

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the June 21, 2018 Meeting

### Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 21, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nancy Paulson, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Deputy City Manager  
Dan Yu, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:40) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. Calvary Chapel Pastor Pat Propster provided the invocation. At Mayor Crowell's request, Mr. Yu led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:33:34) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 17, 2018 and May 21, 2018** (8:34:05) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the May 17, 2018 minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.** Mayor Crowell entertained a motion for the May 21, 2018 minutes. **Supervisor Bonkowski moved to approve the May 21, 2018 minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:35:34) - Mayor Crowell introduced this item, and entertained modifications to the agenda. When none were forthcoming, Mayor Crowell deemed the agenda adopted, as published.

**8. SPECIAL PRESENTATION OF THE FIRE CHIEF'S COMMENDATION FOR LIFE-SAVING ACTIVITIES AT THE MULTI-PURPOSE ATHLETIC CENTER** (8:35:51) - Mayor Crowell introduced this item, and invited Fire Chief Sean Slamon to the meeting table. Chief Slamon introduced Parks, Recreation, and Open Space Department Director Jennifer Budge and Parks and Recreation Commission Chair Lee Ann Keever. Chief Slamon described a medical incident at the Multi-Purpose Athletic Center in which a gentleman went into cardiac arrest. Chief Slamon presented Daniel Krahn, Dennis Manning, and Jim Manning with commendations for their life-saving efforts. The Board members, City staff, and citizens present applauded. Mayor Crowell thanked the gentlemen.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

At Mayor Crowell’s request, Chief Slamon described details of the Voltaire Canyon fire. Chief Slamon thanked the federal and local partner agencies for their participation. He reported that one engine and several personnel are currently at the Smith Valley fire. Mayor Crowell thanked Chief Slamon and the surrounding jurisdictions, and commended them for extinguishing the Voltaire Canyon fire so quickly. Chief Slamon expressed appreciation to the Public Works Department and Sheriff’s Department personnel for their assistance.

**CONSENT AGENDA**

(8:43:44) - Mayor Crowell introduced the consent agenda, advising that he had been requested to separately hear items 9(A), 12(A), and 12(B). He entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of item 9(B) for the Assessor; 10 for the City Manager; and 11 for Finance. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**9. ASSESSOR**

**9(A) POSSIBLE ACTION TO APPROVE THE REMOVAL OF THE TAXES AND PENALTIES FROM THE UNSECURED 2015 / 16 TAX ROLL, PURSUANT TO NRS 361.5607, IN THE AMOUNT OF \$265.77** (8:44:33) - Mayor Crowell introduced this item, and Assessor Dave Dawley presented the agenda materials. Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the removal of the taxes and penalties from the Unsecured 2015 / 16 Tax Roll for the following Unsecured Accounts: CB 49042, On the Go Scooter Mobile; CB 45994, Chief’s Tactical; CB 45026, Distinctive Style Beauty Salon; CB 44953, Auto Doctors; CB 44244, Mayvil Recycling Center; CB 43670, Robie, Brianna; CB 35767, Puppy Love Dog Grooming; CL 45196, Spectrum Management LLC - Spec NV 997, for a total amount of \$265.77. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 3**

**DRAFT**

**9(B) POSSIBLE ACTION TO ACCEPT THE ANNUAL TECHNOLOGY FUND REPORT FROM THE CARSON CITY ASSESSOR, PURSUANT TO NRS 250.085**

**10. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF MAY 5, 2018 THROUGH JUNE 8, 2018**

**11. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 8, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**12. PURCHASING AND CONTRACTS**

**12(A) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO CONTRACT NO. 1415-158, WITH DIAMOND PHARMACY, PROVIDING AN EXTENSION UNTIL SEPTEMBER 30, 2018 AND, FOR AN AMOUNT NOT TO EXCEED \$27,500, TO PROVIDE PRESCRIPTION MEDICATION FOR PERSONS DETAINED IN THE CARSON CITY JAIL (12:50:08)** - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Carol Akers presented the staff report. Supervisor Bonkowski pointed out that the original contract term and all options expire at the end of June. "... Diamond Pharmacy doesn't have the ability to extend this contract and it's the City that's requesting the extension in order to negotiate a new and better contract. ... this action will be appropriating \$27,500 of the approved FY 18 / 19 budget, which has already been approved as part of the full budget. So we're just appropriating a portion of an already-approved budget line item to take care of this while we negotiate the contract."

Mayor Crowell entertained questions or comments of the Board of members and of the public and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve Amendment No. 2 to Contract No. 1415-158 with Diamond Pharmacy, providing an extension to the original contract term, plus all approved extension option periods, to September 30, 2018, and appropriating up to \$27,500 of the approved FY 2018 / 19 budget line item for this contract to provide prescription medication for persons detained in the Carson City Jail. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**12(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-005, CARSON CITY WATER RESOURCES SUPPORT WITH RESOURCE CONCEPTS, INC., AS A TWO-YEAR CONTRACT FOR AN ANNUAL AMOUNT NOT TO EXCEED \$50,000, TO BE FUNDED FROM THE WATER FUND OF THE PUBLIC WORKS DEPARTMENT (8:52:38)** - Mayor Crowell introduced this item, and entertained questions or comments. Supervisor Bonkowski advised of having

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

requested to have the full contract amount included in the recommended action. The full contract amount for the subject contract is \$100,000.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Contract No. 1819-005, Carson City Water Resources Support with Resource Concepts, Inc., as a two-year contract for an annual amount not to exceed \$50,000, and a total contract amount not to exceed \$100,000, to be funded from the water fund of the Public Works Department. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** (8:44:27) - Please see the minutes for items 9(A), 12(A), and 12(B).

**14. PUBLIC GUARDIAN - PRESENTATION OF A REPORT FROM THE PUBLIC GUARDIAN ON THE OPERATIONS AND STATUS OF CASES AT THE PUBLIC GUARDIAN'S OFFICE** (8:54:17) - Mayor Crowell introduced this item, noting that no one was present from the Public Guardian's office. Ms. Paulson suggested deferring the item until such time as a Public Guardian's representative could be present.

(8:58:51) Mayor Crowell reintroduced this item. Public Guardian Deborah Marzoline introduced Deputy Public Guardian Nicole Wengren. Ms. Marzoline expressed appreciation for the opportunity to have served as the City's Public Guardian for the past seven and a half years. (8:59:35) Ms. Wengren presented the report which was included in the agenda materials, and responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, commended Ms. Marzoline for her service and wished her well in retirement. Mayor Crowell thanked Ms. Wengren for her report.

