

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CHARTER REVIEW COMMITTEE**

**Day:** Wednesday  
**Date:** May 2, 2018  
**Time:** Beginning at 5:30 pm  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**1. Call to Order**

**2. Roll Call**

**3. Public Comment:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Charter Review Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

**4. For Possible Action: Approval of Minutes - February 26, 2018**

**5. Agenda Items:**

5.A For Possible Action: To recommend to the Board of Supervisors an amendment to the Charter that states trash pickup is not required for Carson City.

5.B For Possible Action: To recommend to the Board of Supervisors an amendment to Section 7.020 of the Charter to include a clause wherein customer service ratings are taken into account in order to extend or dissolve a franchise agreement.

5.C For Possible Action: To recommend to the Board of Supervisors an amendment to Section 2.010 of the Charter to change the election of Supervisors from At Large to being elected by voters within the ward that they are to represent; the Mayor would continue to be elected At large.

5.D For Possible Action: Discussion and possible action on future agenda items and meeting dates and possible direction to staff on the same.

**6. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

## **7. For Possible Action: To Adjourn**

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at [jbusse@carson.org](mailto:jbusse@carson.org) or call (775) 887-2100.

This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:  
Community Center 851 East William Street  
City Hall 201 North Carson Street  
Carson City Library 900 North Roop Street  
Community Development Permit Center 108 East Proctor Street  
<https://notice.nv.gov/>

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Charter Review Committee**  
**Monday, February 26, 2018 ● 3:00 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Board Members:**

<b>Chair – Bruce Robertson</b>	<b>Vice Chair Matuska</b>
<b>Member – Kimberly Fiegehen</b>	<b>Member Stacey Giomi</b>
<b>Member – John Vettel</b>	<b>Member – Judy Welch</b>

**Staff:**

Nancy Paulson, Deputy City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

The minutes and audio recordings of the Carson City Charter Review Committee meetings are available on [www.carson.org/minutes](http://www.carson.org/minutes).

**1. CALL TO ORDER**

(3:01:18) – Chairperson Robertson called the meeting to order at 3:01 p.m.

**2. ROLL CALL**

(3:01:27) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived/Left</b>
Bruce Robertson	Present	
Michael Matuska	Present	
Kimberly Fiegehen	Present	
Stacey Giomi	Present	
John Vettel	Present	
Judy Welch	Present	

**3. PUBLIC COMMENT**

(3:01:50) – None.

**4. AGENDA ITEMS**

**A. TO ELECT A CHAIR AND VICE CHAIR.**

(3:01:55) – Chairperson Robertson introduced the item and entertained nominations.

**(3:02) – MOTION: I move to nominate Bruce [Robertson] to the position of Chair and Michael [Matuska] to the position of Vice Chair.**

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Vettel
<b>SECONDER:</b>	Giomi
<b>AYES:</b>	Robertson, Matuska, Fiegehen, Giomi, Vettel, Welch
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**B. FOR DISCUSSION ONLY: REVIEW AND DISCUSSION OF THE NEVADA OPEN MEETING LAW.**

(3:02:37) – Chairperson Robertson introduced the item. Chief Deputy District Attorney Adriana Fralick reviewed the PowerPoint presentation incorporated into the record. She also responded to clarifying questions by the Committee members. There were no public comments.

**C. FOR POSSIBLE ACTION: REVIEW AND DISCUSSION ON THE PROCESS AND TIMELINE FOR THE 2018 CHARTER REVIEW COMMITTEE AND POSSIBLE DIRECTION TO STAFF.**

(3:08:57) – Chairperson Robertson introduced the item. Deputy City Manager Nancy Paulson presented the Charter Review Committee Background and Process document incorporated into the record. She highlighted that the timeframe to receive community input and recommendations would be from March 5, 2018 until April 6, 2018. Ms. Paulson noted that the committee would present any proposed amendments to the Board of Supervisors at one of Board’s meetings in July 2018, adding that any recommendations to the Legislature must be done by August 2018. She also recommended discussing any bylaws changes, should the Committee members suggest any, at the next Charter Review Committee meeting. Chairperson Robertson received confirmation that the current bylaws were included in the meeting packet.

**D. FOR POSSIBLE ACTION: TO SET THE DATE AND TIME FOR THE NEXT CHARTER REVIEW COMMITTEE MEETING.**

(3:11:20) – Ms. Paulson suggested setting all the meeting dates during this agenda item discussion and recommended several dates for the Sierra Room availability. Discussion ensued regarding possible dates and members noted their preferences. It was agreed to schedule the next meeting on May 2, 2018 and a suggestion was made to hold one of the meetings after 5 p.m. Ms. Paulson summarized the discussion by noting that the upcoming meetings were set for May 2, 2018 at 5:30 p.m.; May 16, 2018 at 3 p.m.; June 19, 2018 at 11 a.m. She also informed the members that no agenda requests had been received to date. Ms. Fralick clarified that even if no items are agendaized, a meeting to hear public comments would be advised. Ms. Paulson stated that if public comment is received during the last meeting, a new meeting date must be scheduled if the item is to be agendaized for discussion. There were no public comments.

**7. PUBLIC COMMENT**

No members of the public were present.

**8. FOR POSSIBLE ACTION: TO ADJOURN**

**(3:25:50) – Chairperson Robertson adjourned the meeting at 3:25 p.m.**

The Minutes of the February 26, 2018 Carson City Charter Review Committee meeting are so approved this 2<sup>nd</sup> day of May, 2018.

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BRUCE ROBERTSON, Chair



# STAFF REPORT

Report To: Charter Review Committee

Meeting Date: May 2, 2018

Online Submission: Rose Stieha

Agenda Title: For Possible Action: To recommend to the Board of Supervisors an amendment to the Charter that states trash pickup is not required for Carson City.

