



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 19, 2019

Staff Contact: Sheri Russell, Chief Financial Officer (srussell@carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 6, 2019, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City’s website – www.carson.org.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

A “Statement of Cash Receipts and Disbursements” is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of September 6, 2019.

It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a delay between when the reports are prepared and when they are entered into the system

Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

[BOS Cash Report 9-6-19.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 8/23/2019 & 9/6/2019

FUND	FUND NAME	BEGINNING BALANCE	NET DEBITS	NET CREDITS	ENDING BALANCE
101	GENERAL FUND	\$12,376,974.67	\$3,836,111.63	\$4,310,286.70	\$11,902,799.60
201	AIRPORT FUND	\$16,228.07	\$0.00	\$0.00	\$16,228.07
202	COOPERATIVE EXTENSION FUND	\$297,829.70	\$29,402.72	\$1,162.96	\$326,069.46
208	SUPPLEMENTAL INDIGENT FUND	\$542,719.75	\$126,436.83	\$4,873.87	\$664,282.71
210	CAPITAL PROJECTS FUND	\$4,984,032.20	\$78,211.16	\$47,393.70	\$5,014,849.66
215	SENIOR CENTER FUND	\$356,408.71	\$55,027.70	\$25,202.04	\$386,234.37
225	CARSON CITY TRANSIT FUND	\$53,868.45	\$3,950.64	\$11,334.89	\$46,484.20
230	LIBRARY GIFT FUND	\$73,367.10	\$78.00	\$0.00	\$73,445.10
232	BUSINESS DEVELOPMENT FUND	\$237,975.60	\$750.00	\$7,481.52	\$231,244.08
235	LANDSCAPE MAINTENANCE FUND	\$88,950.83	\$9,416.73	\$55.04	\$98,312.52
236	AMINISTRATIVE ASSESSMENTS FUND	\$38,373.34	\$2,110.00	\$14.00	\$40,469.34
240	TRAFFIC/TRANSPORTATION FUND	\$14,232.44	\$0.00	\$455.47	\$13,776.97
245	CAMPO FUND	(\$24,741.02)	\$106,151.49	\$0.00	\$81,410.47
250	REGIONAL TRANSPORTATION FUND	\$7,598,423.23	\$362,846.14	\$332,295.85	\$7,628,973.52
253	V & T INFRASTRUCTURE FUND	\$1,180,946.80	\$0.00	\$4,980.00	\$1,175,966.80
254	QUALITY OF LIFE FUND	\$1,815,935.97	\$91.65	\$74,830.93	\$1,741,196.69
256	STREET MAINTENANCE FUND	\$643,688.55	\$167,363.32	\$131,284.77	\$679,767.10
275	GRANT FUND	\$755,820.83	\$33,145.35	\$170,705.41	\$618,260.77
280	COMMISSARY FUND	\$202,559.99	\$0.00	\$3,372.09	\$199,187.90
287	911 SURCHARGE FUND	\$862,693.59	\$18.00	\$4,079.00	\$858,632.59
295	ARTS & CULTURE FUND	\$45,064.48	\$0.00	\$5,704.65	\$39,359.83
310	INFRASTRUCTURE TAX FUND	\$1,669,828.42	\$0.00	\$23,997.20	\$1,645,831.22
340	EXTRAORDINARY MAINTENANCE FUND	\$173,743.00	\$0.00	\$0.00	\$173,743.00
350	RESIDENTIAL CONSTRUCTION TAX F	\$786,579.59	\$10,000.00	\$21,367.88	\$775,211.71
410	DEBT SERVICE FUND	\$767,641.40	\$0.00	\$0.00	\$767,641.40
501	AMBUALNCE FUND	\$2,862,396.50	\$116,274.18	\$125,114.85	\$2,853,555.83
505	STORMWATER FUND	\$5,692,306.86	\$18,366.56	\$448,487.70	\$5,262,185.72
510	WASTEWATER FUND	\$15,046,031.16	\$70,185.33	\$3,166,361.36	\$11,949,855.13
520	WATER FUND	\$29,712,153.42	\$132,591.03	\$1,654,223.54	\$28,190,520.91
525	BUILDING PERMITS FUND	\$947,900.15	\$97,831.11	\$13,298.94	\$1,032,432.32
530	CEMETERY FUND	\$296,748.38	\$3,787.97	\$3,079.86	\$297,456.49
560	FLEET MANAGEMENT FUND	\$2,522,888.08	\$0.00	\$171,986.39	\$2,350,901.69
570	GROUP MEDICAL INSURANCE FUND	(\$150,219.58)	\$359,406.83	\$101,422.56	\$107,764.69
580	WORKERS COMPENSATION FUND	\$3,321,207.30	\$71,216.22	\$45,424.78	\$3,346,998.74
590	INSURANCE FUND	\$1,159,699.47	\$0.00	\$91,803.42	\$1,067,896.05
602	REDEVELOPMENT ADMINISTRATIVE F	\$52,483.87	\$0.00	\$6,971.90	\$45,511.97
603	REDEVELOPMENT REVOLVING FUND	\$1,009,410.83	\$234.02	\$25,433.04	\$984,211.81
604	REDEVELOPMENT TAX INCREMENT FU	\$843,705.15	\$339,534.27	\$0.00	\$1,183,239.42
730	SCHOOL DEBT FUND	\$10,753,662.05	\$518,349.10	\$0.00	\$11,272,011.15
740	CARSON CITY TOURISM AUTHORITY	\$1,927,813.39	\$96,078.72	\$36,272.23	\$1,987,619.88
748	CARSON CITY SCHOOL OPERATING F	\$2,972,881.75	\$820,116.25	\$0.00	\$3,792,998.00
750	STATE OF NEVADA FUND	\$1,113,782.23	\$238,516.47	\$121.00	\$1,352,177.70
752	RANGE IMPROVEMENT FUND	\$156.86	\$0.00	\$25.15	\$131.71
756	EAGLE VALLEY WATER DISTRICT FU	\$2,341.10	\$636.67	\$0.00	\$2,977.77
760	WATER SUB-CONSERVANCY FUND	\$120,790.46	\$54,302.93	\$21,135.24	\$153,958.15
765	FISH AND GAME FUND	\$6,279.93	\$0.00	\$556.80	\$5,723.13
770	FORFEITURE ACCOUNT	\$76,682.58	\$525.00	\$3,572.74	\$73,634.84
780	DOWNTOWN NEIGHBORHOOD IMPROV D	\$120,514.95	\$14,903.61	\$0.00	\$135,418.56
793	CONTROLERS TRUST FUND	\$4,052.26	\$0.00	\$0.00	\$4,052.26
850	CARSON CITY OPEB TRUST FUND	\$1,308,308.37	\$55,459.69	\$10,469.84	\$1,353,298.22
TOTAL		\$117,283,123.21	\$7,829,427.32	\$11,106,639.31	\$114,005,911.22