**15. FIRE DEPARTMENT - POSSIBLE ACTION TO APPROVE A MINOR REORGANIZATION OF THE FIRE DEPARTMENT'S ADMINISTRATION** (8:54:52) - Mayor Crowell introduced this item. Fire Chief Sean Slamon presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the minor reorganization of the Fire Department's Administration, which includes the addition of one Emergency Medical Services Manager position and the elimination of the existing Deputy Emergency Manager position. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16. PURCHASING AND CONTRACTS**

**16(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-015 AS A TWO-YEAR CONTRACT, BETWEEN SERENITY MENTAL HEALTH AND THE CARSON CITY JUVENILE SERVICES DEPARTMENT, FOR MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES, EFFECTIVE JULY 1, 2018 THROUGH JUNE 30, 2020, FOR AN ANNUAL AMOUNT OF \$98,280**

(9:03:30) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the staff report. Ms. Akers acknowledged that the amount was budgeted for FY 2018 / 19. Juvenile Services Chief Ali Bannister introduced Dr. Joe McEllistrom and provided an overview of his role in the mental health community. Ms. Bannister read a prepared statement into the record discussing the importance of mental health and substance abuse services. (9:12:45) Dr. McEllistrom provided a brief overview of his professional experience and his contractual relationship with the City. He discussed the importance of the need for diversion. "And these practices ... are not new. They really follow a national best practice model for delivering service when the mental health population of our communities intersect with law enforcement. Just to be clear, I'm not going to benefit from this in any direct way. I just don't want Ali's graduating class to become my freshman class at the jail so, in that way, I hope to benefit."

Dr. McEllistrom reviewed statistical and research information on juvenile offenders and mental health. "By the ... early 2000s, ... 70% of an incarcerated youth population had a diagnosable mental health disorder. ... only 20% of the general population was exhibiting anything like that. So you have a three-fold increase in diagnosed disorders in our juvenile offenders. And in that group, the problem sort of increases because you take that ... 70% out, nearly 80% have a dual diagnosis so that means that there's two disorders, at a minimum, going on. ... So now you've just upped the ante in terms of risk, in terms of treatment complexity. And, out of that group, 60% have three or more diagnosable disorders, further increasing the problems and the barriers to success if they're not addressed appropriately. So ... I'm here to really try to highlight the risks that [Ms. Bannister] faces without this kind of intervention and the need for the intervention because you can see the disparity between the youth in the general population and those that we are incarcerating. And diversion has become the way of doing that." Dr. McEllistrom commended Ms. Bannister on her work.

Supervisor Abowd expressed understanding for the wisdom and the need for the contract. She reviewed statistical information on the increase in suicide rates in young females. In response to a question, Ms. Bannister expressed the opinion that a reason would be increased mental health and substance abuse issues. Dr. McEllistrom advised of "a huge increase in our female population in the jail. And what we know nationally about that population is the tremendous impact of trauma that exists in this group."

Supervisor Bagwell thanked Ms. Bannister for a recent training event. Supervisors Bagwell and Bonkowski reviewed necessary corrections to the contract scope of work, and discussion ensued.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 6**

**DRAFT**

Supervisor Bonkowski suggested limiting the contract to one year in consideration of Serenity Mental Health being a new vendor, and additional discussion followed.

In response to a question, Ms. Bannister reviewed background information on AB395. Ms. Paulson responded to questions of clarification. Mayor Crowell entertained public comment. (9:31:47) District Court Judge James Wilson commended Ms. Bannister and Dr. McEllistrom on their presentation. Judge Wilson considered “this ultimately as a public safety issue which affects the quality of life of everyone that lives in Carson City. If we don’t catch these mental health issues when the children are brought to our attention through delinquent acts and are incarcerated in Juvenile Detention, then Judge Russell and I ... are going to be dealing with them on a much more serious and a much more costly level. It’s necessary because the City is exposed to tremendous liability if we do not provide timely, consistent, quality mental health care to the youth that are in the juvenile process. And we owe a responsibility to the children themselves and these are children. We refer to them as juveniles and youths. These are children. So it’s necessary for those reasons. Judge Russell and I are very grateful to [Ms. Bannister] and all the work that she has done in putting this together. We have met several times. The former City Manager ... my recollection was it was his instigation of the two-year contract. And there is some benefit to consistency. I don’t know if Serenity agreed to this understanding that it was a two-year contract and, if it’s not a two-year contract, what effect that might have on them.

“Financially, we think we’re stuck with it, we being Carson City. We have to fund it. That’s not an option so the question is the best way to do it. Judge Russell and I both believe that this is the best option, the two years with the provision that they can opt out. If Juvenile is not happy with the services that they’re being provided, they can opt out of it. The quality of care, again, the consistency, the timeliness of it are all important. So we’re in favor of approving the two-year contract.” In response to a comment, Judge Wilson advised that the possibility of a permanent employee was discussed. Ms. Bannister advised of having met with the Internal Finance Committee to discuss a full-time employee. “We were encouraged to enter into a contract instead of provide a full-time employee.” Judge Wilson provided additional clarification, and discussion followed. Ms. Paulson explained the Internal Finance Committee’s recommendation of a contractor.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve Contract No. 1819-015, as a one-year contract with a one-year option, between Serenity Mental Health and the Carson City Juvenile Services Department (Probation / Detention), for mental health and substance abuse services, effective July 1, 2018 through June 30, 2019, for a contract amount of \$98,280, allowing the District Attorney’s Office to conform Exhibit A to the comments provided in the record today. Supervisor Bagwell seconded the motion.** Mayor Crowell advised that he would support the motion, but expressed concern that “we’re cutting our nose off to spite our face ... If we ... really need this level of service, which I believe we do, then we ought to be talking about a permanent employee rather than a contract.” Following a brief discussion, Mayor Crowell called for a vote on the pending motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1718-137 FOR CARSON CITY INTERNAL AUDIT SERVICES WITH EIDE BAILLY, LLP FOR FY 2019 WITH TWO (2) ONE-YEAR OPTIONS, FOR A NOT-TO-EXCEED ANNUAL AMOUNT OF \$110,000 (9:48:10)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bagwell read a prepared disclosure statement into the record, advising of a disqualifying conflict of interest and that she would abstain from discussion and action. Supervisor Bonkowski disclosed a meeting with a member of the Audit Committee, who advised of procedural concerns.

