

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the February 13, 2019 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, February 13, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Mark Kimbrough
Vice Chairperson Greg Stedfield
Member Lori Bagwell
Member Brad Bonkowski
Member Chas Macquarie
Ex-Officio Member Sondra Rosenberg

STAFF: Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Karissa Moffett, Bicycle and Pedestrian Coordinator
Todd Reese, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:33:54) - Chairperson Kimbrough called the meeting to order at 4:33 p.m. Ms. King called the roll; a quorum was present. Members Erb and Keller were absent.

2. AGENDA MANAGEMENT NOTICE (4:34:25) - Chairperson Kimbrough introduced this item and entertained modifications to the agenda; none were forthcoming.

3. DISCLOSURES (4:34:33) - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:34:40) - Chairperson Kimbrough entertained public comment. Mr. Goering introduced Transportation Planner Dan Anderson, and provided background information on his experience.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 9, 2019 (4:36:12) - Chairperson Kimbrough introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Macquarie seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4 - 0 - 1, Member Bagwell abstaining.**

6. PUBLIC MEETING ITEMS:

6(A) PRESENTATION AND DISCUSSION REGARDING CARSON CITY'S REGIONAL TRANSPORTATION PLAN AS IT PERTAINS TO LONG-RANGE PLANNING AND REGIONAL CONSISTENCY REVIEW (4:36:47) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Ex-Officio Member Rosenberg

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commended Ms. Maloney's presentation, and thanked her. Ms. Maloney responded to additional questions of clarification. Chairperson Kimbrough commended and thanked Ms. Maloney for her presentation.

Chairperson Kimbrough entertained public comment. (4:59:59) NDOT Federal Programs Manager Louis Lem advised that the "current six-year federal money is authorized by Congress through 2020. So, again, it's important to keep that horizon in mind too."

6(B) POSSIBLE ACTION TO APPROVE THE SUBMITTAL OF A REQUEST TO THE NEVADA DEPARTMENT OF TRANSPORTATION TO RECLASSIFY COCHISE STREET, BETWEEN CLEARVIEW DRIVE AND BENNETT AVENUE, AS A MINOR COLLECTOR ROADWAY (5:00:46) - Chairperson Kimbrough introduced this item. Mr. Goering presented the agenda materials, and responded to questions of clarification. Member Bonkowski expressed the opinion "we don't currently have an adequate road structure in the southwest to meet or keep up with the traffic that will be generated by the projects that have gotten entitlements and are beginning to pull permits. So this is the first step for us to start building that infrastructure to meet the demand that's going to be coming." Mr. Goering responded to additional questions of clarification, and discussion followed.

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to approve the submittal of a request to the Nevada Department of Transportation to reclassify Cochise Street, between Clearview Drive and Bennett Avenue, as a minor collector roadway. Member Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) POSSIBLE ACTION TO SET ANNUAL SAFETY PERFORMANCE TARGETS FOR 2019, AS REQUIRED BY THE CODE OF FEDERAL REGULATIONS AND THE FIXING AMERICA'S SURFACE TRANSPORTATION ("FAST") ACT (5:09:17) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg and Ms. Maloney responded to questions of clarification and discussion followed. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve the Safety Performance Targets for 2019, as presented by staff. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(D) POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE 2019 / 2020 UNIFIED PLANNING WORK PROGRAM ("UPWP") TO REDUCE TASKS 1.3, 3.3, 4.2, AND 5.1 BY \$35,000, AND TO ADD \$70,000 TO TASKS 1.1, 3.2, 3.5, 4.1, AND 4.4; THE UPWP AMENDMENT INCLUDES MOVING \$35,000 FROM THE FY 2019 CARRYOVER BALANCE AND TO POSTPONE ADDITIONAL MEMBER CONTRIBUTIONS TO JULY 2019 WHEN ANNUAL INVOICES ARE REQUESTED (5:24:26) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg explained the reason the CAMPO is no longer covered under NDOT's Coordinated Human Services Plan. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve Amendment 1 to CAMPO'S 2019 / 2020 Unified Planning Work Program, and to direct staff to make any technical corrections to the document that may be necessary, including to Table 1.1 and 1.2. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

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6(E) POSSIBLE ACTION TO APPROVE COOPERATIVE AGREEMENT PR060-19-804 WITH THE NEVADA DEPARTMENT OF TRANSPORTATION FOR FINANCIAL ASSISTANCE TO CAMPO TO DELIVER THE JAC TRANSIT DEVELOPMENT AND COORDINATED PLAN (5:33:56) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg noted necessary corrections to the signature page. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve Cooperative Agreement PR060-19-804, between CAMPO and the Nevada Department of Transportation, and to direct staff to make any technical corrections necessary to complete the document. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.** Chairperson Kimbrough thanked Ex-Officio Member Rosenberg.

6(F) POSSIBLE ACTION TO APPROVE THE EXPENDITURE OF \$61,420, TO BE FUNDED FROM THE CAMPO / UNIFIED PLANNING WORK PROGRAM ACCOUNT, AND TO RECOMMEND APPROVAL OF CONTRACT NO. 1819-128, JAC TRANSIT DEVELOPMENT AND COORDINATED PLAN SERVICES TO LSC TRANSPORTATION CONSULTANTS, INC., FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$86,470.00, TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (5:36:56) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions. Chairperson Kimbrough entertained additional questions or comments of the CAMPO members and, when none were forthcoming, advised that LSC Transportation Consultants, Inc. has an excellent reputation in the Tahoe Basin and other areas that they've worked. (5:40:01) LSC Transportation Consultants, Inc. Principal Gordon Shaw thanked Chairperson Kimbrough for his kind words. Mr. Shaw thanked staff "for the effort that went into getting us to this point." He provided background information on his relocation to the area in 1992, and past projects done for Carson City. He commended the process leading to development of the contract, and commented "there's a lot of expenditures that social service programs do in the whole CAMPO area for transportation. And this gives us a chance to look at the public transit as well as all those other little vans you see running around and trying to see where we can save some dollars and make better use of the dollars."

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to recommend approval of Contract No. 1819-128, JAC Transit Development and Coordinated Plan Services, to LSC Transportation Consultants, Inc., for a total not-to-exceed amount of \$86,470.00, to the Carson City Regional Transportation Commission. Member Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(G) PRESENTATION AND DISCUSSION REGARDING LEAGUE OF AMERICAN BICYCLISTS' 2018 BICYCLE FRIENDLY COMMUNITY REPORT CARD FOR CARSON CITY AND 2018 PUBLIC SURVEY RESULTS (5:43:01) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained public comment; however, none was forthcoming.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:49:59) - Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the tentative agenda for the March CAMPO meeting.

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8. CAMPO MEMBER COMMENTS (5:50:56) - Chairperson Kimbrough entertained CAMPO member comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVE SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, MARCH 13, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY (5:51:02) - Chairperson Kimbrough read this information into the record.

10. PUBLIC COMMENT (5:51:08) - Chairperson Kimbrough entertained public comments; however, none were forthcoming.

11. ACTION ON ADJOURNMENT (5:51:17) - Chairperson Kimbrough adjourned the meeting at 5:51 p.m.

The Minutes of the February 13, 2019 Carson Area Metropolitan Planning Organization meeting are so approved this 13th day of March, 2019.

MARK KIMBROUGH, Chair