

1 **IN THE MUNICIPAL COURT OF CARSON TOWNSHIP**  
2 **IN AND FOR CARSON CITY, STATE OF NEVADA**

3 ) Case No.:  
4 Plaintiff, )  
5 vs. ) **CIVIL SUMMONS**  
6 )  
7 Defendant )

8 THE STATE OF NEVADA SENDS GREETINGS TO THE ABOVE-NAMED DEFENDANT:

9 You are summoned to appear in this case by filing an answer or other pleading within 20  
10 days after service of this summons. Do not count the day of service. There is a \$71 filing fee.  
11 If you don't file a response, default may be taken against you for the relief demanded in the  
12 complaint.\* This summons does not set a court date. For the first court date you will receive a  
13 separate notice. File your answer with the Court and serve it on the plaintiff or the plaintiff's  
14 attorney, if there is one.

14 Date: \_\_\_\_\_, 20 \_\_\_\_\_  
15 Justice of the Peace, Carson Township  
16 By \_\_\_\_\_  
17 Clerk

17 STATE OF NEVADA

18 ss.

**CONSTABLE'S RETURN**

18 Carson City \_\_\_\_\_ /

19 I hereby certify and return that I received the within Summons on the \_\_\_\_\_  
20 day of \_\_\_\_\_, 20 \_\_\_\_\_, and that I personally served the same upon the  
21 within-named defendant, \_\_\_\_\_, by showing the  
22 original Summons to \_\_\_\_\_ and delivering to  
23 \_\_\_\_\_ a copy of the same, in Carson Township, Carson  
24 City, State of Nevada, on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
25 And I further return that I delivered to the said \_\_\_\_\_ a certified  
copy of the Complaint in said within-entitled action, with a copy of the Summons attached, at  
the same time and place.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
\_\_\_\_\_  
Constable, Carson Township  
By \_\_\_\_\_  
Deputy Constable

\*Note: When service is by Publication, insert a brief statement of the object of the action. See Rule 4.

ADDITIONAL RETURN OF SERVICE ON NEXT PAGE

1 STATE OF NEVADA

**AFFIDAVIT OF SERVICE**

(For General Use)

ss.

2 Carson City /

3 \_\_\_\_\_, being first duly sworn, deposes and  
4 says: That affiant is, and was on the day when he served the within Summons, a citizen of the  
5 United States, over 21 years of age, and not a party to, nor interested in, the within action; that  
6 the affiant received the Summons on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_,  
7 and personally served the same upon, \_\_\_\_\_  
8 the within named defendant, on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by  
9 delivering to the said defendant, personally, in \_\_\_\_\_, County of  
10 \_\_\_\_\_ State of \_\_\_\_\_,  
11 a copy of the Summons attached to a copy of the Complaint.

(SEAL)

9 Subscribed and Sworn to before me

10 This \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Signature of Person Making Service

11 \_\_\_\_\_  
12 Notary Public in and for said City and State

13 My Commission expires: \_\_\_\_\_

14 STATE OF NEVADA

**AFFIDAVIT OF MAILING**

(For Use When Service is  
by Publication and Mailing)

ss.

15 Carson City /

16 \_\_\_\_\_, being first duly sworn, deposes and says: That  
17 affiant is, and was when the herein described mailing took place, a citizen of the United States,  
18 over 21 years of age, and not a party to, nor interested in, the within action; that on the \_\_\_\_\_  
19 day of \_\_\_\_\_, 20 \_\_\_\_\_, affiant deposited in the Post Office at Carson City,  
20 Nevada, a copy of the within Summons attached to a copy of the Complaint, enclosed in a sealed  
21 envelope upon which first class postage was fully prepaid, addressed to \_\_\_\_\_  
22 \_\_\_\_\_, the within named  
23 defendant at \_\_\_\_\_, that there is a  
24 regular communication by mail between the place of mailing and the place so addressed.

(SEAL)

23 Subscribed and Sworn to before me

24 This \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

25 \_\_\_\_\_  
Notary Public in and for said City and State

My Commission expires: \_\_\_\_\_

NOTE: If service is made in any manner permitted by Rule 4 other than personally upon the defendant, or is made outside the United State, a special affidavit or return must be made.