Purchasing and Contracts Administrator Carol Akers presented the staff report. Ms. Paulson advised of the Audit Committee’s recommendation and the subsequent request for proposals process, which she reviewed. She discussed staff’s recommendation of Eide Bailly LLP due to their “level of certifications, ... extensive experience in Nevada ..., and their extensive experience with Carson City. Also their fees came in much lower than the current internal auditors and there would be no additional travel time charged to the budget.”

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1718-137 for Carson City Internal Audit Services, with Eide Bailly, LLP, for FY 2019, with two one-year options, for a not-to-exceed annual amount of \$110,000. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 9:51 a.m., and reconvened at 10:01 a.m.

**16(C) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1718-183, SEWER PIPELINE CONDITION ASSESSMENT, TO KELLER ASSOCIATES, INC. FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$242,800.00, TO BE FUNDED FROM THE SEWER MAINTENANCE PROFESSIONAL SERVICES AND SEWER WWRP PROFESSIONAL SERVICES ACCOUNTS, AS PROVIDED IN FY 2018 (10:01:53)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers acknowledged the contract amount had been budgeted. City Engineer

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

Dan Stucky presented details of the proposed contract, and responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1718-183, Sewer Pipeline Condition Assessment, to Keller Associates, Inc., for a total not-to-exceed amount of \$242,800.00, to be funded from the Sewer Maintenance Professional Services and Sewer WWRP Professional Services Accounts, as provided in FY 2018. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(D) POSSIBLE ACTION TO DETERMINE THAT V&C CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1718-203, CLEAR CREEK AVENUE SEWER IMPROVEMENTS, PHASE 2, TO V&C CONSTRUCTION, INC. FOR A BASE BID AMOUNT OF \$1,278,070.50, AND A CONTINGENCY AMOUNT OF \$127,807.05, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$1,405,877.55 TO BE FUNDED FROM THE CLEAR CREEK SEWER PHASE 2 ACCOUNT, AS PROVIDED IN FY 2018 (10:07:17)** - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers acknowledged the contract amounts had been budgeted. City Engineer Dan Stucky presented details of the proposed contract. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to determine that V&C Construction, Inc. is the lowest responsive bidder, pursuant to NRS Chapter 338, and to award Contract No. 1718-203, Clear Creek Avenue Sewer Improvements, Phase 2, to V&C Construction, Inc., for a base bid of \$1,278,070.50, and contingency amount of \$127,807.05, for a total not-to-exceed amount of \$1,405,877.55, to be funded from the Clear Creek Sewer Phase 2 Account, as provided in FY 2018. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 9**

**DRAFT**

**17. FINANCE DEPARTMENT**

**17(A) POSSIBLE ACTION TO ADOPT A RESOLUTION FOR A TEMPORARY INTERFUND LOAN, FROM THE REGIONAL TRANSPORTATION FUND TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION FUND, FOR AN AMOUNT NOT TO EXCEED \$200,000 (10:09:33)** - Mayor Crowell introduced this item, and Deputy Chief Financial Officer Sheri Russell presented the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to adopt Resolution No. 2018-R-13, a resolution for a temporary interfund loan from the Regional Transportation Fund to the CAMPO fund, for an amount not to exceed \$200,000. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17(B) POSSIBLE ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2017 - 18 BUDGET, IN THE AMOUNT OF \$1,971,894 (10:11:44)** - Mayor Crowell introduced this item. Deputy Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. At Supervisor Bonkowski’s request, Fire Chief Sean Slamon provided detail regarding the Fire Department overtime budget. In response to a further question, Chief Slamon anticipates a reduction in Fire Department overtime “pending anything unanticipated ... I think we’ve stabilized that and I’m pretty optimistic we’ll do much better this year.”

Mayor Crowell entertained additional Board member questions or comments and public comments. When no additional questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to adopt Resolution No. 2018-R-14, a resolution to augment and amend the Carson City Fiscal Year 17 / 18 budget, as published, with the exception of \$75,000 for the WNC sign. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17(C) POSSIBLE ACTION TO ALLOCATE THE COMMUNITY SUPPORT SERVICES GRANT FUND FOR FY 2019 (10:26:35)** - Mayor Crowell introduced this item, and read a prepared disclosure statement into the record. Mayor Crowell advised of no disqualifying conflict of interest, and

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 10**

**DRAFT**

that he would participate in discussion and action. Mayor Crowell entertained additional disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advising of a disqualifying conflict of interest and that he would not participate in discussion and action. Supervisor Bonkowski stepped away from the dais. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Grants Administrator Ana Jimenez presented the CSSG recommendations, as outlined in the June 21, 2018 memorandum included in the agenda materials. Partnership Carson City Executive Director Hannah McDonald presented the recommendations of the Partnership Carson City Executive Board.

At Supervisor Abowd's request, a United Latino Community representative reviewed charges associated with immigration applications. The representative responded to additional questions of clarification. Supervisor Abowd advised of a case in which a person going through the immigration process was charged \$10,000 and the attorney did not appear at the hearing. Supervisor Abowd expressed concern that the level of service actually provides assistance as opposed to putting them in a more vulnerable position. The United Latino Community representative responded to additional questions of clarification. Mayor Crowell suggested that the United Latino Community "do a better job on vetting the people you send ... these folks to because it's just not right to take money and then not show up or give it to somebody else in your firm or give it to a paralegal or something like that."

Supervisor Barrette inquired as to whether a Brewery Arts Center representative was present; however, no one was forthcoming. In response to a question, Ms. McDonald was uncertain as to whether the Brewery Arts Center is proceeding with an audit. Supervisor Barrette requested Ms. McDonald to follow up and for the funding to be contingent on an audit. Supervisor Barrette acknowledged that an audit could not be completed prior to July 1<sup>st</sup>, and withdrew his request. He expressed the opinion that an audit should be conducted. "They have talked about it for more than a couple of years."

