

**NOTICE OF PUBLIC MEETING
PARKS AND RECREATION COMMISSION**

DAY: Tuesday

DATE: February 4, 2020

TIME: 5:30 P.M.

LOCATION: Sierra Room
Carson City Community Center
851 East William Street
Carson City, Nevada 89701

AGENDA

CALL TO ORDER

ROLL CALL AND DETERMINATION OF QUORUM

PUBLIC COMMENTS

Members of the public who wish to address the Parks and Recreation Commission may come forward and speak on matters related to the Commission. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (October 1, 2019)

2. MODIFICATIONS TO THE AGENDA

Agenda Management Notice: Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Note: Items scheduled at a **specific time** cannot be heard earlier than the scheduled time per Open Meeting Law requirements.

3. MEETING ITEMS

- A. For Discussion Only:** Introduction of new Parks and Recreation Commission members: Janice Caldwell and Stacie Wilke-McCulloch. (*Jennifer Budge*)

Public Comments

- B. For Discussion Only: Acknowledgement of appreciation for Park Commissioners Brett Long and Joe Cacioppo for their years of service. (*Jennifer Budge*)

Public Comments

- C. For Possible Action: Discussion and possible action to elect a Chair and Vice Chair of the Parks and Recreation Commission for the 2020 calendar year. (*Jennifer Budge*)

Public Comments

- D. For Possible Action: Discussion and possible action to approve the Parks and Recreation Commission meeting schedule for 2020. (*Jennifer Budge*)

Public Comments

- E. For Discussion Only: Review and discussion regarding the 70% design plans for the Kings Canyon Trailhead project funded by a Federal Lands Access Program Grant. (*Dirk Goering, Gregg Berggren*)

Public Comments

- F. For Discussion Only: Park/Program of the Month: Presentation regarding Homestead Holidays. (*Dan Earp*)

Public Comments

- G. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors on the Fiscal Year 2020-2021 Capital Improvement Program budget request and priorities for the Parks, Recreation and Open Space Department. (*Jennifer Budge/David Navarro/Dan Earp*)

Public Comments

- H. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors on the draft Fees and Charges Policy and draft Department Fee Schedule. (*Jennifer Budge, Dan Earp*)

Public Comments

4. STAFF UPDATES - DISCUSSION ONLY

- A. Director's Report: Update on the Department's projects, programs, facilities, and events; grants; recruitment for vacant positions; rifle and pistol range improvements; Anderson Ranch development; Carson Ridge Disc Golf Park; Nevada Recreation and Parks Society Award nominations; Prison Hill Recreation Area; Fuji Park and Ross Gold Park Master Plan updates; Buzzy's Ranch; and Board of Supervisor's action items. (*Jennifer Budge*)

Public Comments

5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

No action among the members or with staff will take place during this item of the agenda.

A. Report from the School Board liaison.

B. Report from Carson City Foundation for Parks and Recreation

6. FUTURE AGENDA ITEMS – DISCUSSION ONLY

Activity here will be limited to placing new matters on future agendas only.

A. Park/Facility/Program of the month

B. Park activity reports

7. PUBLIC COMMENTS

Members of the public who wish to address the Parks and Recreation Commission may come forward and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting.

8. FOR POSSIBLE ACTION ON ADJOURNMENT

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

The Parks, Recreation & Open Space Department is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special assistance or arrangements for the meeting are necessary, please notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and supporting materials are available at www.carson.org and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations:

- City Hall, 201 North Carson Street
- Carson City Library, 900 North Roop Street
- Carson City Community Center, 851 East William Street
- Carson City Planning Division, 108 East Proctor Street
- Carson City Parks, Recreation & Open Space Department, 3303 Butti Way, Building #9
Carson City, Nevada