

CARSON CITY BOARD OF SUPERVISORS

Minutes of the May 2, 2019 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 2, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nancy Paulson, City Manager
Aubrey Rowlett, Clerk - Recorder
Adriana Fralick, Deputy City Manager
Dan Yu, Assistant District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:48) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Rowlett called the roll; a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson wished everyone "Happy National Day of Prayer," and provided the invocation. At Mayor Crowell's request, Fire Chief Sean Slamon led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:34:25) - Mayor Crowell entertained public comment. (8:34:52) Sheriff Ken Furlong announced National Police Week, beginning May 6th, and described scheduled activities. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 4, 2019 (8:38:14) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:38:31) - Mayor Crowell introduced this item, and entertained modifications to the agenda. Mayor Crowell advised that item 10 would be heard separate from the consent agenda. He entertained additional requests to modify the agenda and, when none were forthcoming, deemed the remainder of the agenda adopted, as published.

8. SPECIAL PRESENTATIONS:

8(A) PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS NEVADA WILDFIRE AWARENESS MONTH (8:39:09) - Mayor Crowell introduced this item, and read into the record the Proclamation which was included in the agenda materials. Fire Chief Sean Slamon introduced University of Nevada Cooperative Extension Living With Fire Program Manager Jamie Royce-Gomes. Ms. Gomes presented information to reduce the threat of wildfires, and distributed "go-bags" to each of the Board members. Chief Slamon discussed the importance of community partnerships to prevent the start and spread of wildfires. He responded to questions of clarification.

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8(B) PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH, AND PRESENTATION OF THE 2019 HISTORIC PRESERVATION AWARDS (8:45:44) - Mayor Crowell introduced this item, read into the record the Proclamation which was included in the agenda materials, and presented the original Proclamation to Historic Resources Commission Chair Mike Drews. Mr. Drews thanked Mayor Crowell for the Proclamation, and presented the 2019 Historic Preservation Awards in conjunction with displayed slides. The Board members, City staff, and citizens present applauded each of the honorees. Mr. Drews reviewed details of the 2019 Historic Resources Commission Scavenger Hunt. Planning Manager Hope Sullivan provided details for accessing the scavenger hunt.

CONSENT AGENDA

(9:03:23) - Mayor Crowell introduced the consent agenda and entertained a motion. **Supervisor Bagwell moved to approve the consent agenda, consisting of items 9(A) and 9(B). Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Stacey Giomi
AYES:	Supervisors Bagwell, Giomi, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. FINANCE DEPARTMENT

9(A) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF AN APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF CARSON CITY JUVENILE SERVICES, FOR A TOTAL AMOUNT OF \$5,955.75

9(B) DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH APRIL 19, 2019, PURSUANT TO NRS 251.030 AND NRS 354.290

10. PURCHASING AND CONTRACTS - DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT ARMAC CONSTRUCTION LLC IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1819-208, FIFTH STREET / PRISON HILL TRAILHEAD PROJECT, TO ARMAC CONSTRUCTION LLC FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$120,050.96 (9:03:53) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the agenda materials. Trails Coordinator Gregg Berggren provided an overview of the project, including details of the cost estimate. Supervisor Bagwell commended inclusion of the spreadsheet. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to determine that ARMAC Construction LLC is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1819-208, Fifth Street**

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/ Prison Hill Trailhead Project, to ARMAC Construction LLC for a total not-to-exceed amount of \$120,050.96. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (9:03:52) - Please see the minutes for item 10.

12. FINANCE DEPARTMENT - DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR FY 2020 (9:09:00) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Giomi read a prepared disclosure statement into the record, advised of a conflict of interest and that he would not participate in discussion and action. Supervisor Bonkowski read a prepared disclosure statement into the record, expressed concern over a perceived conflict of interest, and advised that he would not participate in discussion and action. Supervisor Barrette read a prepared disclosure statement into the record, advised of no disqualifying conflict of interest and that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Grants Administrator Mirjana Gavric introduced Chief Financial Officer Sheri Russell. Ms. Gavric presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the Community Development Block Grant funding for FY 2020, as recommended by the Application Review Work Group. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [3 - 0 - 2]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Supervisors Giomi and Bonkowski

Mayor Crowell commended the Community Development Block Grant Application Review Work Group.