(10:38:21) Nevada Rural Counties RSVP Program Deputy Director / CFO Nick Providenti introduced Director of Development Melanie Barkley. Mr. Providenti provided an overview of the RSVP Program's history of service to the community. He expressed understanding for the difficult decision of the application review work group, and advised that the partial funding recommendation would require scaling back service delivery. "In particular, unfortunately, we predict that we will probably have to scale back our Veterans VIP Program which we have basically just gotten started ... We were hoping to get the funding to keep that going." Mr. Providenti expressed understanding for the "amount of funding ... that is hardwired in the budget every year and we would very much like to make a case to be part of these noncompetitive funds because we believe our services are critical, high priority, and would cost less than the City to provide these services." Mr. Providenti cited transportation services, as an example. He thanked the Board for their consideration, and committed to continued partnership with the City.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to allocate the Community Support Services Grant funding for FY2019, as recommended by the application review workgroup and Partnership Carson City. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell requested to agendaize the CSSG processes for the Board's annual retreat. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Brad Bonkowski

Supervisor Abowd expressed appreciation to the application review work group.

**18. PUBLIC WORKS**

**18(A) POSSIBLE ACTION TO ADOPT A RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY FROM APN 002-771-09, ALSO KNOWN AS CAMPAGNI LANE, HANDELIN ROAD, SALTERN DRIVE, AND VIELLION PIKE LANE, AS OFFERED ON THE OFFICIAL PLAT OF MILLS LANDING TOWNHOUSES, A PLANNED UNIT DEVELOPMENT, RECORDED AS MAP NUMBER 2930 ON NOVEMBER 22, 2017 (10:44:57) -** Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advising of a disqualifying conflict of interest and that he would not participate in discussion and action. Real Property Manager Stephanie Hicks presented the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2018-R-15, accepting the dedication of right-of-way from APN 002-771-09, also known as Campagni Lane, Handelin Road, Saltern Drive, and Viellion Pike, as offered on the Official Plat of Mills Landing Townhouses, a planned unit development, recorded as Map Number 2930 on November 22, 2017. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Abowd, Barrette, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Brad Bonkowski

**18(B) POSSIBLE ACTION TO ADOPT A RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY FROM APN 007-635-01, ALSO KNOWN AS DRYSDALE COURT AND SARRATEA DRIVE, AS OFFERED ON THE FINAL MAP OF SILVER OAK PHASE 21 OF THE SILVER OAK PLANNED UNIT DEVELOPMENT, RECORDED AS MAP NUMBER 2914 ON MAY 25, 2017 (10:47:29) -** Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advising of a disqualifying conflict of interest and that he would abstain from discussion and action. Real Property Manager Stephanie Hicks presented the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2018-R-16, accepting**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 12**

**DRAFT**

the dedication of right-of-way from APN 007-635-01, also known as Drysdale Court and Sarratea Drive, as offered on the Final Map of Silver Oak Phase 21 of the Silver Oak Planned Unit Development, recorded as Map Number 2914 on May 25, 2017. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Brad Bonkowski

**18(C) POSSIBLE ACTION TO ADOPT A RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY FROM APN 007-644-01, ALSO KNOWN AS SIENA DRIVE, VINEYARD WAY, AND JORDAN COURT, AS OFFERED ON THE FINAL MAP OF SILVER OAK PHASE 22 OF THE SILVER OAK PLANNED UNIT DEVELOPMENT, RECORDED AS MAP NUMBER 2934 ON FEBRUARY 13, 2018 (10:49:41)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advising of a disqualifying conflict of interest and that he would abstain from discussion and action. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to adopt Resolution No. 2018-R-17, accepting the dedication of right-of-way from APN 007-644-01, also known as Siena Drive, Vineyard Way, and Jordan Court, as offered on the Final Map of Silver Oak Phase 22 of the Silver Oak Planned Unit Development, recorded as Map Number 2934 on February 13, 2018.** Supervisor Abowd seconded the motion. Mayor Crowell called for a vote.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Supervisor Brad Bonkowski

**18(D) POSSIBLE ACTION TO ADOPT A RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY FROM APN 008-153-05, ALSO KNOWN AS A PORTION OF NORTH LOMPA LANE, AS OFFERED ON THE PARCEL MAP FOR CARSON LAND HOLDINGS, LLC, RECORDED AS MAP NUMBER 2782 ON DECEMBER 3, 2012 (10:51:20)** - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks presented the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2018-R-18, accepting the dedication of right-of-way from APN 008-153-05, also known as North Lompa Lane, as offered on the Parcel Map for Carson Land Holdings, LLC, recorded as Map Number 2782, on December**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 13**

**DRAFT**

**3, 2012. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**18(E) POSSIBLE ACTION TO (1) APPROVE AND AUTHORIZE THE MAYOR TO SIGN A GRANT OF PERMANENT EASEMENT ACROSS APN 010-034-01 AND A GRANT OF PERMANENT EASEMENT ACROSS APN 010-52-01 BY CARSON CITY, GRANTOR, TO PAIUTE PIPELINE COMPANY, GRANTEE, FOR THE INSTALLATION AND MAINTENANCE OF A NATURAL GAS PIPELINE OR PIPELINES AND APPURTENANCES, PURSUANT TO NRS 244.279 WHICH ALLOWS FOR THE SALE OR LEASE OF RIGHT-OF-WAY TO A PUBLIC UTILITY; AND (2) TO APPROVE THE LETTER AGREEMENT, BETWEEN CARSON CITY AND PAIUTE PIPELINE COMPANY, INCLUDING THE GRANTEE'S OFFER OF COMPENSATION IN THE AMOUNT OF \$13,350.00 FOR THE PERMANENT EASEMENTS; AND (3) TO AUTHORIZE THE FINANCE DEPARTMENT TO PLACE THE REVENUE IN A SEPARATE LINE ITEM IN THE QUALITY OF LIFE ACCOUNT TO BE SPENT ONLY ON THE SUBJECT PROPERTIES FOR OPEN SPACE IMPROVEMENTS, OPERATIONS, AND MAINTENANCE (10:52:54) - Mayor Crowell introduced this item, and entertained disclosures. Mr. Yu read a prepared disclosure statement into the record, and advised that District Attorney Jason Woodbury had recused himself from participating in this matter due to a disqualifying conflict of interest. Mayor Crowell advised that the same disclosure would be incorporated, by reference, for agenda item 18(F). Real Property Manager Stephanie Hicks presented the agenda materials, and responded to questions of clarification.**

