

DRAFT MINUTES
Regular Meeting
Historic Resources Commission (HRC)
Thursday, January 10, 2019 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Commission Members

Chair – Mike Drews	Vice Chair – Robert Darney
Commissioner – Jed Block	Commissioner – Gregory Hayes
Commissioner – Michelle Schmitter	Commissioner – Donald Smit
Commissioner – Lou Ann Speulda	

Staff

Hope Sullivan, Planning Manager
Ben Johnson, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours. An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

(5:30:19) – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Chairperson Drews corrected the date on the published agenda to read January 10, 2019 and not 2018.

Attendee Name	Status	Arrived
Chairperson Mike Drews	Present	
Vice Chairperson Robert Darney	Present	5:34 p.m.
Commissioner Jed Block	Present	
Commissioner Gregory Hayes	Present	
Commissioner Michelle Schmitter	Present	
Commissioner Donald Smit	Absent	
Commissioner Lou Ann Speulda	Present	

B. PUBLIC COMMENTS

(5:31:00) – Chairperson Drews entertained public comments. Ms. Sullivan introduced newly-elected Clerk Recorder Aubrey Rowlett who wished to “put a face behind my name and introduce myself”.

C. FOR POSSIBLE ACTION: APPROVAL OF THE MINUTES FROM THE SEPTEMBER 13, 2018, MEETING, AND OF THE DECEMBER 3, 2018 JOINT MEETING WITH THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE.

(5:32:04) – Chairperson Drews introduced the item and entertained corrections and/or a motion.

(5:32:22) – **MOTION:** Commissioner Speulda moved to approve the minutes of the September 15, 2018 HRC meeting. The motion was seconded by Commissioner Block. Motion carried 4-0-1 with Commissioner Hayes abstaining as he was absent from the meeting.

(5:32:11) – **MOTION:** Commissioner Speulda moved to approve the minutes of the December 3, 2018 joint meeting with the Redevelopment Authority Citizens Committee (RACC). The motion was seconded by Commissioner Schmitter. Motion carried 5-0-0.

D. MODIFICATION OF AGENDA

(5:33:50) – Chairperson Drews introduced the item and Ms. Sullivan indicated there were no modifications to the agenda.

Vice Chair Darney arrived at 5:34 p.m.

E. PUBLIC HEARING MATTERS:

E-1 FOR POSSIBLE ACTION: HRC-18-175 – TO DISCUSS AND POTENTIALLY PROVIDE INPUT, AS A CONSULTING PARTY PURSUANT TO A SECTION 106 REVIEW, TO DETERMINE IF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT WILL HAVE AN ADVERSE EFFECT ON ANY PROPERTY LISTED OR ELIGIBLE FOR LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES. THE PROJECT INVOLVES IMPROVEMENTS TO SOUTH CARSON STREET FROM 5TH STREET TO APPION WAY.

(5:34:15) – Chairperson Drews introduced the item. Ms. Sullivan presented the Staff Report, incorporated into the record, and acknowledge the presence of Carson City Public Works Senior Project Manager Tom Grundy and Carson City Real Property Manager Stephanie Hicks in the audience, and noted that the late material they had received, compiled by Chairperson Drews, pertained to this project.

(5:36:48) – Mr. Grundy explained that he had presented the South Carson Complete Streets Project in the December 3, 2018 HRC and RACC joint meeting; however, during this meeting, he would focus on the historic aspects of the project. He gave an overview of the project via a PowerPoint presentation, and discussed potential impact areas such as archaeological sites, outreach plans and the project status, and provided communication information, all of which are incorporated into the record. Mr. Grundy also responded to clarifying questions by the Commissioners and agreed to look into the Chair’s suggestion of incorporating the historic part of the Railroad Museum into the plan and noted that they were bringing a consultant on board to assist with the National Environmental Policy Act (NEPA) process. Chairperson Drews entertained public comments.

(5:54:43) – Dan Thielen, Nevada State Railroad Museum Director, introduced himself and noted that they “would welcome the lighting to continue on down towards Rhodes Street to include the Museum as part of the City”. Mr. Thielen received confirmation that the traffic signal at Fairview Drive and Carson City would stay. He also requested improving the landscaping on the west side of Carson Street, parallel to the museum, while the sewer line was being enhanced. Ms. Sullivan noted that the enclosed list of properties in the handout had been provided by the State Historic Preservation Office (SHPO).

E-2 FOR POSSIBLE ACTION: HRC-18-185 – TO DISCUSS AND POTENTIALLY PROVIDE INPUT, AS A CONSULTING PARTY PURSUANT TO A SECTION 106 REVIEW, TO DETERMINE IF THE REPLACEMENT OF A ROOF WILL HAVE AN ADVERSE EFFECT ON ANY PROPERTY LISTED OR ELIGIBLE FOR LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES. THE PROPERTY IS LOCATED AT 501 WEST KING STREET, APN 003-206-01.

(5:59:57) – Chairperson Drews introduced the item. Ms. Sullivan presented the Staff Report with accompanying photographs, all of which are incorporated into the record, and responded to clarifying questions.

(6:02:10) – Gina Hill, Executive Director of the Brewery Arts Center, explained that they intended to maintain the structural and visual integrity of the current property, “we just want a brand new roof that does not leak”. Ms.

Hill noted that the Environmental Protection Agency had assessed the situation and would remove and dispose of the hazardous material as well.

(6:03:36) – Chairperson Drews suggested receiving additional documentation from SHPO if they wish the Commission to review items. Ms. Sullivan clarified that this was the beginning of the process to receive input and there would be not action taken in this meeting. She also suggested reviewing the Section 106 report generated by the consultant, prior to its acceptance. Commissioner Block relayed his experience with a roofing project on his property and provided recommendations. Commissioner Schmitter was informed that the cupola would also be restored. There were no public comments.

E-3 FOR DISCUSSION ONLY – HRC-18-189 – DISCUSSION REGARDING ANY FOLLOW UP DESIRED BASED ON THE JOINT MEETING WITH THE REDEVELOPMENT AGENCY ADVISORY COMMITTEE (RACC) CONDUCTED ON DECEMBER 3, 2018.

(6:08:33) – Chairperson Drews introduced the item. Ms. Sullivan recapped the key discussion items, incorporated into the record via the Staff Report) from the joint meeting and entertained feedback and/or input on follow up discussions. Commissioner Schmitter focused on the Commission’s role in doing education and outreach and offered to “talk to any applicant about their property”. Chairperson Drews requested that Ms. Sullivan notice the Commission on upcoming RACC meetings and called the joint meeting “beneficial”. Discussion ensued regarding CLG grants and Community Development Director Lee Plemel noted that it would be possible to utilize Redevelopment Funds may be used as grant matches and explained that this was the time to begin the budgeting process. Discussion ensued regarding educational outreach and Commissioner Schmitter noted the need for consistency downtown. There were no public comments.

E-4 FOR POSSIBLE ACTION HRC-18-187 - TO APPROVE THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2018 TO BE PRESENTED TO THE BOARD OF SUPERVISORS.

(6:16:33) – Chairperson Drews introduced the item. Ms. Sullivan reviewed the draft report, incorporated into the record, that she had prepared and responded to clarifying questions by the Commissioners. There were no public comments; therefore, Chairperson Drews entertained a motion.

(6:20:38) – MOTION: Vice Chair Darney moved to approve the 2018 Historic Resources Commission Annual Report to Board of Supervisors, as presented by Staff. The motion was seconded by Commissioner Hayes. Motion carried 6-0-0.

(6:21:00) – Ms. Sullivan received confirmation to add the downtown property inventory to the report.

E-5 FOR POSSIBLE ACTION HRC-18-186 - TO ELECT A HISTORIC RESOURCES COMMISSION CHAIRMAN AND VICE CHAIRMAN FOR THE PERIOD FEBRUARY 2019 TO JANUARY 2020.

(6:21:34) – Chairperson Drews introduced the item and entertained nominations.

(6:21:45) – MOTION: Commissioner Speulda moved to nominate Mike Drews to the position of HRC Chair. The motion was seconded by Commissioner Schmitter. Commissioner Block was informed that the two-term guideline for chairperson was not a “mandate” but a recommendation and that the District Attorney’s Office “is okay with the continuation of the Chair, if that’s what the Commission chooses to do”. Commissioner Block suggested closing the nomination for Chair. **The motion carried 6-0-0.**

(6:23:30) – MOTION: Commissioner Block moved to nominate Rob Darney to the position of HRC Vice Chair. The motion was seconded by Commissioner Speulda.

(6:23:46) – MOTION: Commissioner Darney moved to nominate Don Smith to the position of Vice Chair. The motion was seconded by Commissioner Hayes.

(6:23:53) – Chairperson Drews closed the nomination and called for the vote in favor of Rob Darney for Vice Chair. Motion carried 4-2-1 with Chair Drews, Commissioners Schmitter, Hayes, and Speulda voting in favor of the nomination.

(6:24:18) – Chairperson Drews called for the vote in favor of Don Smith for Vice Chair. Motion failed 2-4-0 with Vice Chair Darney and Commissioner Block voting in favor of the nomination.

F. STAFF REPORTS

F-1 DISCUSSION ONLY

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION

(6:24:48) – Chairperson Drews introduced the item and Ms. Sullivan reported that three items had been approved administratively, including Dr. Jennifer Yen’s solar roofing project. She also suggested thinking about themes for the upcoming scavenger hunt and suggested historic questions instead of photographs as a change of pace.

COMMISSIONER REPORTS/COMMENTS

(6:26:36) – Vice Chair Darney inquired about the whereabouts of the downtown kiosk and Commissioner Block stated it had been relocated on State Property near the Chamber of Commerce. Commissioner Block was informed that properties outside the Historic District could be nominated for the Historic Preservation Awards. He also suggested utilizing Redevelopment Funds for signs and Ms. Sullivan suggested discussing signage during the Historic Preservation Fund (HPF) grant discussion.

FUTURE AGENDA ITEMS

(6:25:57) – Ms. Sullivan suggested agendaizing the scavenger hunt, the HPF grant for the downtown property inventory or other ideas, and nominations to the Historic Preservation Awards. Chairperson suggested a discussion on windows in addition to inviting a SHPO representative to the next meeting.

G. PUBLIC COMMENTS

(6:33:58) – Chairperson Drews entertained public comments; however, none were forthcoming.

H. ACTION ON ADJOURNMENT

(6:34:37) – MOTION: Commissioner Schmitter moved to adjourn and Commissioner Hayes seconded the motion. The meeting was adjourned at 6:35 p.m.

The Minutes of the January 10, 2019 Carson City Historic Resources Commission meeting are so approved this 14th Day of March, 2019.

MIKE DREWS, Chair