



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 15, 2019

Staff Contact: Carol Akers and Eric Von Schimmelmann

Agenda Title: For Possible Action: Discussion and possible action regarding the purchase of various components of hardware and software through joinder contracts with Insight Public Sector, ConvergeOne, Inc./Cisco, Dell, CDW Government LLC, Microsoft and SHI International Corporation, for a total amount not to exceed \$750,000 to be funded from various city accounts as approved in the FY 19-20 budget. (Carol Akers; cakers@carson.org and Eric Von Schimmelmann; Evonschimmelmann@carson.org)

Staff Summary: Each year the vendor contracts that the Information Technology Department relies on to perform a majority of the purchases of hardware, software, and services for City departments are brought to the Board of Supervisors for approval. While many of the individual purchases and projects are not significant, when aggregated over the course of the year, they are significant.

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the purchase of hardware and software through the joinder contracts as presented.

Board's Strategic Goal

Efficient Government

Previous Action

none

Background/Issues & Analysis

The Information Technology department anticipates the need to purchase approximately \$750,000 in software, hardware, and services from various vendors for FY 19-20. This amount was approved in the FY 19-20 budget, based on \$250,000 in anticipated expenditures for Capital Improvement Projects, and \$500,000 in requests for hardware, software, and services from various City departments, coming to a total amount of \$750,000. This amount was derived from looking at the City's history of yearly purchases and taking in to account the additional CIP projects that were approved for FY 19-20.

Contracts being utilized;

- 1) Insight Public Sector through the US Communities Contract #4400006644 (expires 4/30/21)
<https://www.omniapartners.com/publicsector/contracts/supplier-contracts/insight-enterprises>
- 2) ConvergeOne, Inc./Cisco through NASPO (National Association State Procurement Officials) Contract #AR233 (expires 5/31/20)
<https://www.naspo.valuepoint.org/portfolio/data-communications-products-services/cisco/>

- 3) Dell through NASPO Contract #MNWNC-108 (expires 3/31/20)
<https://www.naspo.valuepoint.org/portfolio/computer-equipment/dell-marketing-computer-equipment/>
- 4) CDW Government LLC through NIPA (National Intergovernmental Purchasing Alliance)
 Contract #2018001-01 (expires 2/28/23)
<https://www.omniapartners.com/publicsector/contracts/supplier-contracts/cdw-g>
- 5) Microsoft through NASPO Contract MNWNC-119 (expires 3/31/20)
<https://www.naspo.valuepoint.org/portfolio/computer-equipment/microsoft/>
- 6) SHI International Corp. through NASPO Contract #ADSPO16-130651 (expires 4/7/20)

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Multiple city-wide accounts that were approved in the FY20 budget.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: A not to exceed amount of \$750,000 will be expended from various accounts from multiple City departments. Each City department would manage its own account.

Alternatives

Do not approve the joinder contracts and provide alternative direction to staff.

Attachments:

[FY20 IT Joinder Detail.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

 (Vote Recorded By)

FY19 Actual Spending	
Vendor	FY 2019
Insight Public Sector	\$ 72,338.91
ConvergeOne, Inc	\$ 43,181.12
Dell	\$ 153,060.08
CDW-G	\$ 141,177.87
SHI International Corp	\$ 74,750.83
Total	\$ 484,508.81

FY20 Projects		
Office 365	1010710 500433	\$ 130,000.00
PC Refresh	1010710 500680	\$ 130,000.00
Hardware Maintenance	1010710 500432	\$ 50,000.00
Software Maintenance	1010710 500433	\$ 150,000.00
CIP		\$ 250,000.00
Miscellaneous Department Requests		\$ 40,000.00
Total		\$ 750,000.00