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve and authorize the Mayor to sign a Grant of Permanent Easement across APN 010-034-01 and a Grant of Permanent Easement across APN 010-052-01, by Carson City to Paiute Pipeline Company, for the installation and maintenance of a natural gas pipeline or pipelines and appurtenances, pursuant to NRS 244.279 which allows for the sale or lease of right-of-way to a public utility, and to approve the Letter Agreement, between Carson City and Paiute Pipeline Company, including the Grantee's offer of compensation, in the amount of \$13,350.00, for the permanent easements, and to authorize the Finance Department to place the revenue in a separate line item in the Quality of Life account to be spent only on the subject properties for open space improvements, operations, and maintenance. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 14**

**DRAFT**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**18(F) POSSIBLE ACTION TO (1) APPROVE AND AUTHORIZE THE MAYOR TO SIGN A GRANT OF TEMPORARY EASEMENTS ACROSS APN 008-391-15 FOR THE INSTALLATION OF A NATURAL GAS PIPELINE OR PIPELINES AND APPURTENANCES, PURSUANT TO NRS 244.279, WHICH ALLOWS FOR THE SALE OR LEASE OF RIGHT-OF-WAY TO A PUBLIC UTILITY; AND (2) TO ACCEPT GRANTEE'S OFFER OF COMPENSATION, IN THE AMOUNT OF \$1,800, FOR THE TEMPORARY EASEMENTS AND TO AUTHORIZE THE FINANCE DEPARTMENT TO PLACE THE REVENUE IN A SEPARATE LINE ITEM IN THE QUALITY OF LIFE ACCOUNT TO BE SPENT ONLY ON THE SUBJECT PROPERTIES FOR OPEN SPACE IMPROVEMENTS, OPERATIONS, AND MAINTENANCE** (11:03:26) - Mayor Crowell introduced this item, and incorporated, by reference, the disclosure previously made by Mr. Yu on behalf of District Attorney Jason Woodbury. Real Property Manager Stephanie Hicks presented the agenda materials, and noted a revision to the proposed motion to specify the account to which revenue will be allocated. Parks, Recreation, and Open Space Department Director Jennifer Budge explained "this is the parcel for the golf course. It's not eligible for Quality of Life funds so we want to just make sure it's separate and appropriate." Deputy Chief Financial Officer Sheri Russell explained the procedure for separating the funds.

Ms. Hicks responded to questions of clarification regarding the provisions of the Letter Agreement. Supervisor Bonkowski expressed a preference that all documents be recorded. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve and authorize the Mayor to sign a Grant of Temporary Easement, across APN 008-391-15 for the installation of a natural gas pipeline or pipelines and appurtenances, pursuant to NRS244.279, which allows for the sale or lease of right-of-way to a public utility; and to approve the Letter Agreement, between Carson City and Paiute Pipeline Company, including Grantee's offer of compensation, in the amount of \$1,800, for the temporary easements; and to authorize the Finance Department to restrict the funds in the general fund for parks operations and maintenance; and to add a date for completion to the Addendum; and to record all applicable documents. Supervisor Abowd seconded the motion.** Mayor Crowell entertained questions or comments on the motion and, when none were forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 15**

**DRAFT**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 11:10 a.m., and reconvened at 11:16 a.m.

**18(G) POSSIBLE ACTION TO PROVIDE STAFF DIRECTION TO ISSUE A REQUEST FOR PROPOSALS FOR SOLID WASTE AND RECYCLABLE MATERIALS FRANCHISE COLLECTION SERVICE (11:16:27)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advising of no disqualifying conflict of interest and that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Construction Manager Rick Cooley provided background information, and introduced Sloan Vazquez McAfee Partner Charissa McAfee.

Ms. McAfee presented the agenda materials in conjunction with displayed slides. Supervisor Bonkowski advised of having met, together with Supervisor Abowd, with City staff and Ms. McAfee to review the draft documents. "There were a lot of technical corrections that we made to dates, hours of operation, days of operation. ... I'll just stick to the major policy items. The first, which is actually an item that we didn't talk about at our meeting, was the 3% of the 8% franchise fee. Should we be looking at indexing that to CPI so that that portion, which is to go towards the impacts of the ... trash trucks on the road, so that we're keeping up with inflation? ... The next item was just a technical correction. There's a provision in here that allows for the information package about service to be provided to all customers at the end of year five and the end of year 10 of the agreement. And I wanted to add that that would also be provided at the end of year 15 if the vendor exercised the two-year option just so that we're consistent and we're getting that package out every five years. Then ... in the scope ... item 3.4.2, I wanted to add a third bullet point that says, 'Written notice will be provided within five business days to the City for a change of designated liaison.' We have that in our notes already. On page 59 of the draft, of the performance bond, currently this calls for a \$100,000 performance bond. We discussed that. We're looking into whether that's adequate to cover the damage provisions that it would need to cover. ... that may be revised. And then, finally, on page 70 of the package, under 13.10(A), the contractor is required to pay a transfer fee of 1% of the gross billings for the most recently completed rate year if they are requesting an assignment of this contract. And my question was, if the assignment is denied, is that being returned? So we're looking into that as well."

Mr. Cooley responded to questions of clarification and discussion followed. Supervisor Bagwell advised of "technical changes on definitions that are included that don't exist in the document so you'll remove any definition ... that [isn't] used ... and some word deletions and duplications. We're going to work on the illegally dumped definition to make sure that's clearer of what items are in and what items are not. And then I also wanted to be much clearer on what is the bulky items because you have a definition for bulky items but I want to make sure that the e-waste is included in the bulky items ... Also, there were some reporting requirements back to the City that I'd like to make sure that those are going to come to the Board of Supervisors at least once a year; that we can have a report on any of the complaints ... I'd like it to be

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

a monitoring report to the Board. I also didn't see anything dealing with disabled people that would need help. We talked about it previously but I didn't see that it hit the document as to what their plan is ... What are we going to do if someone needs service help?" Mr. Cooley clarified that push service is specified in the agreement rather than the RFP. Supervisor Bagwell expressed additional concern "in the year-one implementation for the waiver that we want to allow people to haul their own and you're suggesting the 12-month receipt. And I don't think that's appropriate in year one because ... that would start today in reality ... I would like us to consider, for the first year, could we do a six month and then thereafter they can prove. ... I wanted the office in Carson City and you said you would add that they have to have a Carson City office ... We were going to change the annualizing over the ten years to match the contract term of 15 so that the rate would be spread appropriately ...

