

# CARSON CITY REGIONAL TRANSPORTATION COMMISSION

## Minutes of the September 12, 2018 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, September 12, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Lori Bagwell  
Commissioner Mark Kimbrough  
Commissioner Chas Macquarie  
Commissioner Greg Stedfield

**STAFF:** Darren Schulz, Public Works Department Director  
Lucia Maloney, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Karissa Moffett, Bicycle and Pedestrian Coordinator  
Ben Johnson, Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND ROLL CALL (5:03:55)** - Chairperson Bonkowski called the meeting to order at 5:03 p.m. Ms. Warren called the roll; a quorum was present.

**2. AGENDA MANAGEMENT NOTICE (5:04:27)** - Chairperson Bonkowski entertained modifications to the agenda. Ms. Maloney requested to hear item 6(D) prior to item 6(A). Chairperson Bonkowski agreed and deemed the agenda adopted, as amended.

**3. DISCLOSURES (5:05:12)** - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

**4. PUBLIC COMMENT (5:05:21)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**5. ACTION ON APPROVAL OF MINUTES - August 8, 2018 (5:05:32)** - Chairperson Bonkowski entertained a motion. **Vice Chairperson Bagwell moved to approve the minutes, as submitted. Commissioner Macquarie seconded the motion. Motion carried 5-0.**

**6. PUBLIC MEETING ITEMS:**

**6(A) POSSIBLE ACTION TO DIRECT STAFF TO PURSUE THE PROPOSED TRANSPORTATION INFRASTRUCTURE PROJECTS FOR PERFORMANCE DISTRICT 1, AS FUNDING PERMITS (5:16:15)** - Chairperson Bonkowski introduced this item. Mr. Goering provided background information, and presented the agenda materials in conjunction with displayed slides. Mr. Goering, Ms. Maloney, and Mr. Schulz responded to questions of clarification, and discussion followed.

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Chairperson Bonkowski entertained additional commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Bagwell moved to direct staff to pursue the proposed transportation infrastructure projects for Performance District 1, as funding permits, “with a really good look at that Goni Road.” Commissioner Stedfield seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.** Chairperson Bonkowski thanked staff for the data included in the agenda materials.

**6(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION SECTION 5310 GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES SECTION OF THE RTC APPLICATION FOR 5310 FUNDS (5:37:53)** - Chairperson Bonkowski introduced this item, and Mr. Dollarhide presented the agenda materials. Mr. Dollarhide and Ms. Maloney responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Commissioner Kimbrough moved to adopt a resolution authorizing the filing of an application for a Federal Transit Administration Section 5310 grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the FTA Fiscal Year 2018 Certifications and Assurances section of the RTC application for 5310 funds. Commissioner Macquarie seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**6(C) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION SECTION 5339 GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES SECTION OF THE RTC APPLICATION FOR 5339 FUNDS (5:43:30)** - Chairperson Bonkowski introduced this item, and Mr. Dollarhide presented the agenda materials. Mr. Dollarhide noted a correction to the source of the figures cited in the staff report. He responded to corresponding questions of clarification.

Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Macquarie moved to accept a Resolution authorizing the filing of an application for a Federal Transit Administration Section 5339 Grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the FTA Fiscal Year 2018 Certifications and Assurances section of the RTC application for 5339 funds. Vice Chairperson Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**6(D) POSSIBLE ACTION TO DIRECT STAFF TO ALLOCATE \$160,000 OF SURFACE TRANSPORTATION BLOCK GRANT (“STBG”) FUNDS TO A SEWER AND ROADWAY IMPROVEMENT PROJECT ON AIRPORT ROAD, BETWEEN DOUGLAS DRIVE AND WOODSIDE DRIVE, FOR ROADWAY CONSTRUCTION PURPOSES (5:05:54)** - Chairperson Bonkowski introduced this item, and Mr. Goering presented the agenda materials. Mr. Goering responded to questions of clarification regarding the timing of the utility improvements. Vice Chairperson Bagwell commended staff on combining the utility and roadway improvement project. In response to a question,

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City Engineer Dan Stucky detailed the \$160,000 cost. Mr. Goering and Mr. Stucky responded to additional questions of clarification, and discussion followed.

Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Bagwell moved to direct staff to allocate \$160,000 of Surface Transportation Block Grant funds to a sewer and roadway improvement project on Airport Road, between Douglas Drive and Woodside Drive, for roadway reconstruction purposes. Commissioner Stedfield seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

#### 7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

**7(A) TRANSPORTATION MANAGER'S REPORT (5:47:30)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report. Ms. Maloney and Mr. Goering responded to questions of clarification, and discussion took place regarding methods by which to improve bike lane surfaces. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

**7(B) STREET OPERATIONS ACTIVITY REPORT (5:54:03)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

**7(C) PROJECT STATUS REPORT (5:55:11)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

**7(D) FUTURE AGENDA ITEMS (6:02:58)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the October commission meeting. Vice Chairperson Bagwell requested a report on updated traffic counts. Commissioner Kimbrough expressed concern over the new development across from Mills Park and the lack of a proper crossing over William Street. He requested to agendaize discussion for a future agenda, and discussion followed.

**8. COMMISSIONER COMMENTS (6:09:37)** - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

#### 9. AGENDA POSTING INFORMATION

**10. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, OCTOBER 10, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (6:09:59)** - Chairperson Bonkowski read this information into the record.

**11. PUBLIC COMMENT (6:10:13)** - Chairperson Bonkowski entertained public comment. (6:10:31) In reference to earlier comments, NDOT Transportation Planner Lewis Lem advised that NDOT staff is aware of the increase in traffic on US 50. He expressed a willingness to discuss the matter with the commission. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

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**12. ACTION ON ADJOURNMENT** (6:11:12) - Commissioner Kimbrough moved to adjourn the meeting at 6:11 p.m. Chairperson Bonkowski adjourned the meeting.

The Minutes of the September 12, 2018 Carson City Regional Transportation Commission meeting are so approved this 10th day of October, 2018.

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BRAD BONKOWSKI, Chair