Agenda Action: Formal Action/Motion

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### Proposed Motion

I move (to recommend) (not to recommend) to the Board of Supervisors an amendment to the Charter that states trash pickup is not required for Carson City.

### Suggestion

NO mandatory trash pickup for Carson City.

### **Committee Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
(Vote Recorded By)



# STAFF REPORT

Report To: Charter Review Committee

Meeting Date: May 2, 2018

Online Submission: Sheri Powell

Agenda Title: For Possible Action: To recommend to the Board of Supervisors an amendment to Section 7.020 of the Charter to include a clause wherein customer service ratings are taken into account in order to extend or dissolve a franchise agreement.

Agenda Action: Formal Action/Motion

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### Proposed Motion

I move (to recommend) (not to recommend) to the Board of Supervisors an amendment to Section 7.020 of the Charter to include a clause wherein customer service ratings are taken into account in order to extend or dissolve a franchise agreement.

### Suggestion

My suggestion is that we have a clause under franchise agreements wherein customer service is taken into account in order to extend or dissolve the contract. Customer service calls, rated as dissatisfaction with service, should be counted and the city should have a right to dissolve the contract if the franchise is not doing a satisfactory job. I think 12% customer complaints - based on population of service, should signal the option to dissolve the contract.

### **Committee Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
(Vote Recorded By)

**Sec. 7.020 Acquisition, operation of municipal utilities, facilities and franchises.** Except as otherwise provided in subsection 2 of section 2.270 and section 2.272, Carson City may, in the manner and for the purposes provided in this Charter and Nevada Revised Statutes as they apply to cities and counties, grant franchises and acquire in any manner any public utility, airport, municipal hall, cemetery, fire station or other public building, park, recreation center and necessary equipment for municipal departments (such acquisitions hereafter sometimes referred to in this article as “facilities” or “projects”), and hold, manage and operate them either alone or jointly with any level of government or instrumentality or subdivision thereof.

(Ch. 213, [Stats. 1969 p. 308](#); A — Ch. 565, [Stats. 1997 p. 2751](#); Ch. 416, [Stats. 2001 p. 2097](#))





# STAFF REPORT

Report To: Charter Review Committee

Meeting Date: May 2, 2018

Online Submission: John Vettel

Agenda Title: For Possible Action: To recommend to the Board of Supervisors an amendment to Section 2.010 of the Charter to change the election of Supervisors from At Large to being elected by voters within the ward that they are to represent; the Mayor would continue to be elected At large.

Agenda Action: Formal Action/Motion

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### Proposed Motion

I move (to recommend) (not to recommend) to the Board of Supervisors an amendment to Section 2.010 of the Charter to change the election of Supervisors from At Large to being elected by voters within the ward that they are to represent; the Mayor would continue to be elected At large.

### Suggestion

Section 2.010 - 4. would be amended to read:

All Supervisors, ~~including the Mayor,~~ must be voted upon by the registered voters of Carson City ~~at large residing within their respective ward and shall serve for a term of 4 years. The Mayor shall be voted upon at large and shall serve for a terms of 4 years.~~

### Rationale:

- A supervisor must reside within the ward he or she represents. Therefore, residents of that ward should have an exclusive say on who represents them.
- It is desirable to encourage citizen participation in government. This change will make running for supervisor easier, less costly & more attractive.
- Reducing the size of each supervisor’s constituency by one fourth, will enhance communication between the supervisor and his or her constituency.
- Reducing the size of each supervisor’s constituency by one fourth will also reduce each supervisory candidate’s election campaign expense by approximately one fourth, thereby attracting more candidates.
- The present “At-Large” system facilitates control of Carson City government by a wealthy few, whose interests may conflict with the city’s citizens as a whole.
- The present system prevents each ward from having fair, democratically elected representation, and is therefore in conflict with both the Nevada and US Constitutions.
- The argument that “Each supervisor should represent the entire city” is invalid, as it raises the question “why then must one supervisor reside in each ward?”.

### Committee Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

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(Vote Recorded By)

**Sec. 2.010 Board of Supervisors: Qualifications; election; term of office.**

1. The legislative power of Carson City is vested in a Board of Supervisors consisting of five Supervisors, including the Mayor.

2. The Mayor must be:

(a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.

(b) A qualified elector within Carson City.

3. Each Supervisor must be:

(a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.

(b) A qualified elector within the ward which he or she represents.

(c) A resident of the ward which he or she represents, except that changes effected in the boundaries of a ward pursuant to the provisions of section 1.060 do not affect the right of any elected Supervisor to continue in office for the term for which he or she was elected.

4. All Supervisors, including the Mayor, must be voted upon by the registered voters of Carson City at large and shall serve for terms of 4 years.

(Ch. 213, [Stats. 1969 p. 294](#); A — Ch. 672, [Stats. 1969 p. 1467](#); Ch. 673, [Stats. 1969 p. 1472](#); Ch. 98, [Stats. 1977 p. 203](#); Ch. 118, [Stats. 1985 p. 474](#))



# STAFF REPORT

Report To: Charter Review Committee

Meeting Date: May 2, 2018

Agenda Title: For Possible Action: Discussion and possible action on future agenda items and meeting dates and possible direction to staff on the same.

Agenda Action: Formal Action/Motion

### Proposed Motion

Provide direction to staff regarding future agenda items and/or meeting dates based on the discussion at the meeting.

### Summary

If there are no further items for discussion, the committee may decide no additional meetings are necessary.

At the February 26, 2018 meeting the committee selected the following dates for possible future meetings:

Wednesday, May 2 at 5:30pm

Wednesday, May 16 at 3:00pm

Tuesday, June 19 at 11:00am

### **Committee Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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(Vote Recorded By)