The Sonoma Street extension had been on the list of priorities. When Mr. Snopko came forward with his project, it appeared that the extension could be developed through a cooperative effort. Now, it appears as though this will not happen and that the project will be returned to the list. Mr. Aldean pointed out the need for Sonoma when Curry Street is extended. Mr. Homann then explained the delay with widening Roop Street at Little Lane and the possibility that the City may have to make the utility infrastructure improvements and seek reimbursement from the property owners at some future time. The delay installing the signal at Edmonds and Pheasant and the reasons for delaying the Ormsby Boulevard extension were discussed.

5. DISCUSSION AND POSSIBLE ACTION ON THE FORMATION OF A TRANSPORTATION ADVISORY COMMITTEE (1-0538.5) - Mr. Homann reviewed staff's recommendation and requested direction from the Commission. Commissioner Wolf supported having a Douglas County representative and questioned whether to have one from Washoe County. Mr. Homann indicated that these representatives would be members or experts in the RTC field. Chairperson Smith felt that such an individual may help the Committee avoid the problems/pitfalls experienced in Washoe. Chairperson Smith indicated that the committee is to be advisory to the Commission and would work with the consultant on the Master Plan. This will provide citizen input and make the Master Plan a community effort. Once the Plan is completed, the committee is to disappear. Mr. Aldean explained the original concept and staff's differing concepts. Mr. Homann felt that the Committee could provide a recommendation on whether to have it as a permanent on-going committee. Discussion ensued on whether to add a member from the Chamber of Commerce and/or remove someone from the proposed list. The composition of the membership was discussed and included comments from Chamber of Commerce Executive Vice President Larry Osborne who explained his reasons for feeling that a Chamber representative should be included in the list of members. He urged the Commission to either expand its membership or add a Chamber member to the Committee. Commissioner Wolf expressed her feeling that Carson City could never solve its transportation problems and invited Mr. Osborne to tour the City with her so she could explain her reasons for this statement. Mr. Osborne agreed to participate in the tour and expressed his optimism that the problems are solvable. Reasons for having a BLM representative on the list were discussed. Discussion pointed out that the Mayor would not have an appointee on the Committee. Commissioner Wolf moved to accept Mr. Brotzman's composition of the committee including a BLM representative. Mr. Aldean read the recommended list. Discussion ensued on Mr. Aldean's reasons for sending a staff member to the Chamber's Transportation Committee meetings. Commissioner Wolf suggested that Mr. Osborne have minutes from the Committee's meeting sent to the Commission. Mr. Osborne explained that the Committee is informal and does not establish any policies. Chairperson Smith encouraged Mr. Osborne to provide reports on the Committee's actions. Mr. Osborne agreed to provide reports. Chairperson Smith also pointed out that City staff could provide a report under its "Staff Comments" section of the agenda. The composition of the Committee and attendance at its meetings were explained. Discussion indicated the motion had died. Mr. Homann questioned whether the membership number was correct. Commissioner Tatro recommended having the Mayor make an appointment to the Committee. As Public Works and RTC do not have a member on the Committee, he recommended removing Community Development from the list. The Department and the transit provider could provide staff to it. This would maintain the 11 member Committee. Mr. Aldean described the Master Plan Land Use Element Committee's composition. He did not feel that the number should be restricted. Commissioner Tatro elaborated on his comments about not having a Community Development staff member on the Committee. He felt that it was important that Community Development provide a staff member as a resource. Mr. Homann agreed with his comments but urged the Commission to retain the Sheriff or his designee on the list of members. He also felt that NDOT should have member on the Committee. Commissioner Tatro agreed to have the Sheriff represented but felt that other City staff members should be as a resource. He explained how the Chamber's representative to the Redevelopment Authority Citizens Committee is selected. Commissioner Wolf moved to accept the membership to the Transportation Advisory Committee as follows: NDOT; BLM; Airport Authority; Carson City Sheriff; a representative from Wards 1, 2, 3, and 4; Douglas County's RTC; Washoe County's RTC; Carson City Chamber of Commerce; and the Mayor's appointment. Commissioner Tatro seconded the motion. Motion carried 3-0. Discussion indicated that the staff would follow-up on getting the Board appointments.

6. DISCUSSION AND POSSIBLE ACTION ON STATUS OF THE CONSTRUCTION OF GRAVES LANE FROM LOMPA LANE TO US 50 (1-1045.5) - Mr. Homann explained the reasons for agendizing this item and indicated that condemnation is proceeding as indicated earlier in the discussion.

7. COMMISSIONER COMMENTS (1-1068.5) - Commissioner Tatro requested the project status report be expanded to include the estimated dates for design, bid, and construction. Mr. Aldean also expressed a willingness to provide the Code and Statutes on RTC to Commissioner Tatro. Mr. Homann indicated that this type of report is provided as a part of the budget. Commissioner Tatro also explained that the City's financial report indicates there is a lot of money available for projects. He suggested that the projects be analyzed with an intent to contract some of them. Mr. Homann indicated that staff had done little in-house design during the past several years. He also pointed out the delay in getting some of the projects started during the last month. This schedule will be put together shortly. Mr. Aldean indicated that it had been staff's intent to provide a more comprehensive report, however, due to the problems which occurred with the snow storm and flood, this had not occurred. Chairperson Smith explained his concern that if some projects are not designed soon, the money will remain in the bank and construction will be delayed. This could cause some significant perception problems. He also cautioned against just spending the money because it is there. Mr. Homann indicated that the new Street Superintendent had started on January 2. Time could now be dedicated to RTC projects. Commissioner Tatro also pointed out that he had learned a lot about accelerated contracting during the recent events. Commissioner Wolf then suggested that the traffic signals be synchronized. Problems encountered with synchronized signals when pedestrians or left-turns occur were explained. The signals can be programmed to address each day of the week and its traffic loads. One way and two lane streets are a more efficient method of moving traffic than a four lane street. This is not possible on Carson Street. Chairperson Smith requested this issue be agendized for the next meeting. Mr. Aldean explained the new Street Superintendent's experience with traffic signals. Mr. Homann noted the traffic volume experienced daily on Carson Street which he felt was too many vehicles to move traffic efficiently. Discussion between Commissioner Tatro and Mr. Homann added the left-turn controls to the signal discussion for the next meeting.

8. STAFF COMMENTS (1-1289.5) - None.

9. ACTION ON FUTURE MEETING DATE AND TIME (1-1292.5) - The next meeting will be on February 19. Following discussion on the starting time, consensus set the meeting to start at 3:30 p.m. in Room 59.

10. ADJOURNMENT - Commissioner Wolf moved to adjourn. Commissioner Tatro seconded the motion. Motion carried and Chairperson Smith adjourned the meeting at 10 a.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the January 15, 1997, Carson City Regional Transportation Commission meeting

1997. ARE SO APPROVED ON__February_19__,

_____/s/_____

Greg Smith, Chairperson