"I'd like just a little more explanation ... on the master build community through the HOA. I have received a lot of complaints in the current methodology to make sure that they're not getting picked up as single-family residents for the mandatory and yet they're paying through an HOA. So I get a lot of complaints from the Silver Oak area right now that they feel like they're being double charged. So is there a contract monitor that we're going to have in the City for any of those kind of disputes? ..." Mr. Cooley advised that he would be serving in this capacity. He clarified that the agreement refers to the service as "contract administrator." In response to a question, Supervisor Bagwell clarified her concern. Mayor Crowell cautioned against enforcing private HOA agreements. Supervisor Bagwell advised of "technical corrections in the audit area, some date corrections in Section 10.3."

Discussion took place between the Board members, Ms. McAfee, and Mr. Cooley to clarify the provisions of the draft agreement. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to authorize staff to proceed with the issuance of the Request for Proposals for Solid Waste and Recyclable Materials Collection Services and incorporate the discussion on the record today into the final draft agreement, to include franchised residential and commercial service, mandatory residential service, automated trash and single-stream recycling service, as well as additional options for yard-waste services. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisor Bonkowski emphasized the inclusion of "all of the comments that were read into the record ... per our discussion here today because there's too many to list and I don't want to miss one. So we have a record of the discussion. We can go back and reconcile the discussion and the notes that we read, plus the notes that were submitted by members of the Board." Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>



**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 17**

**DRAFT**

**19. CITY MANAGER**

**19(A) POSSIBLE ACTION TO CONFIRM THE APPOINTMENT OF SHERI RUSSELL TO THE POSITION OF CONTROLLER, PURSUANT TO THE CARSON CITY CHARTER, SECTION 3.073, EFFECTIVE JUNE 22, 2018 (11:47:09)** - Mayor Crowell introduced this item. Ms. Russell acknowledged a willingness to accept the position. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to confirm the appointment of Sheri Russell to the position of Controller, pursuant to the Carson City Charter, Section 3.073, effective June 22, 2018. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(B) POSSIBLE ACTION TO ENTER INTO AN AGREEMENT FOR EXCESS WORKERS COMPENSATION LIABILITY INSURANCE SERVICES WITH NEW YORK MARINE AND GENERAL INSURANCE COMPANY FOR A TOTAL PREMIUM OF \$104,421 (11:48:32)** - Mayor Crowell introduced this item, and Ms. Paulson presented the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to enter into an agreement for excess workers compensation liability insurance services with New York Marine and General Insurance Company, for a total premium of \$104,421. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**19(C) POSSIBLE ACTION TO ENTER INTO INSURANCE AGREEMENTS WITH PUBLIC ENTITY PROPERTY INSURANCE PROGRAM (“PEPIP”) FOR PROPERTY INSURANCE, INCLUDING AUTOMOBILE PHYSICAL DAMAGE, AT A TOTAL PREMIUM OF APPROXIMATELY \$531,789; TRAVELERS INDEMNITY COMPANY FOR EXCESS LIABILITY COVERAGE AT A TOTAL PREMIUM OF \$393,780; GREAT AMERICAN FOR GOVERNMENT CRIME INSURANCE AT A TOTAL PREMIUM OF \$12,892; AND WITH ILLINOIS UNION FOR LANDFILL POLLUTION LEGAL LIABILITY INSURANCE AT A TOTAL PREMIUM OF \$12,518, FOR A GRAND TOTAL OF APPROXIMATELY \$950,979 FOR FY2019 (11:49:48)** - Mayor Crowell introduced this item, and Ms. Paulson presented the agenda materials noting the 18.25% increase in the overall insurance program costs from the prior year. Brandon Lewis, of

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

USI Insurance Services, responded to questions of clarification regarding the PEPiP, flood damage payments, premium increases, coverages, and deductibles.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to enter into insurance agreements with Public Entity Property Insurance Program for property insurance, including automobile physical damage, at a total premium of approximately \$531,789; Travelers Indemnity Company for excess liability coverage at a total premium of \$393,780; Great American for government insurance at a total premium of \$12,892; and with Illinois Union for landfill pollution legal liability insurance at a total premium of \$12,518, for a grand total of approximately \$950,979 for FY2019. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**19(D) PRESENTATION OF THE CITY MANAGER’S UPDATE ON CURRENT CITY PROJECTS, ACTIVITIES, AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY (12:01:05)** - Mayor Crowell introduced this item, and Ms. Paulson presented the update which was displayed in the meeting room and included in the agenda materials. Ms. Paulson and Ms. Fralick responded to questions of clarification, and discussion followed. Mayor Crowell entertained public comment; however, none was forthcoming.

**20. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:09:15)** - Supervisor Abowd announced the Concert Under the Stars event in 20 days, and provided ticket purchase information. She emphasized that The Greenhouse Project doesn’t apply for any community funding, but uses fundraisers to feed the in-need population. Supervisor Bonkowski reported that the Carson Water Subconservancy Board just approved a study to consider seasonal storage of water. He responded to questions of clarification. Supervisor Barrette announced the Airport Open House event scheduled for Saturday, June 23<sup>rd</sup>. Mayor Crowell announced Navy Week events. Supervisor Bagwell thanked Glen Eagle’s for their contribution of food for the event held at Silver Saddle Ranch.

**STAFF COMMENTS AND STATUS REPORTS**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 19**

**DRAFT**

**21. RECESS BOARD OF SUPERVISORS MEETING (12:13:10)** - Mayor Crowell recessed the meeting at 12:13 p.m.

**REDEVELOPMENT AUTHORITY**

**22. CALL TO ORDER AND ROLL CALL** - Chairperson Karen Abowd called the Redevelopment Authority to order at 1:30 p.m., noting the presence of a quorum.

**23. PUBLIC COMMENT** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**24. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 21, 2018** - Chairperson Abowd entertained a motion. **Member Bonkowski moved to approve the minutes, with the addition of an approval date. Member Barrette seconded the motion. Motion carried 5-0.**

**25. COMMUNITY DEVELOPMENT - POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$32,200 FROM THE FISCAL YEAR 2019 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS ARTS AND CULTURE SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT, AS RECOMMENDED BY THE CULTURAL COMMISSION** - Chairperson Abowd introduced this item, and entertained disclosures. Mayor Crowell disclosed that his wife is no longer serving on the Mile High Jazz Band Board of Directors and that he would participate in discussion and action. Arts and Culture Coordinator Mark Salinas presented the agenda materials in conjunction with a displayed slide. Vice Chairperson Bagwell and Members Bonkowski and Barrette commended Mr. Salinas on the policies and procedures developed. Mr. Salinas advised of positive feedback from the applicants. He responded to questions of clarification, and discussion followed.

