

CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE

Minutes of the March 23, 2001 Meeting

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A regular meeting of the Carson City Public Transit Advisory Committee was scheduled for 9:00 a.m. on Friday, March 23, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Mary Winkler
Vice Chairperson John Peshek
David Allen

PARATRANSIT STAFF: Marc Reynolds, General Manager
Matt Konze, Operations Manager

CARSON CITY STAFF: David Heath, Finance Director
Kathleen King, Recording Secretary
(PTAC 03/23/01)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Winkler. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

I. ROLL CALL, DETERMINATION OF QUORUM (1-0002) - Chairperson Winkler called the meeting to order at 9:05 a.m. Roll was called; a quorum was present. Member Staub was absent. Former member Robert Kennedy advised that Tom Baker has been appointed as the Senior Citizens Center representative. Chairperson Winkler advised Mr. Baker that he would need to have an oath of office administered by the Clerk-Recorder or one of his deputies prior to the next meeting.

II. ACTION ON APPROVAL OF AGENDA (1-0034) - Vice Chairperson Peshek moved to approve the agenda. Member Allen seconded the motion. Motion carried 3-0-2-0.

III. ACTION ON APPROVAL OF MINUTES - JANUARY 11, 2001 (1-0047) - Vice Chairperson Peshek moved to accept the minutes. Member Allen seconded the motion. Motion carried 3-0-2-0.

IV. ACTION ON APPROVAL OF MINUTES - FEBRUARY 8, 2001 (1-0070) - Vice Chairperson Peshek moved to approve the minutes. Member Allen seconded the motion. Motion carried 3-0-2-0.

V. WELCOME AND INTRODUCTION OF GUESTS (1-0088) - Chairperson Winkler requested each person present to introduce themselves. In addition to the Committee members, City staff, and Paratransit Services staff, those in attendance included Jerry Waters and James Fraser, of Waters & Fraser; Monica Puddington, of the Nevada Department of Transportation ("NDOT"); Sandi McGrew-Stanio, of NDOT; former Committee member Robert Kennedy; Janice McIntosh, Director of the Carson City Senior Citizens Center; and Tom Baker, a member of the Carson City Senior Citizens Center Governing Board.

VI. PUBLIC COMMENTS (1-0122) - Ms. McGrew distributed information regarding the PRIDE service and discussed new service connections which will be available in the near future, allocation of SB415 funding, and a request for funding to be presented to the State Transportation Board.

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(1-0330) Mr. Baker advised of the Senior Follies on May 24 and 26, 2001. He requested permission to advertise the Follies on the sides of the buses. Consensus of the Committee was that this request should be handled administratively.

VII. DISCUSSION AND ACTION ITEMS:

1. PRESENTATION TO ROBERT KENNEDY REGARDING HIS THREE-YEAR TERM ON THE PUBLIC TRANSIT ADVISORY COMMITTEE (1-0375) - Chairperson Winkler thanked Mr. Kennedy for his service to the Committee over the last three years. Mr. Reynolds presented a Certificate of Appreciation on behalf of the Committee, and read the same into the record. He commented on the assistance provided by Mr. Kennedy, and thanked him for his service. Mr. Kennedy thanked the Committee and Mr. Reynolds.

2. DISCUSSION AND POSSIBLE ACTION REGARDING PROJECT OPERATING RESULTS FORMAT (1-0421) - Chairperson Winkler provided background information on this item. Vice Chairperson Peshek discussed the report format proposed by Supervisor Staub at the last meeting. Mr. Reynolds discussed the purpose of the report. Chairperson Winkler provided statistical information to the Senior Citizens Center representatives for review, and solicited input regarding the report format. Vice Chairperson Peshek suggested scheduling an additional meeting to work through the details of the report. Mr. Reynolds suggested including an NDOT representative in the workshop. Vice Chairperson Peshek concurred, and indicated that the workshop would be open to any interested party. Ms. McGrew discussed the quarterly activities report issued by NDOT, and provided suggestions for the Committee's report. Discussion took place regarding comments received from the Board of Supervisors last year, publicizing the report, including other City staff on the distribution list as appropriate, and suggestions for the report. (1-0690) David Morgan, of Nevada Video Productions, offered to produce a bi-monthly television program for the Committee free of charge. Mr. Reynolds and Chairperson Winkler thanked Mr. Morgan for his offer.

Further discussion took place regarding the need to provide relevant information and for the Committee to be in one accord. Consensus of the Committee was to schedule the workshop for Friday, April 27th at 9:00 a.m. Chairperson Winkler requested that the Committee members and interested parties be prepared for the workshop by reviewing pertinent information beforehand. Member Allen requested information regarding the transit operation, and Mr. Reynolds invited him to visit the Community Transportation office. Chairperson Winkler invited anyone interested in additional information to contact Mr. Reynolds or a Committee member. In response to a question, Chairperson Winkler discussed the survey conducted by the task force at the Senior Citizens Center. No formal action was taken.

3. DISCUSSION AND POSSIBLE ACTION REGARDING ADVERTISING CONTRACT WITH SIGN PRO (1-0956) - Mr. Reynolds advised that the contract with Sign Pro to provide advertising space on each of the buses has expired. He explained the action needed by the Committee to provide direction to the City's Purchasing Department. **Vice Chairperson Peshek moved to renew the contract with Sign Pro. Member Allen seconded the motion.** Discussion took place regarding the possibility of other companies providing the advertising. Mr. Reynolds acknowledged that all the buses have advertising at the present time. Vice Chairperson Peshek acknowledged that the City has the authority to censor the advertising, and explained the elements of the agreement between the City and Sign Pro. **Vice**

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Chairperson Peshek restated his motion to renew the one-year contract with Sign Pro. Member Allen seconded the motion. Motion carried 3-0-2-0. In response to a question, Mr. Reynolds advised that the contract was originally submitted to the bidding process, and that Sign Pro was the only company which provided a bid.

VIII. COMMITTEE MEMBER COMMENTS (1-1085) - None.

IX. ACTION ON PROPOSED AGENDA ITEMS FOR JUNE 22, 2001 MEETING (1-1101) - Mr. Reynolds reviewed the items to be agendaized, as follows: Presentation by Ms. McGrew-Stanio regarding the Section 5309 allocation; and discussion and possible action regarding development of a television program. Chairperson Winkler suggested agendaizing a quarterly report from NDOT. No formal action was taken.

X. ACTION ON ADJOURNMENT (1-1240) - Vice Chairperson Peshek moved to adjourn the meeting at 10:11 a.m. Member Allen seconded the motion. Motion carried 3-0.

The Minutes of the March 23, 2001 meeting of the Carson City Public Transit Advisory Committee are so approved this 29th day of June, 2001.

MARY WINKLER, Chairperson