13. CITY MANAGER - DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE CULTURAL COMMISSION FY 18 / 19 ANNUAL REPORT AND FY 19 / 20 WORK PLAN (9:21:45) - Mayor Crowell introduced this item, and Arts and Culture Coordinator Mark Salinas provided background information. Mr. Salinas introduced Cultural Commission Chair Barbara D'Anneo,

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who read into the record the annual report which was included in the agenda materials. Mr. Salinas presented the annual report documentation which was also included in the agenda materials. At Mayor Crowell’s request, Mr. Salinas and Sharon Rosse, of the Capital City Arts Initiative, described the awards conferred by Nevada Humanities. Mayor Crowell commended Mr. Salinas, Ms. Rosse, and the Cultural Commission. Supervisor Giomi commended the diversity of the Cultural Commission. Supervisor Bonkowski acknowledged Mr. Salinas and his role in “putting Carson City on the map and really expanding the arts community here. It existed but it was unorganized ... and now you’ve ... been the glue that has brought everybody together ...” Supervisor Barrette congratulated Mr. Salinas and Ms. Rosse, and commended Ms. D’Anneo on addressing the need for funding.

Mayor Crowell entertained public comment. (9:52:45) Ms. Rosse commended Mr. Salinas on the work he’s done, and encouraged the Board to do everything possible to secure his position. Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to accept the Cultural Commission FY 2018 / 19 Annual Report and the FY 2019 / 20 Work Plan, as presented. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. BOARD OF SUPERVISORS NON-ACTION ITEMS:

LEGISLATIVE MATTERS (9:54:08) - Mayor Crowell introduced this item, and Ms. Paulson reviewed legislative deadlines. She provided status reports on SB 48, AB 345, SB 207, and AB 406. Ms. Paulson and Ms. Fralick responded to questions of clarification. Mayor Crowell provided a status report on AB 81.

FUTURE AGENDA ITEMS (10:14:50) - Supervisor Giomi advised of a recent meeting with the Waste Management Regional Director to discuss issues which have been raised by constituents. He suggested a tour of the Waste Management facility in Sparks, and discussed an interest in their recycling program.

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:00:56) - Supervisor Giomi advised of having recently seen Mike Torvinen, who is now the President of the Reno Rodeo Association which is celebrating its 100th anniversary. Supervisor Bonkowski referenced a recent *Nevada Appeal* article, following a luncheon at which he spoke about road maintenance, and described the interesting feedback he has received as a result. Supervisor Bagwell reported on the recent Rifle Range

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Task Force meeting. Supervisor Bagwell and Supervisor Bonkowski responded to questions of clarification, and discussion followed. Supervisor Giomi discussed the Nevada Health Centers project to put tele-health cards in almost 40 schools across Nevada. Mayor Crowell advised that next Friday he would be speaking on a panel at the National Conference of Opportunity Zones in Las Vegas. He reported on a recent meeting with graduates of the Juvenile Probation Entrepreneur Program, who are now proud owners of two successful businesses in Carson City. Mayor Crowell further reported on a recent meeting with the Tesla Vice President of Energy and other Tesla representatives.

STAFF COMMENTS AND STATUS REPORTS

15. PUBLIC COMMENT (10:16:54) - Mayor Crowell entertained public comment; however, none was forthcoming.

16. ACTION TO ADJOURN (10:17:05) - Mayor Crowell adjourned the meeting at 10:17 a.m.

The Minutes of the May 2, 2019 Carson City Board of Supervisors meeting are so approved this _____ day of June, 2019.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder