Carson City, Nevada

Health Department
July 1, 2019 through June 30, 2020
Budget Open House
April 1, 2019
Organizational Chart

Carson City Health & Human Services

Director
Nicki Asher, MSN, MPA, RN

Clinical Services
Director
Vernice Green, RN

Community Health Clinic
Director
Donna Fragon, RN

- Medical Director: Carmelo Pereyra
  - Medical Support: Timothy Riven, M.D.
- Clinic Manager: Jennifer May
- Clinic Coordinator: Juanita Ponce
- Clinic Secretary: Yvonne Garcia

Pharmacy
Manager
John Wynn, Pharm.D.

- Pharmacy Manager: Laura Cooper, APBS – (P-T)
- Pharmacy Coordinator: Veronica Thomas

Public Health
Preparation
Director
James Powers

- Public Health
Preparation
Director
Alva Grijalva, RN

- Public Health
Preparation
Coordinator
Janice Powers

- Public Health
Preparation
Support
Supports

Prevention & Control
Director
Dona Rovda

- Prevention
Manager
Debbie Renner

- Prevention
Coordinator
Vicki Chowdhry (P-T)

- Prevention
Assistant
Vicki Chowdhry

Medical
Resources
Director
Evan McCall

- Medical
Resources
Coordinator
Vicki Chowdhry

- Medical
Resources
Assistant
Vicki Chowdhry

Office Operations
Manager
Vicki Chowdhry

- Office Operations
Coordinator
Vicki Chowdhry

“ongoing grant funded”

“To protect and improve the quality of life for our community through disease prevention, education and support services.”

Revised 1/12/2018

Full Time Employee Count = 40
Contract Staff - 4
Administration

- Positions
  - Director
  - Department Business Manager
  - Front Desk Office Specialist

- Director
  - Communicates essential and important public health information to the public
  - Develops and implements the strategic direction of the Health Department
  - Develops short- and long-term strategies to address public health issues throughout the City and directs the activities of the department in implementing these strategies
  - Enforces all state and federal public health statutes and requirements
  - Fosters a culture of Quality Improvement (QI)
  - Plans, directs, coordinates and reviews the work plan for department staff
  - Grants – writing, management

- Department Business Manager
  - Provides fiscal and HR support to Health Department divisions
  - Oversees fiscal transactions
  - Responsible for grant expense tracking and reimbursements

- Front Desk – Office Specialist
  - Performs front desk receptionist duties
  - Purchases supplies for the entire department
  - Processes payroll
  - Fiscal Responsibilities (i.e., bank deposits, revenue report data entry)
Expenses
Health Administration

*General Fund Support includes State Mandated Services

General Fund Support
Salaries
Benefits
Services & Supplies
Capital Outlay

$0 $200,000 $400,000 $600,000 $800,000 $1,000,000 $1,200,000

Actual 2017 Actual 2018 Estimated 2019 Tentative 2020

*General Fund Support includes State Mandated Services
Chronic Disease Prevention & Health Promotion

• Adolescent Sexual Health Education Programs
  – SREA (Sexual Risk Avoidance Education) - Abstinence Education
    • Families Talking Together (FTT)
  – Personal Responsibility Education Program (PREP)
• Ryan White Treatment Adherence Counseling
  – Provide case management to people living with HIV/AIDS – Medication Adherence within the state of Nevada
Chronic Disease Prevention & Promotion, continued

• Tobacco Prevention
  – Raises awareness about smoking and tobacco issues
  – Supports and implements evidence-based practice and goals of the Centers for Disease Control and Prevention (CDC)
  – Assisting multi-unit housing complexes to become smoke-free
  – Assisted WNC with becoming a smoke-free campus/Continue to participate in Tobacco Free Committee
  – Active board member on Nevada Tobacco Prevention Coalition (NTPC)
  – Tobacco education to youth
Expenses
Chronic Disease Prevention & Health Prevention

- Grants
- Salaries
- Benefits
- Services & Supplies
- Capital Outlay

* Division is 100% Grant Funded
Clinical Services

• Family Planning Services
  – Birth Control
  – Domestic Violence Screenings
  – Depression Screenings
  – Breast/Cervical Cancer Screenings
  – Tobacco Use Screenings

• HIV Testing
• Immunizations
• Pregnancy Tests
• Sexual Transmitted Infection Testing and Treatment – Mandated by NRS 441A
• Tuberculosis Screening and Treatment – Mandated by NRS 441A
Revenues & Expenses

Clinical Services

- Division is 55% Grant Funded, 35% Program Revenue, and 10% General Funded (Tentative 2020)

* Division is 55% Grant Funded, 35% Program Revenue, and 10% General Funded (Tentative 2020)
Environmental Health/Epidemiology

Environmental Health
• Inspection of permitted food establishments for compliance of Nevada Administrative Code (NAC) 446 and Carson City Municipal Code (CCMC) Chapter 9
• Inspection of temporary food establishments (i.e. food vendors at fairs and carnivals)
• Inspection of public pools/spas, hotels/motels, RV parks, childcare facilities, and invasive body decoration establishments
• Reviews construction plans for remodels and new establishments
• New Septic Tank Review
• Contract with Douglas County to provide Environmental Health Services

Epidemiology
• Perform disease contact investigation
• Perform disease investigation of reports received from local physicians and laboratories of reportable diseases as required by Nevada Revised Statute (NRS) 441A
• Delegation of Authority from the State of Nevada to provide disease investigation services in Douglas and Lyon Counties in addition to Carson City
Environmental Health/Epidemiology is 20% Grant Funded, 49% General Funded, 10% Douglas County Interlocal, and 21% Program Revenue (Tentative 2020)
Human Services

- Ensures the City meets health, welfare, and community responsibilities as required by Nevada Revised Statutes and City ordinances (County Match, Development Services, Home Waiver Programs, Indigent Accident Fund, Indigent Burials, Indigent Services, Long Term Care, Sexual Assault Fund, and Supplemental Fund)
- Serves as the Coordinated Entry Agency for all Carson City homeless individuals and assists with connecting them to resources
- Provides employment services for the unemployed or underemployed
- Manages grants designed to move people toward self-sufficiency
- Provides rental assistance as families work towards stabilization
- Provides Women, Infants, and Children (WIC) services
- Oversees the Indigent Tax Refund Strategic Plan
• Includes State Mandated Services
• Division is 51% Grant Funded and 49% General Funded (Tentative 2020)
Public Health Preparedness

• Collaborate with healthcare coalitions and community partners to prepare for, respond to and recover from events or threats to the health of the community

• School-Located Outreach Vaccination Clinics (small Point of Dispensing exercises)

• Disseminates education and information at community events

• Conduct community exercises to test the ability to provide medications or vaccinations to community members in a short period of time (i.e., large flu clinics, as funding is available)

• Administer the Western Nevada Medical Reserves Corps program
Division is 90% Grant Funded, 10% Program Revenue from School-located and Community Vaccination Events, and 0% General Funded (Tentative 2020)