Chairperson Abowd entertained public comment; however, none was forthcoming. In response to a further question, Mr. Salinas expressed an interest in new applicants and growth from prior applicants. He noted one of the eligibility criteria that there's an "intent to develop and evolve the organization." Chairperson Abowd entertained additional Redevelopment Authority member comments and, when none were forthcoming, a motion. **Member Crowell moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$32,200 from the Fiscal Year 2019 Redevelopment Revolving Fund to support various special events in support of the Redevelopment District, as recommended by the Cultural Commission, as an expense incidental to carrying out the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the redevelopment plan; and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. Vice Chairperson Bagwell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Member Robert Crowell
<b>SECOND:</b>	Vice Chair Lori Bagwell
<b>AYES:</b>	Member Crowell, Vice Chair Bagwell, Members Bonkowski, Barrette, Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**26. PUBLIC COMMENT** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**27. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING** - Chairperson Abowd adjourned the Redevelopment Authority meeting.

**28. RECONVENE BOARD OF SUPERVISORS MEETING** - Mayor Crowell reconvened the Board of Supervisors meeting.

**29. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**29(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$32,200 FROM THE FISCAL YEAR 2019 REVOLVING FUNDING OF THE REDEVELOPMENT AUTHORITY TO SUPPORT VARIOUS ARTS AND CULTURE SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN** - Mayor Crowell introduced this item, noting it as the companion to item 25 under the Redevelopment Authority agenda, and incorporated by reference the presentation and discussion which took place as part of item 25. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2018-R-19, authorizing the expenditure of \$32,200 from the Fiscal Year 2019 Revolving Fund of the Redevelopment Authority to support various arts and culture special events in support of the Redevelopment District as an expense incidental to carrying out the Redevelopment Plan. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**29(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$1,418,787 FROM THE FISCAL YEAR 2019 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS AND INCENTIVES AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN** - Mayor Crowell introduced this item. Community Development Director Lee Plemel presented the agenda

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

materials, and responded to questions of clarification. Supervisor Bonkowski requested specific information from the Epic Ride organization on public attendance. In response to a question, Ms. Paulson reviewed the amounts remaining from the auto dealer incentives. Discussion followed, and Mr. Plemel responded to additional questions.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2018-R-20, authorizing the expenditure of \$1,418,787 from the Fiscal Year 2019 Redevelopment Revolving Fund to support various events and incentives as an expenditure incidental to carrying out the Redevelopment Plan. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**29(C) POSSIBLE ACTION TO APPROVE A MASTER PLAN AMENDMENT TO CREATE A NEW SPECIFIC PLAN AREA, BLACKSTONE RANCH SPECIFIC PLAN, FOR 26.89 ACRES OF EXISTING LOMPA RANCH SPECIFIC PLAN AREA, LOCATED AT THE EAST END OF RAILROAD DRIVE AND WEST OF INTERSTATE 580, APN 010-051-44 (MPA-17-185) - Deferred.**

**29(D) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A CHANGE OF ZONING, FROM AGRICULTURE (“A”) TO SINGLE FAMILY 6,000 (“SF6”), ON PROPERTY LOCATED AT THE EAST END OF RAILROAD DRIVE AND WEST OF INTERSTATE 580, APN 010-051-44 (ZMA-17-186) - Deferred.**

**RECESS BOARD OF SUPERVISORS MEETING -** Mayor Crowell entertained public comment and, when none was forthcoming, recessed the meeting at approximately 1:59 p.m.

**JOINT MEETING OF THE CARSON CITY BOARD OF SUPERVISORS WITH THE  
CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES**

**30. CALL TO ORDER AND ROLL CALL (6:00:46) -** Mayor Crowell called the meeting to order at 6:00 p.m., noting the presence of a quorum of the Board of Supervisors. Supervisor Bagwell was absent. School District Board of Trustees President Ron Swirczek noted that all members were present with the exception of Trustee Green.

**31. FLAG SALUTE (6:01:09) -** Mayor Crowell led the Pledge of Allegiance.

**32. POSSIBLE ACTION ON ADOPTION OF AGENDA (6:01:46) -** Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 22**

**DRAFT**

**33. PUBLIC COMMENT (6:01:59)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**34. WELCOMING REMARKS BY CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES PRESIDENT RON SWIRCZEK AND MAYOR ROBERT CROWELL (6:02:23)** - Mayor Crowell introduced this item. School District Board of Trustees President Swirczek noted that this would likely be his last meeting jointly with the Board of Supervisors. School Board President Swirczek expressed appreciation to the Board of Supervisors “for what’s happened over the last eight years.” He reflected on the last joint meeting, between the Board of Supervisors and the School Board of Trustees, and commented that “things have taken on a life of [their] own over the last eight years in terms of helping our students and, when we help our students, they’re successful and we’re all successful. But the one thing I wanted to take some time to follow up on, from the last meeting, is what you as a Board have done in the area of the arts.” School Board President Swirczek commended the result on behalf of the community’s students, and read prepared remarks into the record.

Mayor Crowell commended the community as one where “people really do care about others and care about building a community we can have pride in ... where families feel comfortable raising their kids ... successful, sustainable communities are ... those ... that understand and promote education in all forms ... and also build an infrastructure where people feel comfortable raising their kids and just living a good life.” Mayor Crowell commended the Board of Supervisors and others in the community on their foresight. He expressed pride in being a member of the community and the opinion that the joint meetings demonstrate cooperation which leads to success.

**35. CARSON CITY SCHOOL DISTRICT AND CARSON CITY**

**35(A) PRESENTATION OF INFORMATION TO THE BOARD OF SUPERVISORS AND CARSON CITY SCHOOL BOARD REGARDING CURRENT DEVELOPMENT TRENDS AND GROWTH MANAGEMENT PROJECTIONS FOR CARSON CITY (6:08:10)** - School Board President Swirczek introduced this item, and Community Development Director Lee Plemel presented the agenda materials in conjunction with displayed slides. Mr. Plemel and School District Superintendent Richard Stokes responded to questions of clarification, and discussion ensued. School Board President Swirczek entertained additional questions or comments and, when none were forthcoming, thanked Mr. Plemel for his presentation.

**35(B) PRESENTATION OF YOUTH INTERNSHIPS AND PROFESSIONAL SKILL DEVELOPMENT OFFERINGS FROM THE CARSON CITY LIBRARY AND THE ADAMS HUB FOR INNOVATION BY THE CARSON CITY LIBRARY (6:25:06)** - School Board President Swirczek introduced this item, and Business Development Manager Valerie Cauhape and Library Business Manager Diane Baker introduced themselves for the record. Ms. Cauhape and Ms. Baker presented the agenda materials in conjunction with displayed slides. Supervisor Abowd encouraged contact with NevadaWorks, which has a network of employers “that are begging for youth training for particular jobs.” Mayor Crowell offered to introduce Ms. Cauhape to University of Nevada Reno Vice President of Research and Innovation Mridul Gautam.

School Board President Swirczek commended the accomplishments at the Carson City Library over the years. In response to a question, Ms. Cauhape described the benefits of the Adams Hub relative to the School District. She reviewed changes to the Adams Hub now that it is a City organization, and responded

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 23**

**DRAFT**

to additional questions of clarification. Ms. Baker provided additional clarification regarding the business incubator aspect of the Adams Hub. Supervisor Bonkowski pointed out that funding for Adams Hub programming is still provided by the Hop and Mae Adams Foundation.

School Board President Swirczek entertained additional Board member questions or comments and public comments. When no additional questions or comments were forthcoming, he thanked Ms. Cauhape and Ms. Baker for their presentation.

**35(C) PRESENTATION BY JUVENILE SERVICES ON THE CURRENT PROGRAMS OFFERED TO JUVENILE PROBATION OFFICE YOUTH AND NON-PROBATION YOUTH WITHIN THE COMMUNITY (6:38:49)** - School Board President Swirczek introduced this item. Juvenile Services Chief Ali Banister introduced Deputy Chief Linda Lawlor and Detention Manager Ryan Felix. Deputy Chief Lawlor discussed the priority of diversion, and described programs in conjunction with the School District. Deputy Chief Lawlor and School District Superintendent Richard Stokes responded to questions of clarification, and discussion followed.

Mr. Felix expressed appreciation for School Board President Swirczek's opening remarks, and wholehearted agreement with the importance of arts and culture. Mr. Felix discussed a partnership with the Brewery Arts Center "to bring the arts into detention which has created a safer, secure facility and really got the kids to see that other reality ... other realm of possibilities." Mr. Felix discussed the partnership with Pioneer High School, including a full-time teacher that is assigned to the City's detention facility. The teacher is "there 4.75 hours during the summer and we currently have two summer sessions so we can keep those kids earning credits and ... staying on track while they're temporarily removed from the community. During a regular school year, we have the teacher assigned to us for six hours a day." Mr. Felix described the online learning and physical education programs, and reviewed statistical data.

(6:57:05) Pioneer High School Principal Jason Zona described his role to supervise the teacher and ensure curriculum to provide for continued education. "What that used to look like in 2007 was kids would go in to Juvenile Detention for any number of days and they would get packet work from teachers at whatever site. And sometimes that worked; sometimes it didn't. And we didn't really have kids, throughout the years, earning any credits. They would go in, get interrupted, go back into their school, try to catch up. So it was a real challenge. Then we moved to online and we started with the online at Pioneer. We also used that over at [Juvenile Services]. So now, what can happen is a student can be online ... go back into their original site, whether it's Carson High or Pioneer, and continue that class. ... So we're trying to keep it seamless. ... We track how many credits are earned every year and ... we saw that less students are going in and more credits are being earned ..."

School Board President Swirczek commended Ms. Banister on an excellent team, and entertained additional Board member questions or comments. When none were forthcoming, School Board President Swirczek entertained public comment. When no public comment was forthcoming, School Board President Swirczek thanked Ms. Banister and her staff for their presentation.

**35(D) INFORMATIONAL UPDATE ON ACCREDITATION PROCESS COMPLETED FOR PIONEER HIGH SCHOOL AND CARSON HIGH SCHOOL (6:59:34)** - School Board President Swirczek introduced this item, and Carson High School Principal Tasha Fuson presented the agenda materials in conjunction with displayed slides. Ms. Fuson responded to questions of clarification.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the June 21, 2018 Meeting**

**Page 24**

**DRAFT**

Supervisor Abowd suggested that the accreditation report results should be marketed. Supervisor Bonkowski agreed and discussed the importance of the results in terms of economic development. "... one of the very first questions that we get asked, when an employer comes to town, is about schools and we spend a lot of time explaining ... that Carson City has the best school district in the state. And we really have the programming in place and the numbers to back that up." Discussion followed.

(7:23:04) Pioneer High School Principal Jason Zona narrated that portion of the SlideShow presentation relative to Pioneer High School. The Board members commended Ms. Fuson and Mr. Zona. At Superintendent Stokes' request, Ms. Fuson and Mr. Zona related the most recent graduation statistics.

**35(E) PRESENTATION ON THE STUDENT ATTENDANCE REVIEW BOARD ("SARB") IN THE CARSON CITY SCHOOL DISTRICT, TO INCLUDE HIGHLIGHTS FROM SEVERAL COMMUNITY AND CITY PARTNERSHIPS (7:43:24)** - School Board President Swirczek introduced this item. Carson City School District Director of Accountability and Assessment Dr. Ricky Medina introduced Truancy and Dropout Prevention Specialist Alice Valdez. Dr. Medina provided background information on his position, and narrated a PowerPoint presentation. Ms. Valdez discussed her role and responsibilities, and challenges associated with truancy. Dr. Medina responded to questions of clarification.

Superintendent Stokes expressed appreciation for Dr. Medina and Ms. Valdez, and discussed the value of their service and that of the Student Attendance Review Board to the School District. School Board President Swirczek entertained questions or comments of the public and, when none were forthcoming, thanked Dr. Medina and Ms. Valdez for their service and for their presentation.

**36. PUBLIC COMMENT (8:06:22)** - School Board President Swirczek entertained public comment; however, none was forthcoming. He reiterated his thanks for the cooperative partnership between the Board of Supervisors and the School Board. Trustee Wilke thanked Supervisor Abowd and School Board President Swirczek for their service. Supervisor Abowd expressed appreciation for all the presentations.

**37. ACTION TO ADJOURN (8:08:28)** - School Board President Swirczek adjourned the meeting at 8:08 p.m.

The Minutes of the June 21, 2018 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of July, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder