



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 19, 2019

Staff Contact: Sheriff Furlong, kfurlong@carson.org

Agenda Title: For Possible Action: Discussion and possible action regarding a grant in the amount of \$95,000 from the Department of Justice, 2019 Edward Byrne Memorial Justice Assistance Grant Program, to fund a Behavioral Health Peace Officer position. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: This grant, if accepted, would provide funds for a Behavioral Health Peace Officer position as an effort to prevent and reduce crime and to improve the criminal justice system within Nevada and Carson City. The Behavioral Health Peace Officer position would fill the gaps and supplement current programs including MOST (Mobile Outreach Safety Team) and FASTT (Forensic Assessment Services Triage Team). The position would also enhance community conversation, provide departmental training and serve as a first responder to critical calls for service.

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to authorize acceptance of the grant.

Board's Strategic Goal

Safety

Previous Action

The Board of Supervisors previously approved the acceptance of the current grant award from the Department of Justice, 2018 Edward Byrne Memorial Justice Assistance Grant for a Behavioral Health Peace Officer position on Oct. 18, 2018

Background/Issues & Analysis

The overarching goal of Carson City's Behavioral Health Peace Officer position is, at the core, the basis for public safety: save lives and improve individuals' quality of life. This must be performed through objective and measurable results. This program will address these problems through two strategies: a) diverting appropriate individuals from arrest, and b) reducing incarceration time of those who are arrested. These goals will be achieved through collaborative partnerships with non-law enforcement governmental agencies, courts, and non-profit organizations, strengthening the resolve and partnership with the Mobile Outreach Safety Team, instructing deputies and regional partners in behavioral health best practices and collaborating with the members of the Forensic Assessment Services Triage Team.

This action item will be year two of the BHPO Grant. In year one (staffed from December 2018 to present) the BHPO program has performed well. Specifically to the measurements above: a) the BHPO has diverted 12 individuals from jail, and b) of those on the caseload there has been a 29% reduction in the numbers of days in jail and 45% reduction in the number of arrest incidents.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Behavioral Health 2752005-50XXXX

Is it currently budgeted? Yes

Explanation of Fiscal Impact: As the grant has no match, it greatly reduces the financial impact for the city. The prior year grant award amount was \$93,480; \$56,825 toward salaries, \$36,655 toward benefits . The current grant award amount is \$95,000; \$56,825 toward salaries, \$36,655 toward benefits, and \$1,520 for training/travel. Augmentation is needed as budget was prepared before grant application was awarded.

Alternatives

Not to accept the grant.

Attachments:

[FINAL complete_BHPO_2019.pdf](#)

[FFY2020 BHPO Budget_final.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

STATE OF NEVADA



Edward Byrne Memorial Justice Assistance Grant Program (JAG)

Federal Year 2019 Sub-Recipient Application

**Department of Public Safety
Office of Criminal Justice Assistance
3/8/2019**

“BEHAVIORAL HEALTH PEACE OFFICER”

Submitted by

Carson City Sheriff’s Office



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2019

APPLICATION CHECKLIST



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2019

CHECKLIST

The following documentation package constitutes the OCJA application. Please submit the entire package by the deadline indicated in the instructions.

- Checklist
- Title Page - (Please sign in blue ink for signatures)
- SAM Registration
- Abstract
- General Overview
- Problem Statement
- Goals and Objectives (Must be measurable)
- Methods of Accomplishment Timeline
- Project Evaluation/Internal Assessment
- Sustainment of the Project – including time line
- Statement of Coordination
- Evidence Based Program (extra 10 points)
- N/A Inter-Agency Agreement or Memorandum of Understanding for current year, if applicable
- Disclosure of other federal funding sources and, when applicable, technology statement
- Budget Form **with** itemization and narratives
- N/A Waiver of Pass Through (for non-profits, if applicable)
- Appendices – when applicable

The following assurances must be signed by the authorized official/s and considered part of this application. Please use blue ink for signatures. These forms are posted on OCJA’s website www.ocj.nv.gov, under– Applications; – Assurances Forms.

- Standard Certifications, Lobbying and Debarment and Drug-Free Workplace, etc.
- Standard Assurances
- Equal Employment Opportunity Plan Form –EEOP
- Civil Rights Requirements

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- Submit application to OCJA

Please submit this checklist with your application.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
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APPLICATION



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
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Application

Section I

A. Application for (Check only one, double click on checkboxes to check):

- Justice Assistance Grant (JAG) Residential Substance Abuse Treatment (RSAT)
- Paul Coverdale Forensic Science Improvement (FSI)
- Other (Name) _____

B. Applicant Agency

Name:	Carson City Sheriff's Office	
Mailing Address	911 East Musser, Carson City, NV 89701	
Physical Address	911 East Musser, Carson City, NV 89701	
City	Carson City	NV
Zip (9 digit zip required)	89701	
Federal Tax ID #:	88-6000189	
DUNS Number:	073787152	
Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION AFTER SECTION I		

C. Direct Award from US Department of Justice (DOJ)

Did the applicant agency receive a direct DOJ award last year?

Not Applicable or No (*continue to the next field*)

Yes, what was the amount awarded? \$12,013__

Did the application agency receive a Federal award in FFY 2017 for the same project or same type of project?

Not Applicable

Yes, what was the amount awarded? \$_____ and what is the name of the award received_____

D. Project Title

Behavioral Health Peace Officer
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E. Project Period (period of performance)

From: 10/01/2019

To: 09/30/2020

F. Purpose/Program Area: (choose one by checking the corresponding box)

1. Law enforcement programs.
2. Prosecution, defense and court programs. (Not drug courts – see # 5)
3. Prevention and education programs.
4. Corrections and community corrections programs.
5. Drug treatment and drug courts programs.
6. Planning, evaluation, and technology improvement programs.
7. Crime victim and witness programs.

G. Project Director

Name:	Jerome Tushbant	
Title	Assistant Sheriff	
Phone	(775) 283-7804	
Email	jtushbant@carson.org	
Address	911 East Musser	
City	Carson City	NV
Zip (9 digit zip required)	89701	

H. Fiscal Officer:

Name:	Casey Otto	
Title	Business Manager	
Phone	(775) 283-7811	
Email	cotto@carson.org	
Address	911 East Musser	
City	Carson City	NV
Zip (9 digit zip required)	89701	



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I. Project Point of Contact:

Name:	Jerome Tushbant	
Title	Assistant Sheriff	
Phone	(775) 283-7804	
Email	jtushbant@carson.org	
Address	911 East Musser	
City	Carson City	NV
Zip (9 digit zip required)	89701	

J. Agency's Human Resource Representative

Name:	Sharon Daniels	
Title	Administration Chief	
Phone	(775) 283-7805	
Email	sdaniels@carson.org	
Address	911 East Musser	
City	Carson City	NV
Zip (9 digit zip required)	89701	

K. All Agencies

Please provide information on the agencies' financial stability and capabilities, see below.

What type of accounting system is used?	NaviLine
Are revenues and expenditures tracked separately? And how?	Yes, by separate general ledger accounts
What other funding is received? (i.e., government general funds, grant funds, donations, etc.)	We receive grants, general funds from the City and Donations from the public
Are there procedures in place to separate duties and approvals?	Yes there is a segregation of duties
Are funds comingled?	We have a single bank account with separate general ledger accounts for



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Application

	both revenue and expenditures
Is staff familiar with the OMB Circular and Federal grant requirements?	Yes

L. Previous Funding Received from OCJA:

Year	Award Number	Federal Amount Awarded (\$)
EXAMPLE: (2016)	(16-JAG-01)	(250,000)
2018	18-JAG-04	\$133,800
2018	18-JAG-03	\$49,127
2018	18-JAG-02	\$129,093
2018	18-JAG-01	\$93,480

M. Proposed Project Budget Summary:

Category	Federal Amount Requested (\$)
Personnel	\$93,480
Consultant/Contract	\$0
Travel	\$1520
Supplies/Operating	\$0
Equipment	\$0
Confidential Funds	\$0
Total Federal Funding Requested (\$)	\$95,000

N. Certification by Authorized Official

As the authorized official for the applying agency, I certify that the proposed project described in this application meets all requirements of the legislation governing the grant as indicated by the attached Certifications found in Section IV; that all the information contained in the application is correct; that the appropriate coordination with affected agencies took place; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Statement of Grant Award, and the current applicable OCJA Administrative Manual.



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To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency's current budget.

Authorized Officials

Name (type/print): Jerome Tushbant

Phone: (775) 283-7804

Title: Assistant Sheriff

eMail: jtushbant@carson.org

Signature: _____

Date: May 6, 2019



OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT APPLICATION 2019

Section II

Abstract:

The Carson City Sheriff's Office is requesting federal funds in the amount of \$95,000 to further the Behavioral Health Peace Officer Program. This is a continuing program and the second year to request grant funding.

This specialized deputy will focus efforts solely on those in the community who are in crisis, their family, and will collaborate with behavioral health services. This peace officer will use their unique position as a first responder to implement evidence based decisions and bridge the gaps between current programs and within the best practices guided by the Sequential Intercept Model. This program addresses the escalating challenges facing law enforcement when contacting individuals with behavioral health issues and those suffering an immediate crisis. The program will provide for appropriate diversion from arrest and reduction of days in jail for the target population.



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General Overview

The Consolidated Municipality of Carson City, the state capital, has a population of approximately 55,000 people, and is growing. The majority of the county's population lives in the Eagle Valley portion of the community¹. As a consolidated municipality, Carson City has unique opportunities operating with a streamlined bureaucracy and centralization of government.

As the regional hub for the surrounding counties Carson City is the epicenter for state government. Surrounded by Washoe, Storey, Douglas, and Lyon counties, Carson City is the location for multiple prisons, the regional medical and behavioral health centers, industry, commerce, National Guard Headquarters, as well as Western Nevada College. As the core for health, employment and entertainment, the population often surges well beyond the official census numbers.

The Carson City Sheriff's Office is the primary law enforcement agency for the city/county. With a total of 145 full time equivalent positions, the Sheriff has several divisions to include Patrol, Detention, Investigations, Administration, Communications, and Civil. The office has 46 deputies assigned to patrol, a ratio of about 1.2 peace officers per 1000 residences, well below national and state averages.² It is notable that during the economic downturn of the mid 2000's, the agency was required to eliminate 18 positions and to this day has not fully recouped the positions although calls for service, particularly involving behavioral health, continue to rise.

The 274-bed detention facility is often near capacity and staffed by only 32 deputies; there is one paid civilian support staff member also assigned in the jail. As a limited contact facility at times only three line level peace officers are on duty at any one time. The jail receives and houses pre-trial and post-conviction offenders from various judicial and law enforcement agencies.

As a community greatly affected by the events of the 2011 mass murder at the IHOP Restaurant, the Carson City Sheriff's Office has made addressing mental illness a priority. "That event changed our community forever in how we approach mental health and the devastating effects of leaving a crisis circumstance unchecked or without adequate resources."³ The office is collaborating with state agencies, private partners, and community non-profits in order to do everything within our resources to avoid the next tragedy.

As a complex medical diagnosis, it must be understood that the term behavioral health issues, as discussed in this application, applies to significant disturbance in an individual's cognition, emotional regulation, or behavior that reflects in mental functioning⁴. The individual at focus may be overwhelmed and "in crisis" due to an event, or could be suffering from a psychological, biological, or developmental process resulting in serious and/or persistent mental health illness.

¹ Carson City, Nevada official website: City Facts: <http://carson.org/residents/city-facts#ad-image-0> U.S Census Bureau.

² <http://www.theiacp.org/portals/0/pdfs/Officer-to-Population-Ratios.pdf>; <https://www.governing.com/gov-data/safety-justice/law-enforcement-police-department-employee-totals-for-cities.html>

³ Quote from US News A World Report. June 2, 2017, "Carson City Working to Address Mental Health Issues" <https://www.usnews.com/news/best-states/nevada/articles/2017-06-02/carson-city-working-to-address-mental-health-issues>

⁴ Haneberg, Fabelo, Osher & Thompson (2017, January) "Reducing the Number of People with Mental Illness in Jail."



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When this population comes to the attention of law enforcement many times it is due to minor legal, social, or work problems. More severe cases involve repetitive contacts with law enforcement or the inability to care for themselves which can result in, or be aggravated by, unemployment and homelessness. Many of these individuals are facing co-occurring substance use disorders. It must also be understood that the vast majority of those in our community with mental illness will never have any significant contact with law enforcement; however, for those who do require intervention- we must be ready.

As behavioral health is a top priority for the Sheriff's Office, prior to the funding of the Behavioral Health Peace Officer ("BHPO"), the office utilized only existing resources, stretching personnel, and provided emphasis to those with behavioral health issues as workload permitted. Since the BHPO position was filled in mid-December 2018, year two of the grant will be the first full year of operation. With the program still in the initial phase, the BHPO along with a partnering licensed clinical social worker who specializes in mental health has already made their mark in the community.

The BHPO has framed a humane and respectful approach to those individuals with mental illness. A top priority of this program has been to divert the unnecessary entry of certain people into the criminal justice system, reduce stigma, bring together allied resources for a multi-disciplinary approach to problem solving, reduce the custody time for offenders, assist in the transition from custody to services, and be a part of a client's sustained motivation to change and increase quality of life. With only three full months into implementation, the BHPO has already saved lives and improved the quality of life of those who suffer from mental illness, their families, and everyone who lives, works and visits Carson City. Details regarding the progress of the program will be discussed later in this grant application.

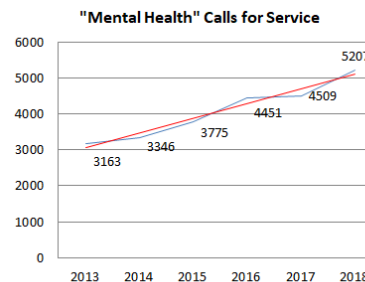
This grant application, and the award of a Behavioral Health Peace Officer, is a direct reflection of the OCJS's Strategic Plan as well as the mission of Carson City and the Sheriff's Office. This position will directly address issues of mental health within the community, work closely with resources in the community, assist in the reentry of offenders including assisting in the hand-off between the jail and services, conduct training of peace officers in the region, and further reduce interaction with the criminal justice system through preventative and proactive involvement with potential and identified behavioral health population.



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Problem Statement:

Addressing behavioral health is a significant challenge, and Nevada is consistently at the bottom of national rankings; highest prevalence of mental illness and one of the lowest rankings for access to care⁵. Access to care is even more complex as 24.2% of the population is uninsured⁶. The Carson City Sheriff’s Office, with support of OCJA’s funding, has with notable success accepted the challenge for improvement. Individuals with significant behavioral health challenges are often relegated to locations of last resort such as jails and emergency rooms. These are not places that promote long term mental health or therapeutic endeavors.



The Carson City Sheriff’s Office has identified several types of calls for service which often result in contacting person with behavioral health issues⁷. As seen in the graph, there has been a continual increase in demand for specific types of services involving mentally ill, accounting for 18% of the total call volume⁸. When including all calls, regardless of the dispatched classification, about 60% have mental health at the core of the problem⁹.

Although Carson City is considered a rural county, it is the regional center for employment, social services, government, and healthcare. Many move to the community for work or access to specific resources; others are brought to resources by other counties and are unable to leave for a variety of reasons. As the home to the Mallory Behavioral Health Crisis Center, State Behavioral Health, and Carson-Tahoe Regional Medical Center many law enforcement contacts are the result of client’s seeking or being transported to local facilities for treatment. Once released from these facilities many do not have the resources, or perhaps reason, to return to their original county. This population then falls into unstable housing, homelessness, employment challenges, and may come to the attention of the Sheriff’s Office through welfare checks, criminal offenses, or anti-social behavior.

The socioeconomic problems discussed run deep in the community and Carson City shows many red flags including a high population living in poverty (19.3%), uninsured individuals (24.2%)¹⁰, and a system stretched to capacity with a small population of high service utilizers. Also of concern, in a five year period, emergency rooms in Carson City and Douglas County admitted 11,810 patients for mental disorders, showing an upward trend¹¹. These data are compelling and show the concern for the current and future state of mental health in the community.

⁵ 2017 State of Mental Health in America- Ranking the States. Found at www.mentalhealthamerica.net

⁶ Carson City Health Department (2012)

⁷ Suspicious subject, calls involving MOST, “Subject Mental”, “Subject Mental Transport”, welfare checks, unwanted subject, suicide and suicide attempts, as well as assisting Carson City Fire Department with overdose and psychiatric calls for service. Created 4/8/2019

⁸ Internal data: “Mental Health Calls for Service – based on original call type created 4/8/2019

⁹ Pettaway, T. (2018, Feb.27). “Sheriff: Mental health issue with 60 percent of Carson City calls”. Nevada Appeal, <https://www.nevadaappeal.com/news/local/sheriff-mental-health-issue-with-60-percent-of-carson-city-calls/>

¹⁰ Carson City Health Department (2012)

¹¹ Behavioral Health Summary (January 2017), 2009-2014 data



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Without a system in place offenders with serious mental illness may be either warehoused in jail until released back into the community, where they are left to their own devices, or will wait until the criminal justice system can identify the proper avenues for services.

The Sequential Intercept Model provides a roadmap for the BHPO to intervene and provide for lower level resources as other alternatives. With proper intervention prior to an arrest decision, these individuals can avoid the criminal justice system and still enter the flow of social services¹². If an arrest cannot, or should not be avoided, when released these individuals will need assistance, guidance, or support with the handoff from the post-incarceration Forensic Assessment Services Triage Team (“FASTT”) to community services.

This is year two of this funding request; however, with only three full months of actual implementation, the program is still in its infancy. With continued funding of the Behavioral Health Peace Officer position there is strong preliminary data that the program is moving in a positive direction.

During the first full quarter of the BHPO program recorded the following:

- Identified and began intensive supervision of those on a working caseload
- Completed 40 calls for service
- Received 138 telephone calls directly to the dedicated BHPO line
- Facilitated 56 hours of instruction
- Identified and utilized new community resources to include diverting from the acute crisis center to crisis stabilization centers
- Provided for eight emergency admissions as well as six voluntary admissions
- Attended and provided expertise to Mental Health Court on six occasions

In addressing the challenges, the BHPO is focusing on those issues addressed in the problem statement to include outcomes such as a) BHPO and licensed clinical social worker co-responding to those in crisis b) diverting unnecessary use of the emergency department c) utilization of crisis centers rather than jail/emergency rooms d) training law enforcement in crisis intervention e) building partnerships between law enforcement and the community f) intervening with high system utilizers with follow up and g) facilitating warm hand-offs from the jail to community services.

¹² Nevada Division of Public and Behavioral Health. (2016) “Overview of the Sequential Intercept Model”. <https://www.leg.state.nv.us/App/InterimCommittee/REL/Document/8655>



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Goals & Objectives:

Goal One: Reduce the arrest rates of identified adults with behavioral health disorders by 20%.

Objective and Method: 1.1) Administrator will cause the collection of data for the 12 month period preceding the grant, identify arrests of clients currently on the MOST caseload; compare to data collected during the grant period and identify causes for arrest(s). BHPO will provide administration with guidance on departmental policy development, and form innovative strategies to further reduce this outcome.

Objective and Method: 1.2) BHPO will work directly with MOST and FASTT to develop systems for referring individuals to resources in a timely manner. To be measured by a follow up survey of individuals contacted by the BHPO conducted by a third party entity (National Alliance of Mental Illness).

Objective and Method: 1.3) Administrator will collect data regarding contacts made by the BHPO during the grant period and determine the number of incidents that resulted in jail admission. These data will establish a baseline and measurement of program effectiveness.

Goal Two: Reduce the number of days in jail of those identified adults with behavioral health disorders by 15%

Objective and Method: 2.1) The grant administrator will identify the number of clients on the MOST caseload over the previous 12 month period; determine number of days spent in the Carson City Jail for the year preceding the grant. The administrator will then compare this number to the number of days spent in jail for those on the MOST caseload during the grant period.

Objective and Method: 2.2) BHPO will collaborate with jail supervision, MOST, FASTT, Misdemeanor Treatment Court and/or Mental Health Court. The BHPO will implement a plan to increase turnover for clients in jail custody and/or when feasible support alternatives to long term incarceration. BHPO will record the number of meetings and steps towards completion of the objective.

Objective and Method: 2.3) BHPO will train local and regional law enforcement partners regarding proper approach to individuals with behavioral/mental disorders. BHPO will record the number of training sessions completed.



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Year Two Timeline:

Projected Date	Action	Objective
October 1, 2019	Year-Two Grant Period Begins	
October 15, 2019	Evaluate caseload data for the 12 month period preceding the grant. BHPO will review data collected for prior 12 month period showing those on caseload who spent days in Carson City Detention Center, report to administrator Review survey questions, determine if current data collection is working	1.1, 2.1
October 30, 2019	BHPO to review and update established list and parameters for services available in the community. Administrator to address the BHPO's 2018/2019 report regarding current policy and future diversion strategy of target population	1.2, 1.1
January 20, 2020	First quarterly reports due	Required 1.3, 2.2, 2.3
April 20, 2020	Second Quarterly Reports Due	Required 1.3, 2.2, 2.3
July 20, 2020	Third Quarterly Reports Due	Required 1.3, 2.2, 2.3
Sept 2, 2020	BHPO's Year-Two report to Sheriff's Administration regarding current policy and future diversion strategy of	1.1



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	target population	
October 20, 2020	Fourth Quarterly Reports Due	Required 1.3, 2.2, 2.3
November 14, 2020	Final Project Evaluation Due	Reporting all objectives



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Methods of Accomplishment:

This proposed project is addressing the problem of increased mental health demands on law enforcement services in Carson City. As the second year of operation, which will be the first full year of operation, the funding for this position is critical, as this deputy is solely dedicated to cases involving individuals with mental illness.

The overarching goal of Carson City's Behavioral Health Peace Officer position, at its core, is basic and is also the basis for public safety's mission: save lives and improve individuals' quality of life. This program is being performed through objective and measurable results consistent with the problem statement above. This program is addressing these problems through two strategies: a) diverting appropriate individuals from arrest and b) reducing incarceration time of those who are arrested.

These goals are being achieved through training as well as collaborative partnerships with non-law enforcement governmental agencies, courts, non-profit organizations, behavioral health partners, and by strengthening the resolve and partnership with the Mobile Outreach Safety Team. The approach is consistent with the Sequential Intercept Model, a multidisciplinary approach to problem solving, as well as community based policing.

Method: Reducing the arrest rates of identified adults with behavioral health disorders by 20%:

At the beginning of year-one of this grant the BHPO identified individuals who are high utilizers of emergency rooms and/or law enforcement services. This group of individuals with mental health challenges was compared with prior records (Objective 1.1) to determine their history of incarceration. This baseline will be used to compare the same group in year two of the grant. The data sought for this measurement¹³ is available through current record management sources. This information is being collected and reported monthly.

A survey has been developed to gather qualitative feedback from those in the target group who are contacted by the BHPO to include family, caretakers and clients (Objective 1.2). Beginning in March 2019, through a partnership with the local chapter of the National Alliance of Mental Illness ("NAMI"), the survey is being successfully deployed. Data will be collected and reviewed by the grant administrator. In addition to measuring program effectiveness, this is an early feedback system which delivers opportunities for rapid changes.

A responding Sheriff's Deputy is the first and often only person who has discretion on how to handle a situation involving an individual with mental illness. In the past, the tools for law enforcement officers have been generally limited to either leaving the scene or making an arrest. This is an antiquated and unproductive approach to handling individuals with mental illness. Due to specialized training, experience, and working relationships, the BHPO has humane and

¹³ For the purposes of this grant, "recidivism" will be defined as an arrest of a person who is or has been on the MOST caseload within the preceding 12 months of the grant period. The arrest or booking must occur in Carson City on a new criminal offense.



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effective avenues for handling a person who is decompensating, in crisis, and/or committing a minor offense (Objective 1.3). This data is currently being collected and reported monthly.

The grant administrator will use existing resources to determine the number of contacts the deputies makes with the identified population (“caseload”) and compare that number to the incidents where an arrest is made. This measurement will indicate that the correct decisions are being made in the field. It is understood that some individuals will be resistant to services or their actions will leave no other option but incarceration. However, this line-level decision will reduce arrests and subsequently lower the number of days in jail, which is the intent of Goal Two.

Method: Reduce the number of days in jail of those identified adults with behavioral health disorders by 15%

When diversion in the field is not appropriate, or does not occur, an individual with a mental disorder will be booked into custody at the Carson City Jail. The first step in measuring the reduction in the number of days these individuals spend in custody will be to collect the data from the 12 months preceding the grant period. With the coordination of MOST and researching existing records this data can be retrieved and collected. Reporting quarterly, as well as in the final report, the grant administrator will determine the number of days those in the selected population spent in jail (Objective 2.1).

The BHPO will collaboratively meet with jail supervision, MOST, FASTT, representatives with Mental Health Court, Misdemeanor Treatment Court and other stakeholders to identify needed resources upon release which will increase stabilization of the individual. The BHPO can advocate for problematic areas for those on this case load to include transportation, food, counseling, and housing. Findings suggest that once stabilized and supported, release of the clients can be accelerated. The BHPO will record and summarize all meetings with the stakeholders as a measure towards furthering this goal (Objective 2.2). This measurement is being collected monthly by the BHPO.

Critical to reducing jail stay is preventing unnecessary incarceration. If incarceration is unavoidable, steps will be taken to stabilize, or at least not contribute to decompensation of the individual. The BHPO will have the important responsibility of reaching out to internal and external law enforcement groups to deliver instruction in this area (Objective 2.3). The instruction will include evidence based practices consistent with the crisis intervention team, evidence based model¹⁴. The BHPO reports this activity on a monthly basis.

¹⁴ Watson, Compton, & Draine (2017, April). The crisis intervention team (CIT) model: an evidence-based policing practice? Behav Sci Law 2017:1-11



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Project Evaluation:

The following is a plan for evaluation to track accomplishments of not only the objectives but also measurements for the Sheriff's Office to anticipate sustainability for the program. Collection of historical and future data will be through the Carson City Sheriff's Office existing records management system, administered by an office support specialist.

As described in the timeline, data from both the support specialist and the BHPO will be reviewed quarterly. Additionally, the BHPO will meet with the Assistant Sheriff to discuss anecdotal findings, innovative strategies, observations, and feedback regarding the office's current policies and procedures.

Objective 1.1: In year-one the BHPO, in consultation with others, identified ten suitable clients as a baseline "caseload" and determined their one year history of incarceration. This information is being reported and reviewed by the administrator on a monthly basis. In year-two of the grant, on or about October 15, 2019, the BHPO will meet with the Assistant Sheriff to review progress, sample population selection, and identify trends which need to be addressed.

Objective 1.2: A telephone survey is being conducted by representatives of NAMI as part of the program. The results will be reviewed during the quarterly meeting to determine BHPO referral effectiveness. This attitudinal survey data will be monitored to see if the BHPO is referring their contacts to the effective resource.

Objective: 1.3: The BHPO will report quarterly on the number of contacts made with individuals who have mental illness and the outcome of those contacts to include the number arrested. During the period of the grant, this same data will be collected and reviewed at the BHPO quarterly meeting with the Assistant Sheriff or designee.

Objective 2.1: The BHPO will cause the collection of the previous year's data regarding those on the caseload and the number of days they spent in the Carson City Detention Center. The data is expected to project a downward trend regarding this population's number of days in jail by the end of year-one of the grant.

Objective 2.2: The BHPO will report quarterly on the number/hours of court hearings attended and/or meeting with jail supervision, FASTT, community meetings and/or Mental Health Court/Misdemeanor Treatment Court as well as report on the outcome and/or plan of action as a result of those meetings. The BHPO will attend at least 10 meetings every quarter. The number of meetings is an indicator of collaboration.

Objective 2.3: The BHPO will report quarterly the number/hours of training sessions performed with local, regional, and law enforcement partners. The BHPO will have a target of 20 training sessions during the grant period, five per quarter.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2019

Sustainment of the Project:

This project is a top priority of the Carson City Sheriff’s Office. With the confidence that the BHPO will achieve the stated goals, this program is consistent with the mission and vision of the Sheriff’s Office, as well as city administration. With success of this program, and city funding availability, the office expects for this position to become permanent. As a project that will take more than one year for self-sustainment, the following is the projected timeline for continued operations.

Year	Month	Year of Project	Action
2018	October	Year One	BHPO Funded - Position filled December 2018 COMPLETED
2019	October	Year Two	BHPO project continues – Year Two ¹⁵
2020	February	Year Two	Report to city government, budget request for 25% cost of grant position for year three of project ¹⁶
2020	July	Year Two	City fiscal year 20/21 begins
2020	October	Year Three	BHPO project continues – Year Three
2021	February	Year Three	Report to city government, budget request for 50% cost of grant position for year four of project
2021	July	Year Three	City fiscal year 21/22 begins
2021	October	Year Four	BHPO project continues – Year Four
2022	February	Year Four	Report to city government, budget request for 100% cost of position for year five of project
2022	July	Year Four	City fiscal year 22/23 begins
2022	October	Year Five	Program sustained by city, 100%

¹⁵ Contingent on federal funding and city approval

¹⁶ Contingent on grant rules, the base salary will remain static from the year-one request regardless of actual salary



OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT APPLICATION 2019

The Sheriff's Office administration appreciates the limits and nature of the federal funding source. It is notable that the Carson City Sheriff's Office will be supplementing federal funding and has been supporting this position from day one. This support includes paying overtime, difference between actual salary and grant funds awarded, employee's contractual expenses including specialty/training pay, vehicle, training (not covered by this grant), cell phone allowance, technology, uniform and other administrative expenses.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT APPLICATION 2019

Statement of Coordination:

The success of this program will be a direct result of cultivating relationships and collaboration with partners. Law enforcement has the responsibility of recognizing and handling the immediate challenge; however, in order to make a difference we must maintain strong working relationship with non-profit organizations, healthcare, and government partners to achieve the program's goals.

The following are just some of the agencies in which the program intends to coordinate, cooperate and directly interact with the BHPO:

- 1) Partnership Carson City: A non-profit organization focusing on a proactive approach to community problems including education and prevention
- 2) Ron Wood Family Resource Center: Provides services to those in Carson City with emphasis on community-based, resident driven, collaborative programs that are culturally competent, accessible and flexible
- 3) Carson City Behavioral Health Task Force: Collaboration of agencies and non-profit organizations with the goal of building healthy communities
- 4) Friends in Service Helping ("FISH"): Provides aid to those in need so that they may become self-sufficient
- 5) Carson Rural Clinics: A state agency which provides a Licensed Clinical Social Worker for the Mobile Outreach Service Team. National Alliance on Mental Illness ("NAMI"): A partner in training law enforcement and policy guidance. The non-profit focuses on education, support, and advocacy for people with mental illness as well as their families.
- 6) National Alliance on Mental Illness: A partner in training law enforcement and policy guidance. The non-profit focuses on education, support, and advocacy for people with mental illness as well as their families.
- 7) Mallory Crisis Stabilization Center/Carson Tahoe Health: This center is an alternative to emergency rooms and jails, servicing acute mental health needs and working directly with first responders.
- 8) Carson Community Counseling Center: This is a non-profit organization which provides counseling services to include behavioral health as well as substance abuse. This group works closely with MOST, FASTT, and the Specialty Courts of Carson City
- 9) Vitality Unlimited: Offers clinical, outpatient, and inpatient services to include behavioral health and substance abuse treatment
- 10) Serenity Mental Health: A full service mental health agency including therapy, basic skills training, and psychosocial rehabilitation, and substance abuse treatment
- 11) Public Guardian: Provides for the health and welfare of those elderly persons who have been placed in the care of courts.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT APPLICATION 2019

Evidence Based Programs:

The basis for the BHPO, and this program, is intermediate level Crisis Intervention Team (“CIT”), which is supported by recommendations from the Sequential Intercept Model. These methods are well established and accepted in the mental health community, as well as within policing and corrections, as the best evidence to guide the practice of a BHPO.

The BHPO program, funded by this grant, is a part of the overall evidence based approach of the Sequential Intercept Model for advancing community based solutions for justice-involved people with mental and substance use disorders¹⁷. The Stepping Up Initiative, using the Sequential Intercept Model, is a national data-driven movement that leads to measurable reductions in the number of people with mental illnesses and co-occurring disorders in jail¹⁸. Through mental health screening, pre-trial diversion, system wide collaboration, and proper assessment of individuals the results of this model have included reduction in jail admissions, greater confidence in successful interactions and outcomes involving people with mental illness and a dramatic decrease in hospitalization¹⁹.

The research addresses intercepting individuals with mental illness from an unnecessary or prolonged jail stay through programs that promote specialized training and partnership with social workers, screening for mental illnesses, coordinating transition back into the community, and follow up once released²⁰.

CIT provides evidence for a specific outcome including officer’s knowledge and efficacy for responding to mental health crisis calls, reduces the use of force and encourages de-escalation. Organizationally, officers become more efficient and effective in dealing with this particular population. There is evidence of a moderate cost savings to hospitals and jails, but more importantly, there is evidence that diversion from the criminal justice system shows better results for mental health symptoms as well as increased odds of receiving additional mental health services.²¹

The use of Mobile Outreach Safety Team in coordination with a specialized law enforcement response to crisis has allowed Carson City to be in a unique position due to the fact it has addressed all six key points within the Sequential Intercept Model. By the BHPO filling the existing gaps in the model, Carson City is an example for communities who want to for address people with mental and substance use disorders²².

¹⁷ <https://www.prainc.com/wp-content/uploads/2017/08/SIM-Brochure-Redesign0824.pdf>

¹⁸ Stepping Up Initiative. (2017). Fact Sheet. [Steppuptogether.org](http://steppuptogether.org)

¹⁹ Haneberg, R. Fabelo, T. Osher, F. & Thompson, M. (2017, January) Reducing the Number of People with Mental Illness in Jail.

²⁰ Walsh, N. (2017). “Reducing Mental Illness in Rural Jails”. National Association of Counties. <http://www.naco.org/resources/reducing-mental-illness-rural-jails>

²¹ Watson, Compton, & Draine (2017, April). The crisis intervention team (CIT) model: an evidence-based policing practice? *Behav Sci Law* 2017:1-11

²² Policy Research Associates. “The Sequential Intercept Model”. Found at <https://www.prainc.com/wp-content/uploads/2017/08/SIM-Brochure-Redesign0824.pdf>



OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT APPLICATION 2019

Disclosure of Current Federal Funds:

No other funds are allocated for this project and no other applications to fund this project are pending at this time.

Technology Statement:

Not applicable, this request does not contain funding for technology purchases or components.



Section III

Budget Separate Excel File

Application And Certified Assurances

GOVERNING LEGISLATION/POLICIES FOR THIS GRANT PROGRAM:

**The United States Department of Justice, Bureau of Justice and the
Nevada State Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA)**

SAM REGISTRATION

Training/Travel Supporting Documents

BUDGET SUMMARY

Carson City Sheriff's Office - Behavioral Health Peace Officer

	<u>Budget Category</u>	<u>Amount</u>
A.	Personnel	\$93,480
B.	Consultants/Contracts	\$0
C.	Travel	\$1,520
D.	Supplies/Operating/Conference & Training Registrations	\$0
E.	Equipment	\$0
F.	Confidential Funds	\$0
	Total Project Costs:	\$95,000
	Federal Request:	\$95,000

NOTES: 1. After completing the budget pages below, the totals for each category will autopopulate the spaces above. 2. Place the full justification for the requested budget categories in Section II, "Methods of Accomplishment" of the application. Include only a summary justification for each category in this Section.

Budget Request and Justification

May delete category(ies) not applicable to the requested project. The justification fields at the bottom of each category automatically expand to accommodate the narrative.

A. Personnel

Detail salaries and wage expenditures required for program activities to be paid for by this request for funding. Compensation paid for employees engaged in program activities must be consistent with that paid for similar work within the applicant organization. (Work Hours Per Year = 2,080)

Position Title	Annual Salary/Hourly Rate/or OT Rate	% of time working on the grant	# of Hours	Is position a New Hire (Y/N)	Total Federal \$ Requested
Deputy Sheriff	\$ 37.84	100.000%	2080	N	\$ 56,825.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Total Project Hours: 2080.00

Personnel Sub-total = \$56,825.00

Payroll Taxes & Fringe Benefits:

Based on actual known costs or an established formula and only for the percentage of time devoted to the project.

	Annual Cost	Hourly Rate	Rate Applied	\$ Requested
		(annual cost/2080 work hours per year)	Project Hours x Hourly Rate	
Medicare	1,238.64	0.5955	1238.6400	\$1,238.64
Retirement	37,912.68	18.22725	37912.6800	\$37,912.68
Health Insurance	26,379.97	12.68267788	26379.9700	\$26,379.97
Workman's Compensation	3,888.90	1.869663462	3888.9000	\$3,888.90
Unemployment Compensation	0.00	0	0.0000	\$0.00

Fringe Sub-total = \$36,655.00

Total Personnel = \$93,480.00

Personnel Summary of Justification: The Behavioral Health Peace Officer position is the only request for this program. The position would fill the gaps and supplement current programs including MOST and FASTT; enhance community conversation, provide departmental training as well as be a first responder to those critical calls for service for those in crisis. NOTE: The Sheriff's Office employee currently in this position is projected to received \$157,078.58 in FY 2020 (Salary/Payroll Taxes/Fringe Benefits). To support this program the office will be supplementing the cost beyond the Personnel Amount noted above.

B Consultants/ Contracts: List consultant/contract personnel in priority order. Include consultant travel and expenses in this section. Follow federal/state GSA travel policy and per diem rates. \$650 per day or \$81.25 per hour.

Consultants:		Computation			
Name of Consultant	Service Provided	Cost per unit	(define unit)	# Units	Cost
					\$ -
					\$ -
					\$ -

Computation						
Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.535		\$0.00

Consultant Sub-total: \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost.

Item /Description/Vendor	Rate	Qty/hours	Sole Source Contract ?	Amount Requested
				\$ -
				\$0.00
				\$0.00

Consultant Sub-total: \$ -

Total Consultants/Contracts = \$0.00

Consultant/Contracts Summary of Justification:

C. Travel

Itemize travel expenses of project personnel by purpose (e.g. staff to training, advisory group meeting, etc.) Provide the location and purpose of travel. Show the basis of computation. Per diem (meals), lodging and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: mileage .535 cents/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/ conference/ training costs belong under the Operating category. **Requesting more than 1 trip? copy this category for each trip.**

In-State Travel		Computation				Amount Requested
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	
Carson City Sheriff's Office Deputy Sheriff / Hostage Negotiations and Crisis Intervention	Las Vegas, NV	1.00	Airfare (roundtrip)	\$497.96		\$497.96
		1.00	Hotel (per night)	\$108.00	5.00	\$540.00
		1.00	Per Diem per day	\$61.00	6.00	\$366.00
			Round Trip Ground transportation			\$116.00
			Personal Vehicle Mileage R/T	\$0.535		\$0.00
		0	0	0	\$ -	\$0.00
					Sub-total	\$1,519.96
					In-State Travel =	\$1,519.96

In-State Travel Summary of Justification: This is a 40 hour course which provides advanced communication skills that will be applied to crisis situations. The attendee will learn the importance of their positions within a major event as well as how to resolved (and not escalate) crisis-situations. In depth training in applying techniques for communicating with mentally ill or emotionally disturbed individuals; special attention on the topic of suicide intervention. These skill are relevant to the Behavioral Health Peace Officer and the training will be applied as soon as their first returning shift.

Out of State Travel:		Computation				Amount Requested
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.535		\$0.00
		0	0	0	\$ -	\$0.00
					Out of State Travel Sub-total =	\$0.00

Out-of-State Travel Summary of Justification:

Total Travel Costs: \$1,519.96

**D Supplies/Operating/
Conference &
Training:**

Include in this section requests to support all of the following: telephone, postage, printing and copying, publication, desktop and consumable office supplies, drug testing supplies, and other. For cell phone, include the cost of monthly service and charges by minutes/plan. For printing and copying, include the cost per page and number of pages per month. For desktop and consumable supplies, include the cost per person per month. For drug testing supplies use the average cost per month. List conference and training **registration expenses**. Show computations.

Supplies

You may adjust this section to meet the needs of the formula.

Item /Description	Quantity (Per month / per person)	Define Unit of measure	Cost per unit	Cost per Month	Total for Year
Example: Test Kits	5	each	\$ 15.00	\$75.00	\$900.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Supplies Sub-total = \$0.00

Operating

Item /Description	Quantity (Per month per person)	Define Unit of measure	Cost per unit	Total for year	Cost
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Operating Sub-total = \$0.00

Supplies/Operating TOTAL: \$0.00

Supplies/Operating Summary of Justification:

E Equipment

List non-consumable items with a life of one year or more and an acquisition cost of \$1,000 or more per item (excluding printers). Like items or related components must be considered as a group and may not be separated to avoid compliance with these standards. Provide a list of each item including number, manufacturer, location and price. Awarded law enforcement agencies will be required to check with the OCJA 1033/1122 Programs for equipment purchases, but need not receive an estimate for purposes of this application. **Include low-cost but high-risk equipment such as iPads, cameras, etc.**

Item /Description	Qty	Item/each	Unit cost	Cost
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Equipment Total = \$0.00

Equipment Summary of Justification:

F Confidential Funds

Confidential funds will be considered for law enforcement agencies. For continuation grants, the balance of the previous years' grant will be considered.

Item /Description	Rate per month	Total for Year	Estimate portion to be used from forfeiture funds	Amount Requested
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00

Confidential Funds Sub-Total: \$0.00

Confidential Funds Summary of Justification: